

## The University of Osaka English Name Style Guide

This style guide outlines the use of the English name and abbreviation of the University of Osaka.

Effective 1 April 2025, all members of the university (including Osaka University staff, student organizations, and alumni associations) are to adhere to this style guide when using the English name. For English names of each department, institute, or office (hereinafter referred to as "Department") refer to the [Glossary](#) (internal use only) and any additional guidelines provided by respective Departments. Furthermore, when external entities reference the university using the English name, adherence to this guide is appreciated.

### 1. English Name and Abbreviation

1.1 The English name is "The University of Osaka."

1.2 The English abbreviation is "UOsaka."

1.3 While the use of the former notation "Osaka University," permitted until March 2025 is generally not allowed, exceptions may be made in cases where the former name serves as an adjective modifying a noun following it, such as in "Osaka University Hospital." Those who wish to do so must apply through their Department to the university and obtain permission for such use.

1.4 Similarly, the use of the former abbreviation "OU," permitted until March 2025 is generally not allowed, except for cases where "OU" has already been widely adopted and is part of established terminology.

### 2. English Name Usage Guidelines

2.1 The official English name is "The University of Osaka" (the beginning of each letter except for "of" should be capitalized). Within a sentence, "t" in "the" should be lowercase (the University of Osaka), however, the "t" may be capitalized depending on the context and use. "THE UNIVERSITY OF OSAKA" (all caps) is also acceptable within a sentence.

2.2 Always spell out "The University of Osaka" on the first reference. "UOsaka" is acceptable in the following references, however, the abbreviation must be included in parenthesis on the first reference. "The University of Osaka (UOsaka) or "UOsaka (The University of Osaka)" is acceptable.

### 3. English Abbreviation Usage Guidelines

3.1 Use "UOsaka" when abbreviating the name. Further abbreviations such as "UO" or "UOSK" are not permitted.

3.2 Always capitalize "U" and "O" in "UOsaka" and do not insert symbols, hyphens, slashes, or half-width spaces between them.

3.3 When creating new names incorporating the English abbreviation, adhere to the instructions outlined in sections 3.1 and 3.2 (e.g., UOsaka News).

### 4. Additional Notes

4.1 For using the English name and the abbreviation as part of a logo, please refer to the [Visual Identity Guidelines](#) (for internal use only, in Japanese only).