| Form 8 | **Strictly sealed required** |
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| Receipt No. | |
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# Statement of Reasons for Exceeding the Minimum Period of Study or Repeating a Year
## (For both undergraduate and graduate use)

＊The Form 8 should be filled in by the applicant for 1 and 2 and by a supervisor for 3 and 4, sealed in an envelope, and submitted to the Student Center via the applicant. Please note that Form 8 filled out by the applicant for 3 and 4 will become invalid and must be resubmitted.
＊However, it is permitted for a supervisor to submit Form 8 directly to Suita Student Center.

The following sections are to be filled in by an **Applicant**.

/ / (yyyy/mm/dd)

| Name: | | Student ID Number | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|

| School / Graduate School | Course / Grade | | | Enrollment | |
|---|---|---|---|---|---|
| ☐ School of<br>☐ Graduate School<br>of | ☐ B | ☐ M | ☐ D | Year | year Month |

1. Reasons for exceeding the minimum period of study*1 or repeating a year*2. Please tick the applicable box (multiple allowed).
☐1. Illness*3 ☐2. Study abroad ☐3. Childbirth / Childcare ☐4. Attended dispatch program ☐5. Uncompleted papers
☐6. Other（ ）

*1 "Exceeding the minimum period of study" means the enrollment period, including the period for leave of absence, has exceeded the minimum period of study.
*2 "Repeating a year" means that the student will remain in the same year without advancing to the next year.
*3 In the case of illness, please attach a medical certificate.
If you have already submitted it to OU when you took a leave of absence, please tick the applicable box bellow and you don't need to submit it.

☐ **The medical certificate has already been submitted to Osaka university in taking the leave of absence. So, it is not attached.**

Please explain reasons in detail. Record the period for leave of absences, study abroad, or repeating a year.

2. Research Topic (Graduate Students only)

The following sections are to be completed by a **Supervisor**.
＊If the applicant fills in the following items, the submission of this form will not be accepted.
＊英語の様式ですが、可能な限り日本語で記入願います

3. Please provide the current status of the applicant's studies, attitude toward their research, and progress of research activities, including their thesis

4. Please provide your projection of the applicant graduating or completing their studies by the end of the current academic year. Be sure to include a status of earned credits required for graduation or completion.
＊ If the applicant enrolled in the Spring, the end of the current academic year should be March of the following year; if the applicant enrolled in the Fall, the end of the current academic year should be September of the following year.

| In case the applicant is in his/her final year | |
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| Is the applicant expected to receive a degree in the current academic year?＊ | |
| ☐ Yes | ☐ No |

| Supervisor's (or homeroom teacher's) Signature | |
|---|---|

To All Supervisors,
This form is to be submitted when an applicant applying for a tuition fee exemption, etc. meets any of the following conditions at the time of application:
(1) An applicant's total enrollment period, including the period for leave of absence, exceeds the minimum period of study; or
(2) An applicant is repeating a year.
In the sections to be filled out by supervisors, please provide specific reasons for the applicant to receive a tuition fee exemption, etc. despite their current situation.
When a supervisor directly submits this form instead of the applicant, the supervisor should inform the applicant and send it to the Tuition Fee Exemption Section of the Suita Student Center. If this form is to be submitted by the applicant, the supervisor should provide it in a sealed envelope.