

Form 10-2

Receipt Number

Notice of Leaving Employment

This form can be used for the case of retirement of part-time workers.

Record each case if one had multiple jobs.

Photocopy this form if multiple pages are required.

This form is not necessary in the case of retirement from part-time jobs at Osaka University including TA, RA, part-time job and Tutor.

____ / ____ / ____ (yy/mm/dd)

School/Graduate School	Year	Name
	<input type="checkbox"/> Undergraduate <input type="checkbox"/> Masters <input type="checkbox"/> Doctoral	Year

Name of person who left his/her employment	Relation (to applicant)

(1)

Place of Employment	
Job description	
Date of employment	____ / ____ / ____ (yy/mm/dd)
Date of retirement	____ / ____ / ____ (yy/mm/dd)
Average monthly wage	____ Yen
Retirement allowance	<input type="checkbox"/> Yes <input type="checkbox"/> No
If retirement allowance was paid, indicate the amount	____ Yen

(2)

Place of Employment	
Job description	
Date of employment	____ / ____ / ____ (yy/mm/dd)
Date of retirement	____ / ____ / ____ (yy/mm/dd)
Average monthly wage	____ Yen
Retirement allowance	<input type="checkbox"/> Yes <input type="checkbox"/> No
If retirement allowance was paid, indicate the amount	____ Yen

(3)

Place of Employment	
Job description	
Date of employment	____ / ____ / ____ (yy/mm/dd)
Date of retirement	____ / ____ / ____ (yy/mm/dd)
Average monthly wage	____ Yen
Retirement allowance	<input type="checkbox"/> Yes <input type="checkbox"/> No
If retirement allowance was paid, indicate the amount	____ Yen