

Form 8	Strictly sealed required 【厳封】	Receipt No.	
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Statement of Reasons for Exceeding the Minimum Period of Study or Repeating a Year (For both undergraduate and graduate use)

*The Form 8 should be filled in by the applicant for 1 and 2 and by a supervisor for 3 and 4, sealed in an envelope, and submitted to the Student Center via the applicant. Please note that **Form 8 filled out by the applicant for 3 and 4 will become invalid and must be resubmitted.**
 *It is permitted for a supervisor to submit Form 8 directly to Suita Student Center.

The following sections are to be filled in by an Applicant .				/ / (yyyy/mm/dd)			
Name:		Student ID Number					
School / Graduate School		Course / Grade			Enrollment		
☐ School of ☐ Graduate School of		☐ B ☐ M ☐ D			Year year Month		
1. Reasons for exceeding the minimum period of study* ¹ or repeating a year* ² . Please tick the applicable box (multiple allowed). ☐ 1. Illness* ³ ☐ 2. Study abroad ☐ 3. Childbirth / Childcare ☐ 4. Attended dispatch program ☐ 5. Uncompleted papers ☐ 6. Other ()							
* ¹ "Exceeding the minimum period of study" means the enrollment period, including the period for leave of absence, has exceeded the minimum period of study. * ² "Repeating a year" means that the student will remain in the same year without advancing to the next year. * ³ In the case of illness, please attach a medical certificate. If you have already submitted it to UOsaka when you took a leave of absence, please tick the applicable box bellow and you don't need to submit it. ☐ The medical certificate has already been submitted to the University of Osaka in taking the leave of absence. So, it is not attached.							
Please explain reasons in detail. Record the period for leave of absences, study abroad, or repeating a year.							
2. Research Topic (Graduate Students only)							

The following sections are to be completed by a Supervisor . * If the applicant fills in the following items, the submission of this form will not be accepted. *英語の様式ですが、可能な限り日本語で記入願います。ご記入後【厳封】をお願い致します。 ◆指導教員等の判断で、教員から直接吹田学生センターへ提出、またはメールにて提出することも可能です。(学内便での提出は不可)	
3. Please provide the current status of the applicant's studies, attitude toward their research, and progress of research activities, including their thesis	
4. Please provide your projection of the applicant graduating or completing their studies by the end of the current academic year. Be sure to include a status of earned credits required for graduation or completion. *If the applicant enrolled in the spring, please provide your projection of completion as of March 2027; if they enrolled in the autumn, please provide it as of September 2027.	In case the applicant is in his/her final year Is the applicant expected to receive a degree in the current academic year? * ☐ Yes ☐ No
Supervisor's (or homeroom teacher's) Signature	

To All Supervisors,
 This form is to be submitted when an applicant applying for a tuition fee exemption, etc. meets any of the following conditions at the time of application:
 (1) An applicant's total enrollment period, including the period for leave of absence, exceeds the minimum period of study; or
 (2) An applicant is repeating a year.
 In the sections to be filled out by supervisors, please provide specific reasons for the applicant to receive a tuition fee exemption, etc. despite their current situation.
 When a supervisor directly submits this form instead of the applicant, the supervisor should inform the applicant and send it to the Tuition Fee Exemption Section of the Suita Student Center. **If this form is to be submitted by the applicant, the supervisor should provide it in a sealed envelope.**