

The text in red indicates updated parts

= activity levels (1 January - 31 January)

CAPACITY LIMITS

Lectures/classes, seminars, etc.	keep participants at under 2/3 capacity
Meetings	keep participants at under 2/3 capacity
Events	consider governmental regulations

			Level					Notes	
			0	1	2	3	4		5
Lectures/classes	lectures	classroom	• no restrictions	•lectures for all students (graduate and undergraduate) should be held face-to-face •adherence to capacity limits	• permitted for classes related to graduate subjects and undergraduate major subjects (third years+ only) • other classes permitted upon request • adherence to capacity limits	•permitted upon request •adherence to capacity limits	•cancelled	•cancelled	*arrangements for those with special needs are required to hold lectures/classes, seminars, etc.
		online	• no restrictions	•effectively use online lectures	•online classes (general)	•online classes (standard)	•online classes (only)	•online classes for subjects where online classes can be implemented (only)	
		practical training/laboratory work/seminars, etc.	• no restrictions	•permitted •adherence to capacity limits	• permitted for classes related to graduate subjects and undergraduate major subjects (third years+ only) • adherence to capacity limits	• permitted upon request • adherence to capacity limits	•cancelled	•cancelled	*arrangements for those with special needs are required to hold lectures/classes, seminars, etc.
Research		research/laboratory work	• no restrictions	•permitted •research activities may also be carried out at home	•new laboratory work is restricted	•only work for halting in-progress laboratory experiments is permitted	•all laboratory work unrelated to COVID-19 research is to cease	•all research activities are to cease	
		seminars, etc.	• no restrictions	•permitted •adherence to capacity limits	•recommended to be held online; face-to-face events should adhere to capacity limits	•online only	•online only	•online only	*arrangements for those with special needs are required to conduct research, etc.
		field work	• no restrictions	•consider travel restrictions set by the government	•comply with the government's requests for restraint	•comply with the government's requests for restraint	•not permitted	•not permitted	
Administration		telework, etc.	• no restrictions	•percentage of telework around 30%	•percentage of telework around 50%	•percentage of telework around 70%	•only staff required for emergency services and facility maintenance permitted on campus	•only the minimum number of employees to maintain facilities permitted on campuses	
		shifted working hours	• no restrictions	•recommended	•recommended	•active implementation	•active implementation	•active implementation	
Meetings/events	Meetings	face-to-face	• no restrictions	•adherence to capacity limits	• adherence to capacity limits • keep attendees at 100 persons or lower (incl. observers)	• adherence to capacity limits • more than 20 permitted for meetings related to emergency management • special meetings, such as the entrance examination committee meeting, are allowed upon request and 20+ people are allowed	• adherence to capacity limits • only meetings related to emergency management are permitted	•not to be held	*arrangements for those with special needs are required to hold meetings/events, etc.
		Events	hosting others	• no restrictions	•consider the current situation and governmental regulations* *for details, please refer to the notice issued on 29 November •adherence to capacity limits, if set	•comply with the government's requests for restraint	•comply with the government's requests for restraint	•not to be held	*make appropriate decisions and utilize online events at all activity levels
		participating in outside meetings/events	• no restrictions	•consider travel restrictions set by the government	•comply with the government's requests for restraint	•comply with the government's requests for restraint	•not to be held	•not to be held	
Extracurricular activities		general activities	• adherence to infection prevention measures when gathering	•adherence to infection prevention measures and practice social distancing when gathering	•adherence to infection prevention measures; only activities with a low risk of infection are permitted	•adherence to infection prevention measures; only outdoor activities with a low risk of infection are permitted	•only individual practice (alone) outside is permitted	•all activities are to cease	
		events, matches, overnight trips, etc.	• adherence to infection prevention measures when gathering	• adherence to infection prevention measures and practice social distancing when gathering • consider travel restrictions set by the government	• events are to cease (decisions regarding held events that require an overnight stay will be made separately) • consider travel restrictions set by the government	• events requiring overnight accommodation are to cease • comply with the government's requests for restraint	•events are to cease (decisions regarding events hosted by an association or federation that require participation will be made separately) • overnight trips are not permitted	•all activities are to cease	*all groups should establish in advance activity guidelines for each level based on the information in the columns to the left *arrangements for those with special needs are required to hold extracurricular activities
		eating and drinking together	• adherence to infection prevention measures when gathering	• permitted for small groups and short amounts of time while adhering to infection prevention measures	•not permitted	•not permitted	•not permitted	•not permitted	
Admission of those unassociated with OU on campus			• no restrictions	•request to refrain from admitting those with unnecessary and non-urgent matters	•strongly request to refrain from admitting those with unnecessary and non-urgent matters	• generally, no one is admitted except for those requested by the university	• no one is admitted except those from the university	•not permitted	