

# (Outline) Standard Policies for the Prevention of Infection at Osaka University (Fundamentals)

21 May 2020

## Osaka University's Novel Coronavirus Task Force

Each school/faculty/graduate school/center, etc. should take sufficient measures to prevent the spread of infection based on the fundamental policies laid out in this outline, and students should also be well aware of these policies.

• Wearing a face mask inside campus facilities is mandatory

**Wear a face mask when inside buildings on campus.**

Even when outside, both parties must wear a face mask when engaging in conversation, or near each other, etc.

Students are to acquire their own masks, but those without a mask should create one from Kim towel wipers.

Kim towel wipers will be distributed to each department by the Department of Safety and Hygiene.

(A sequential distribution of cloth face masks to all Osaka University Staff [1 each] is underway)

• Practice social distancing

Stay 2 meters (or at least 1 meter) away from others.

Limit classroom/conference room numbers, and consider the seating plan, etc.

Create good airflow by opening multiple windows/doors, etc.

• Individuals with a cold or the flu-like symptoms

**Refrain from coming to the university if you have a fever, cough or other symptoms.**

Inform students/Osaka University Staff of the way to report their abstention from coming to the university.

When abstaining from coming to the university, carefully monitor your health condition and contact a consultation center (帰国者・接触者相談センター) and follow their instructions if you have any concerns (details can be found in Osaka University's notices regarding the new strain of coronavirus).

#### • Disinfecting

Place alcohol-based hand sanitizers at the entrance to main buildings or buildings with heavy foot traffic. Although disinfectants have been secured for the time being, spray bottles are difficult to obtain. Please place them only in essential places with heavy traffic.

Disinfectants will be distributed to each department by the Department of Safety and Hygiene. **Properly wipe down and disinfect places (places are to be determined by each department) touched by multiple people.**

Put up clear plastic above reception desks or other places where face-to-face interactions occur.

#### • Meals

When eating on campus, use spaced seating and **do not eat facing each other.**

Do not use a loud voice while having a conversation in the cafeterias.

To avoid congestion in the cafeterias, stagger lunch hours.

#### • Toilets

Many cases of infections via toilets have been reported.

Clean the toilet bowl as usual.

Make efforts to keep door knobs, toilet seats and lids, flushing levers, toilet paper covers, etc. clean.

**Do not touch your face after using the toilet and wash your hands with soap** until your department is able to set up a disinfection/cleaning system.

Put the toilet lid down before flushing.

Do not use hand dryers or communal towels.

#### • Common spaces

Use spaced seating, limit the number of people, and don't eat/drink/talk facing each other in

communal break rooms/areas.

Create a regular wiping and disinfection system for shared items (tables, chairs, etc.).

• Waste

Seal tissues/waste used for blowing your nose/cleaning up spit or other bodily fluids in a plastic bag before being discarded.

Wear a mask and gloves when collecting garbage.

Wash your hands with soap after removing your mask and gloves.