

2019 Osaka University Research Abroad Program for GKP

1. Objective

This program is to contribute to strengthening our research capacity under the adoption and implementation of the Program for Promoting the Enhancement of Research Universities, and for developing and enhancing inter-organizational collaboration with Global Knowledge Partners (hereinafter, GKP), publishing international joint papers and establishing International Joint Labs, etc., and supporting excellence between GKPs and research with expectations of having reliable results. This program especially works to promote the research plans of promising young researchers.

2. Fields of study

All fields

3. Eligibility

University standing:

Full-time academic staff members employed at Osaka University or regular students enrolled in a Ph.D. course.

[1] As the goal of this program is to return the results of the research performed on this program to Osaka University, applicants who are scheduled to move or move of their own free will to another institution, or who will be retiring or forced into retirement, are not eligible to apply to this program.

[2] In regards to specially appointed academic staff (特任教員), only staff employed by the university's Indirect Research Budget (間接経費) or the Management Expenses Grant (運営費交付金) are eligible.

4. Applicable institutions for research abroad

GKP institutions (or GKP candidates):

Shanghai Jiao Tong University

University of Groningen

University College London

University of California

5. Length of stay

7 – 180 days

[1] The start date for the program is as follows:

- I. The first period is between 1 April 2019 to 25 March 2020
- II. The second period is between 1 July 2019 to 25 March 2020

III. The third period is between 1 October 2019 to 25 March 2020

IV. The fourth period is between 1 January 2020 to 25 March 2020

- [2] Travel times for researcher affiliated with this program (hereinafter, Researcher) may be included within the program start and end dates.
- [3] The Researcher's departure date will be after 1 April 2019, and the return date to Japan will be 31 March 2020, whereas the travel itinerary will only extend until that date (spanning academic years is not allowed).
- [4] It is permissible to split a visit into two parts for research plans of 14 days or more (i.e. 8 days for the first trip, 9 days for the second trip, for a total of 17 days). However, the research period must be at least 7 days, and the total research expenses must not go over the set amount as defined in (6.2). Please note that the second trip must not span academic years.
- [5] Depending on the budget and selection process, etc., there is a chance for the application period to prematurely be closed (i.e. the third and fourth periods may not be implemented). If the application period closes early, the International Affairs Division will issue a notice.

6. Research expenses (including travel, researcher costs, and living, etc.)

(1) Use of research expenses:

- I. Travel expenses include a daily allowance and lodging for the duration of the program, airfare, miscellaneous travel expenses (excluding passport issuing fees and travel expenses to retrieve a passport), visa fees (including agent fees), immigration taxes, and airport usage fees.
- II. Domestic travel expenses abroad, seminar participation costs (limited to travel and academic seminars directly related to this program. In addition, it will be necessary to fill out an application that clearly states the intent of travel. Furthermore, each expense is limited to 10% of the total expenses.)

(2) The upper limit of research expenses for the Researcher:

Osaka University will provide funds up to 1.5 million yen per person

- [1] Estimate the total costs of the research expenses and be sure to use them properly without going over or under budget.
- [2] If, at the time when the program period is to commence, the Researcher is already in the target country for unrelated business, travel expenses to the target university, etc. will not be covered. In addition, if the Researcher stays abroad for unrelated business after the program period has finished, the return trip will not be covered by travel expenses.
- [3] Travel Insurance and Japanese Health Insurance will not be covered by research expenses.
- [4] As a general rule, it is acceptable to receive payments from external funding sources, etc., as long as those payments do not duplicate expenses covered by the scope of this program. However, the extent to which external funding sources can be applied to the program is limited by funding agencies, so please confirm the applications of said funding before including them in the budget to be sure that funding is not applied to aspects of the program that cannot be covered by said external funding under

the regulations of the program/funding agencies.

[5] Airline tickets will be economy class.

[6] If unavoidable circumstances beyond the scope of the budget were to arise, a request for a review of the project plan or for a reduction of the budget may occur.

7. Application procedure/deadline

(1) Application procedure

Please submit all of the forms below by email through the administration office of your department to the International Affairs Division, Department of International Affairs.

- I. Application form for the 2019 Osaka University Research Abroad Program for GKP (forms 1 and 2)
- II. Schedule (free form)
- III. Resume or CV of the applicant
- IV. Resume or CV of the researcher and/or their direct supervisor, etc. of the overseas institution that will receive the Researcher abroad
- V. Document(s) that can prove acceptance into the institution overseas
- VI. Copy of the estimated cost of air travel
- VII. Document(s) that can confirm hiring expenses (specially appointed academic staff [特任教員] only)
- VIII. Approval letter stamped/signed by the applicant's supervisor (form 3, PDF) (Ph.D. students only)

(2) Application deadline

- I. First deadline: 4 March 2019
- II. Second deadline: 3 June 2019
- III. Third deadline: 2 September 2019
- IV. Fourth deadline: 2 December 2019

*If an individual department's deadlines differ from the ones above, Osaka University will defer to the department.

8. Selection process/selection results

A selection committee, organized by the Executive Vice President of Global Engagement and Student Support, will select candidates under the policies set forth for the selection criteria (below). An applicant may also be subject to an interview if deemed necessary. The selection results will be made available according to the timeline below and given to the Dean or Director affiliated with the department of the applicant.

(1) Notice of Results

- I. First period: end of March, 2019
- II. Second period: middle of June, 2019

III. Third period: middle of September, 2019

IV. Fourth period: middle of December, 2019

(2) Selection criteria

A research plan should:

- I. include how the applicant plans to become an exceptional member for the future of Osaka University through the experience gained at the institution abroad.
- II. aim to try new research topics in a different research environment, as well as greatly develop the research the applicant was working on in Japan.
- III. be solidified beforehand through clear negotiations between the applicant and the researcher and/or their direct supervisor, etc. of the overseas institution that will receive the Researcher abroad. In addition, the applicant is expected to have a suitable language ability to perform research abroad.
- IV. include a plan to perform joint research, and be expected to produce results now and in the future. In addition, the applicant should submit an internationally co-authored paper within one year of the completion of the program.

9. Duties/compliance etc. required for Researchers

Researchers are to give their undivided attention to their research based on their research plan.

10. Duties for Researchers upon returning to Japan

Researchers are to submit a prescribed report within one month of its conclusion. In addition, the Department of International Affairs will conduct a survey regarding the results of research within six months to one year after the completion of the Research Abroad Program. The university may also request a presentation to be conducted at report sessions at Osaka University.

Osaka University may also request the Researcher to contribute to the strengthening of Osaka University's research capacity through the development of joint research and internationally co-authored papers, etc. after the program has concluded.

11. Miscellaneous

All parties agree to comply with regulations regarding security export control.

12. Contact (please go through your department's administration office)

International Affairs Division, Department of International Affairs

e-mail: kokusai-koryu-suisin@office.osaka-u.ac.jp