

Detailed Regulations Pertaining to Scope of National University Corporation Osaka University Administrative Posts

Note: The document below is an English translation of the University Work Regulations, originally composed in Japanese. The English version of the Work Regulations has been provided merely as a reference for international researchers and employees. Therefore, it should not be considered an official employment contract. Please note that any official employment contracts have been concluded solely on the basis of the Japanese version of the Work Regulations.

(Purpose)

Article 1: The purpose of these detailed regulations shall be to define the scope of administrative posts in accordance with the provisions of Items 2 and 6, Article 25 of The Rules Pertaining to Salary for National University Corporation Osaka University Staff and Items 2 and 6, Article 24 of The Rules Pertaining to Salary for National University Corporation Osaka University Limited Term Staff.

(Scope of Administrative Posts)

Article 2: The scope of administrative posts and the classification of duties for those holding such posts shall be in accordance with Appendix-1. To Employee holding multiple administrative posts, a classification of duties for which the greatest amount of administrative post allowance is paid shall be applied.

2. The scope of payment of the administrative post allowance and the classification of duties set forth in Appendix-1 shall be subject to change in consideration of the financial conditions of The University and other appropriate states in addition to the corporate reorganization, etc.

(Amount of Administrative Post Allowance)

Article 3: Deleted

Supplementary Provision

The foregoing detailed regulations shall be implemented from 14th April 2004 and applied from 1st April 2004.

Supplementary Provision

The foregoing amendments shall be implemented from 15th September 2004 and applied from 1st July 2004.

Supplementary Provisions

(Timing of Implementation)

1. The foregoing amendments shall be implemented from 1st April 2005.

(Interim Measures)

2. Concomitant with the foregoing amendments, Employees either losing administrative post allowance or subject to reduction of said allowance in mid-term shall be eligible for payment of administrative post allowance until the end of said term in accordance with previous provisions.

Supplementary Provision

The foregoing amendments shall be implemented from 1st April 2006.

Supplementary Provision

The foregoing amendments shall be implemented from 28th April 2006 and applied from 1st April 2006.

Supplementary Provision

The foregoing amendments shall be implemented from 1st April 2007

Supplementary Provision

The foregoing amendments shall be implemented from 1st April 2007.

Supplementary Provisions

(Date of Implementation)

1. The foregoing amendments shall be implemented from 1st October 2007.

(Interim Measures)

2. Concomitant with the foregoing amendments, Employees either losing administrative post allowance or subject to reduction of said allowance in mid-term shall be eligible for payment of administrative post allowance until the end of said term in accordance with previous provisions.

Supplementary Provisions

(Date of Implementation)

1. The foregoing amendments shall be implemented from 1st April 2008.

(Interim Measures)

2. Concomitant with the foregoing amendments, Employees subject to reduction of administrative post allowance in mid-term shall be eligible for payment of administrative said allowance until the end of said term in accordance with previous provisions.

Supplementary Provision

The foregoing amendments shall be implemented from 1st April 2009.

Supplementary Provision

The foregoing amendments shall be implemented from 27th April 2009 and applied from 1st April 2009.

Supplementary Provision

The foregoing amendments shall be implemented from 1st April 2010.

Supplementary Provision

The foregoing amendments shall be implemented from 1st April 2011.

Supplementary Provision

The foregoing amendments shall be implemented from 1st April 2011.

Supplementary Provision

The foregoing amendments shall be implemented from 1st April 2012; provided that the amendments related to Deans and Directors and Heads under Appendix-1 shall apply from 26th December 2011.

Appendix-1

Classification of Post	Classification of Duties
Presidential Aide 【except the persons to whom Type II】	Type IV
Advisor to the Vice President	Type V
Members of University Council	Type V
Head of Office of the General Counsel	Type IV
Dean (Dean of School of Foreign Studies) or Presidential Aide【only those listed in Type III】	Type II
Dean of Graduate School of Letters	Type III
Dean of Graduate School of Human Sciences	Type III
Dean of School of Foreign Studies	Type III
Dean of Graduate School of Law and Politics	Type III
Dean of Graduate School of Economics	Type III
Dean of Graduate School of Science	Type III
Dean of Graduate School of Medicine	Type III
Dean of Graduate School of Dentistry	Type III
Dean of Graduate School of Pharmaceutical Sciences	Type III
Dean of Graduate School of Engineering	Type III
Dean of Graduate School of Engineering Sciences	Type III
Dean of Graduate School of Language and Culture	Type III
Dean of Graduate School of International Public Policy	Type III
Dean of Graduate School of Information Science and Technology	Type III
Dean of Graduate School of Frontier Biosciences	Type III
Dean of Osaka University Law School	Type III
United Graduate School of Child Development, Osaka University, Kanazawa University, Hamamatsu University School of Medicine, Chiba University and Fukui University	Type III
Director of Research Institute for Microbial Diseases	Type III
Director of Institute of Scientific and Industrial Research	Type III
Director of Institute for Protein Research	Type III
Director of Institute of Social and Economic Research	Type III
Director of Joining and Welding Research Institute	Type III
Osaka University Hospital	Type III
Osaka University Dental Hospital	Type III
Director of Research Center for Nuclear Physics	Type III
Director of Cybermedia Center	Type III
Director of Institute of Laser Engineering	Type III
Director of Center for International Education and Exchange	Type V
Center for Education in Liberal Arts and Sciences	Type V
Director of Research Center for Ultra-High Voltage Electron Microscopy	Type VI
Director of International Center for Biotechnology	Type V
Director of Center for Quantum Science and Technology under Extreme Conditions	Type V
Director of Research Center for Solar Energy Chemistry	Type VI
Director of Museum of Osaka University	Type V
Director of Low Temperature Center	Type VI
Director of Radioisotope Research Center	Type VI
Director of Research Center for Environmental Preservation	Type VI
Director of Health Care Center	Type VI
Director of Center for the Study of Communication-Design	Type V
Director of Renovation Center of Instruments for Science Education and Technology	Type VI
Director of Center for Japanese Language and Culture	Type IV
Vice Director 【only those recognized by The University】	Type V
Division 【only those recognized by The University】	Type V
Director 【only those listed in Appendix-2】	Type II
Division Head and Office Head 【only those listed in Appendix-3】	Type III

Division Head 【only those listed in Appendix-4】	Type IV
Office Head 【only those listed in Appendix-5】	Type IV
Office Head 【only those listed in Appendix-6】	Type IV
Director of the Pharmacy Department	Type IV
Director of the Medical Technology Department	Type IV
Director of Nursing Department 【only those belonging to Osaka University Hospital】	Type II
Director of Nursing Department 【only those belonging to Osaka University Dental Hospital】	Type III
Vice Director of Nursing Department 【only one general supervisor belonging to Osaka University Hospital】	Type IV

Appendix-2

Post
Directors of Administration Bureaus
Director of Audit Office
Vice Directors of Administration Bureaus
Director of Administrative Office, University Libraries
Director of Administrative Office, Graduate school of Medicine
Director of Administrative Office, Graduate School of Dentistry
Director of Administrative Office, Graduate School of Engineering
Director of Administrative Office, Institute of Scientific and Industrial Research
Director of Administrative Office, Osaka University Hospital

Appendix-3

Post
Division Heads of Administration Bureaus and Dean of Office for Academic Initiatives
Division Heads of Osaka University Hospital

Appendix-4

Post
Division Heads of University Libraries
Division Heads of Graduate School of Medicine
Division Heads of Graduate School of Dentistry
Division Heads of Graduate School of Engineering
Division Heads of Institute of Scientific and Industrial Research

Appendix-5

Post
Office Heads of Administration Bureaus (excluding Audit Office and Dean of Office for Academic Initiatives)
Office Heads of Allied Health Sciences Department, Graduate School of Medicine
Division Heads of Graduate School of Language and Culture ・ School of Foreign Studies Department
Office Heads of Technical Bureau, Institute of Scientific and Industrial Research

Appendix-6

Post

Office Heads, Graduate School of Letters
Office Head, Graduate School of Human Sciences
Office Head, School of Foreign Studies
Office Head, Graduate School of Law and Politics · Law School
Office Head, Graduate School of Economics · Osaka School of International Public Policy
Office Head, Graduate School of Science
Office Head, Graduate School of Pharmaceutical Sciences
Office Head, Graduate School of Engineering Science
Office Head, Graduate School of Language and Culture
Office Head, Graduate School of Information Science and Technology
Office Head, Graduate School of Frontier Biosciences
Office Head, Research Institutes for Microbial Diseases
Office Head, Institute for Protein Research
Office Head, Institute of Social and Economic Research
Office Head, Joining and Welding Research Institute
Office Head, Institute of Laser Engineering
Office Head, Research Center for Nuclear Physics
Office Head, Center for Education in Liberal Arts and Sciences