

## Detailed Regulations Pertaining to Scope of National University Corporation the University of Osaka Administrative Posts

***Note: The document below is an English translation of the University Work Regulations, originally composed in Japanese. The English version of the Work Regulations has been provided merely as a reference for international researchers and employees. Therefore, it should not be considered an official employment contract. Please note that any and all official employment contracts are concluded solely on the basis of the Japanese version of the Work Regulations.***

### (Purpose)

Article 1: The purpose of these detailed regulations shall be to define the scope of administrative posts in accordance with the provisions of Paragraph 2 and Paragraph 6, Article 25 of The Salary Regulations for National University Corporation the University of Osaka Staff, Paragraph 2 and Paragraph 6, Article 13 of The Salary Regulations for National University Corporation the University of Osaka Staff Subject to Annual Salary System, Paragraph 2 and Paragraph 6, Article 22 of The Salary Regulations for National University Corporation the University of Osaka Staff Subject to New Annual Salary System, Paragraph 2 and Paragraph 6, Article 24 of The Salary Regulations for National University Corporation the University of Osaka Limited Term Staff, Paragraph 2 and Paragraph 6, Article 14 of The Salary Regulations for National University Corporation the University of Osaka Limited Term Staff Subject to Annual Salary System, and Paragraph 2 and Paragraph 6, Article 21 of The Salary Regulations for National University Corporation the University of Osaka Limited Term Staff Subject to New Annual Salary System.

### (Scope of Administrative Posts)

Article 2: The scope of administrative posts and the classification of duties for those holding such posts shall be in accordance with Appendix-1. For those holding multiple administrative posts, classification of duties for which the greatest amount of Administrative Post Allowance shall be applied.

2. The scope of administrative posts and the classification of duties for those holding such posts set forth in Appendix-1 shall be subject to change due to corporate reorganization etc., and in consideration of the financial condition of the University.

### Supplementary Provision

The foregoing detailed regulations shall be implemented from 14 April, 2004 and applied from 1 April, 2004.

### Supplementary Provision

The foregoing amendments shall be implemented from 15 September, 2004 and applied from 1 July, 2004.

### Supplementary Provisions

#### (Date of Implementation)

1. The foregoing amendments shall be implemented from 1 April, 2005.

#### (Interim Measures)

2. In accordance with the foregoing amendments, those who will not be paid or who are subject to a reduction in the Administrative Post Allowance mid-term, shall be eligible for payment of the Administrative Post Allowance until the end of the term, in accordance with the previous provisions.

### Supplementary Provision

The foregoing amendments shall be implemented from 1 April, 2006.

### Supplementary Provision

The foregoing amendments shall be implemented from 28 April, 2006 and be applied from 1 April, 2006.

### Supplementary Provision

The foregoing amendments shall be implemented from 1 April, 2007

### Supplementary Provision

The foregoing amendments shall be implemented from 1 April, 2007.

Supplementary Provisions

(Date of Implementation)

1. The foregoing amendments shall be implemented from 1 October, 2007.

(Interim Measures)

2. In accordance with the foregoing amendments, those who will not be paid or who are subject to a reduction in the Administrative Post Allowance mid-term, shall be eligible for payment of the Administrative Post Allowance until the end of the term, in accordance with the previous provisions.

Supplementary Provisions

(Date of Implementation)

1. The foregoing amendments shall be implemented from 1 April, 2008.

(Interim Measures)

2. In accordance with the foregoing amendments, those who will not be paid or who are subject to a reduction in the Administrative Post Allowance mid-term, shall be eligible for payment of the Administrative Post Allowance until the end of the term, in accordance with the previous provisions.

Supplementary Provision

The foregoing amendments shall be implemented from 1 April, 2009.

Supplementary Provision

The foregoing amendments shall be implemented from 27 April, 2009 and be applied from 1 April, 2009.

Supplementary Provision

The foregoing amendments shall be implemented from 1 April, 2010.

Supplementary Provision

The foregoing amendments shall be implemented from 1 April, 2011.

Supplementary Provision

The foregoing amendments shall be implemented from 1 April, 2011.

Supplementary Provision

The foregoing amendments shall be implemented from 1 April, 2011. However, the amendments regarding Deans, Directors, and Heads under Appendix-1 shall apply from 26 December, 2011.

Supplementary Provision

The foregoing amendments shall be implemented from 1 April, 2013.

Supplementary Provision

The foregoing amendments shall be implemented from 1 January, 2014.

Supplementary Provision

The foregoing amendments shall be implemented from 1 April, 2014.

Supplementary Provision

The foregoing amendments shall be implemented from 1 April, 2015.

Supplementary Provision

The foregoing amendments shall be implemented from 1 April, 2015.

Supplementary Provision

The foregoing amendments shall be implemented from 1 April, 2015.

Supplementary Provision

The foregoing amendments shall be implemented from 26 October, 2015 and be applied from 31 August, 2015.

Supplementary Provision

The foregoing amendments shall be implemented from 25 April, 2016 and be applied from 1 April, 2016.

Supplementary Provision

The foregoing amendments shall be implemented from 25 July, 2016 and be applied from 1 July, 2016.

Supplementary Provision

The foregoing amendments shall be implemented from 24 April, 2017 and be applied from 1 April, 2017.

Supplementary Provision

The foregoing amendments shall be implemented from 24 April, 2017 and be applied from 1 April, 2017.

Supplementary Provision

The foregoing amendments shall be implemented from 19 May, 2017 and be applied from 1 May, 2017.

Supplementary Provision

The foregoing amendments shall be implemented from 17 April, 2018 and be applied from 1 April, 2018.

Supplementary Provision

The foregoing amendments shall be implemented from 1 April, 2019.

Supplementary Provision

The foregoing amendments shall be implemented from 7 October, 2019 and be applied from 1 July, 2019.

However, for the amendments in Appendix-1, deleting the paragraphs regarding Special Advisor to the President and Associate Executive Director, and adding the paragraph regarding Executive Assistant to the President shall be applied from 26 August, 2019.

Supplementary Provision

The foregoing amendments shall be implemented from 1 April, 2020.

Supplementary Provision

The foregoing amendments shall be implemented from 18 June, 2020 and be applied from 1 April, 2020.

Supplementary Provision

The foregoing amendments shall be implemented from 1 April, 2021.

Supplementary Provision

The foregoing amendments shall be implemented from 1 April, 2021.

Supplementary Provision

The foregoing amendments shall be implemented from 14 April, 2021 and be applied from 1 April, 2021.

Supplementary Provision

The foregoing amendments shall be implemented from 16 September, 2021 and be applied from 1 April, 2021.

Supplementary Provision

The foregoing amendments shall be implemented from 1 April, 2022.

Supplementary Provision

The foregoing amendments shall be implemented from 16 June, 2022 and be applied from 1 April, 2022.

Supplementary Provision

The foregoing amendments shall be implemented from 22 December, 2022 and be applied from 1 December, 2022.

Supplementary Provision

The foregoing amendments shall be implemented from 1 January, 2023.

Supplementary Provision

The foregoing amendments shall be implemented from 18 May 2023, and be applied from 1 April, 2023.

Supplementary Provision

These foregoing amendments shall be implemented from 1 October, 2024.

Supplementary Provision

These foregoing amendments shall be implemented from 1 April, 2025.

Appendix-1	
Classification of Post	Classification of Duties
Vice-President	Type II
Executive Advisor to the President	Type II
Executive Assistant to the President	Type IV~VI
Members of University Council	Type V
Head of Office of the General Counsel	Type IV
Dean (Excluding Dean of School of Letters and Dean of School of Foreign Studies)	Type II
Dean of Graduate School of Humanities	Type III
Dean of School of Letters	Type III
Dean of Graduate School of Human Sciences	Type III
Dean of School of Foreign Studies	Type III
Dean of Graduate School of Law and Politics	Type III
Dean of Graduate School of Economics	Type III
Dean of Graduate School of Science	Type III
Dean of Graduate School of Medicine	Type III
Dean of Graduate School of Dentistry	Type III
Dean of Graduate School of Pharmaceutical Sciences	Type III
Dean of Graduate School of Engineering	Type III
Dean of Graduate School of Engineering Sciences	Type III
Dean of Graduate School of International Public Policy	Type III
Dean of Graduate School of Information Science and Technology	Type III
Dean of Graduate School of Frontier Biosciences	Type III
Dean of the University of Osaka Law School	Type III
United Graduate School of Child Development, the University of Osaka, Kanazawa University, Hamamatsu University School of Medicine, Chiba University and University of Fukui	Type III
Director of Research Institute for Microbial Diseases	Type III
Director of Institute of Scientific and Industrial Research	Type III
Director of Institute for Protein Research	Type III
Director of Institute of Social and Economic Research	Type III
Director of Joining and Welding Research Institute	Type III
Director of Institute of Laser Engineering	Type III
Director of the University of Osaka Hospital	Type III
Director of the University of Osaka Dental Hospital	Type III
Director of Research Center for Nuclear Physics	Type III
Director of Institute for Digital Innovation D3 Center	Type III
Director of Immunology Frontier Research Center at International Advanced Research Institute	Type III
Director of Center for Quantum Information and Quantum Biology at International Advanced Research Institute	Type III
Director of Premium Research Institute for Human Metaverse Medicine at International	Type III

Advanced Research Institute	
Director of Museum Links	Type V
Director of Institute for Radiation Sciences	Type V
Director of Center for Education in Liberal Arts and Sciences	Type II
Department Heads of Center for Education in Liberal Arts and Sciences	Type VI
Director of International Institution	Type IV
Director of Research Center for Ultra-High Voltage Electron Microscopy	Type VI
Director of International Center for Biotechnology	Type V
Director of Research Center for Environmental Preservation	Type VI
Director of Health and Counseling Center	Type VI
Director of Center for Japanese Language and Culture	Type IV
Director of Center for the study of Co* Design	Type V
Vice Director 【Individual recognized by the University】	Type V
Senior Director	Type I A
Directors of the Administration Bureau	Type I B
Specially Assisted Director	Type II
Director, Head and Vice Director 【Individuals that apply to Appendix-2】	Type II
Division Heads and Office Heads 【Individuals that apply to Appendix-3】	Type III
Director of the Pharmacy Department	Type IV
Director of the Medical Technology Department	Type IV
Director of Nursing Department 【those belonging to the University of Osaka Hospital】	Type II
Director of Nursing Department 【those belonging to the University of Osaka Dental Hospital】	Type III
Vice Director of Nursing Department 【those belonging to the University of Osaka Hospital】	Type IV

Appendix-2
Classification of Post
Director of Audit Office
Vice Directors of Administration Bureau
Director of Administrative Office, University Libraries
Director of Administrative Office, Graduate school of Medicine
Director of Administrative Office, Graduate School of Dentistry
Director of Administrative Office, Graduate School of Engineering
Director of Administrative Office, Institute of Scientific and Industrial Research
Director of Administrative Office, the University of Osaka Hospital

Appendix-3
Classification of Post
Division Heads and Office Heads of Administration Bureau (Excluding Head of Audit Office)
Office Head in Toyonaka, Graduate School of Humanities
Office Head in Minoh, Graduate School of Humanities
Office Head, Graduate School of Human Sciences
Office Head, Graduate School of Law and Politics / Law School
Office Head, Graduate School of Economics / Osaka School of International Public Policy
Office Head, Graduate School of Science
Division Heads of Graduate School of Medicine and Office Head of Allied Health Sciences Department
Division Heads of the University of Osaka Hospital and Chief, Redevelopment Planning and Maintenance Office
Division Heads of Graduate School of Dentistry
Office Head, Graduate School of Pharmaceutical Sciences
Division Heads and Head of Technology Department, Graduate School of Engineering

Office Head, Graduate School of Engineering Science
Office Head, Graduate School of Information Science and Technology
Office Head, Graduate School of Frontier Biosciences
Division Heads of University Libraries
Office Head, Research Institutes for Microbial Diseases
Division Heads and Head of Technical Office, Institute of Scientific and Industrial Research
Office Head, Institute for Protein Research
Office Head, Institute of Social and Economic Research
Office Head, Joining and Welding Research Institute
Office Head, Institute of Laser Engineering
Office Head, Health and Counseling Center
Office Head, Research Center for Nuclear Physics
Office Head, Immunology Frontier Research Center
Office Head, Center for Education in Liberal Arts and Sciences