Detailed Rules Pertaining to Dependent Allowance for National University Corporation the University of Osaka Staff

Note: The document below is an English translation of the University Work Regulations, originally composed in Japanese. The English version of the Work Regulations has been provided merely as a reference for international researchers and employees. Therefore, it should not be considered an official employment contract. Please note that any and all official employment contracts are concluded solely on the basis of the Japanese version of the Work Regulations.

## (Purpose)

- Article 1: The purpose of these detailed rules shall be to define matters concerning the payment of dependent allowance in accordance with the provisions of Article 27 of The Salary Regulations for National University Corporation the University of Osaka Staff (hereinafter referred to as "The Salary Regulations") and Article 24 of The Salary Regulations for National University Corporation the University of Osaka Staff Subject to New Annual Salary System (hereinafter referred to as "The Salary Regulations for Staff Subject to New Annual Salary System").
- 2. The term "The University" shall be used in these detailed rules to mean "National University Corporation the University of Osaka" and "Employee(s)" to mean individuals to whom The Salary Regulations and The Salary Regulations for Staff Subject to New Annual Salary System apply.

#### (Notification)

- Article 2: In cases where Employees to whom stipulated in Appendix 9 of The Salary Regulations for Staff or in Appendix 7 of the Salary Regulations for Staff Subject to New Annual Salary System fall under any of the following categories, said Employees must promptly submit the notification of the relevant information to The University.
  - (1) In cases where newly employed Employees have dependent relatives, as stipulated in Appendix 9 of the Salary Regulations for Staff or Appendix 7 of the Salary Regulations for Staff Subject to New Annual Salary System.
  - (2) In cases when the section of Employees stipulated in Appendix 9 of The Salary Regulations for Staff or Appendix 7 of The Salary Regulations for Staff Subject to New Annual Salary System has changed, and has dependent relatives stipulated in Appendix 9 of the Salary Regulations for Staff or Appendix 7 of the Salary Regulations for Staff Subject to New Annual Salary System. (Excluding cases where Employees have already received the Allowance before the section amendments).
  - (3) In cases where the number of dependents of Employee stipulated in Appendix 9 of the Salary Regulations for Staff or Appendix 7 of the Salary Regulations for Staff Subject to the New Annual Salary System have increased.
  - (4) In cases where Employees have individuals who no longer fulfill the required conditions relating to dependent relatives stipulated in Appendix 9 of the Salary Regulations for Staff or Appendix 7 of the Salary Regulations for Staff Subject to New Annual Salary System. (Excluding the cases where Dependent Children, Dependent Grandchildren, or Dependent Siblings have no longer fulfill the required conditions because the first 31st March has passed since they reached full 22 years of age.)
- 2. Employees must submit the notification detailed in the foregoing item using a Dependent Relative Notification Form.

# (Commencement of Payment, etc.)

Article 3: The timing of commencement of dependent allowance shall be as detailed hereunder.

- (1) In cases stipulated Item 1, Paragraph 1 or Item 2 of the preceding Article: The following month in which the employee's hiring date or the date of their change in Staff classifications falls.
- (2) In cases stipulated Item 3, Paragraph 1 of the preceding Article: If there is no notification as stipulated in the preceding Article, The following month in which the dependency began.
- 2. Notwithstanding the provisions of the foregoing item, in cases where the day cited in each of the provisions therein falls on the first day of the month, the dependent allowance shall be paid from the month of which said day falls.
- 3. Notwithstanding the provisions of two items above, in cases where the notification of dependent allowance is submitted after 15 days have passed from the day on which the relevant circumstances occur,

dependent allowance shall be paid from the month following the month in which the notification is received (in cases where the notification is received on the first day of the month, the allowance shall be paid from the same month).

- 4. The timing of termination of payment of dependent allowance shall be as detailed hereunder.
  - (1) In cases where the Employees receiving dependent allowance retire or decease: the month in which the day of said retirement or decease falls.
  - (2) In cases where the section of Employees stipulated in Appendix 9 of the Salary Regulations for Staff or Appendix 7 of the Salary Regulations for Staff Subject to New Annual Salary System has changed and the Employee has no Dependent relatives stipulated in Appendix 9 of the Salary Regulations for Staff or Appendix 7 of the Salary Regulations for Staff Subject to New Annual Salary System, the month in which the Employee's section change falls.
  - (3) In cases where the required conditions for receiving dependent allowance are no longer fulfilled by any of the dependent relatives prescribed in Appendix 9 of the Salary Regulations for Staff or Appendix 7 of the Salary Regulations for Staff Subject to New Annual Salary System, the month in which the relatives ceased to meet these conditions.
- 5. Notwithstanding the provisions of the foregoing paragraph in cases where the day cited in each of the provisions therein falls on the first day of the month, payment of the dependent allowance shall be terminated from the month preceding the month within which said day falls.

#### (Amendments to the Amount paid)

- Article 4: In cases where Employees fall under any of the categories detailed hereunder, the amount of the dependent allowance received by said Employees shall be amended.
  - (1) In cases where Employees receiving a dependent allowance adds a dependent relative as stipulated in Appendix 9 of the Salary Regulations for Staff or Appendix 7 of the Salary Regulations for Staff Subject to New Annual Salary System.
  - (2) In cases where certain dependent relatives of the Employee receiving a dependent allowance, as stipulated in Appendix 9 of the Salary Regulations for Staff or Appendix 7 of the Salary Regulations for Staff Subject to New Annual Salary System cease to fulfill the required conditions for receiving said allowance.
  - (3) In cases where Employees receiving a dependent allowance changes their classification as stipulated in Appendix 9 of the Salary Regulations for Staff or Appendix 7 of the Salary Regulations for Staff Subject to New Annual Salary System, and continues to have dependent relatives as stipulated in Appendix 9 of the Salary Regulations for Staff or Appendix 7 of the Salary Regulations for Staff Subject to New Annual Salary System. (4) In cases where a dependent child, as stipulated in Appendix 9 of the Salary Regulations for Staff or Appendix 7 of the Salary Regulations for Staff Subject to New Annual Salary System, attains the age of 15 years and thereafter the first day of April arrives.
- 2. In cases where the circumstances detailed in Item 1 through 3 of the foregoing Paragraphs occur, the amount of the dependent allowance shall be amended from the following month in which the date of occurrence of said circumstances falls.
- 3. In cases where the provisions of Item 4, Paragraph 1 apply, the dependent allowance in question shall be amended from the applicable month of April.
- 4. Notwithstanding the provisions of two items above, in cases where the day on which said circumstances occur falls on the first day of the month, the amount of the dependent allowance in question shall be amended from the month within which said day falls.
- 5. Notwithstanding the provisions of three items above, in cases where notification is submitted after 15 days have passed from the day on which the relevant circumstances occurred, the amount of the dependent allowance in question shall be amended for increase only, from the month following the month in which the day of receiving the notification falls (in cases where said day falls on the first day of the month, it shall be from the same month).

#### (Scope of Dependent Relatives)

Article 5: Individuals who fall under any of the following items shall not be included in the scope of individuals without other sources of income, and dependent principally on the Employee as defined in the provisions of Appendix 9 of The Salary Regulations and Appendix 7 of The Salary Regulations for Staff Subject to New Annual Salary System.

- (1) Relatives such as spouse or sibling(s) of Employee who receive Dependent Allowances, or other equivalent allowance from sources such as corporations or private enterprises.
- (2) Individuals deemed to be receiving a constant income of 1,300,000 yen or more per annum.

# (Approval)

- Article 6: In cases where notification is submitted to The University by an Employee in accordance with the provisions of Article 2 and Paragraph 2, Article 4, The University shall approve the circumstances pertaining to said notification and the monthly amount of the dependent allowance.
- 2. The University shall enter in The Dependent Allowance Approval Ledger items pertaining to dependent relatives of the Employee for whom dependent allowance payment has been approved in accordance with the foregoing item and other items relating to payment of said allowance.
- 3. In cases where deemed necessary pertaining to approval as detailed in Paragraph 1, The University shall be entitled to request submission by the Employee documents in evidence of the circumstances pertaining to the relevant dependents.

## (Confirmation afterwards)

- Article 7: The University shall be entitled to carry out at any time checks to confirm whether dependent relatives of Employees currently receiving dependent allowance comply with the requirements of Appendix 9 of the Salary Regulations for Staff or Appendix 7 of the Salary Regulations for Staff Subject to New Annual Salary System, whether the monthly amount is appropriate, etc.
- 2. The provisions of Paragraph 3 of the foregoing article shall apply in cases where the foregoing paragraph checks are implemented.

#### (Prorated Calculation)

- Article 8: When Employees are considered taking Leave as stipulated in Paragraph 1, Article 14 of the Work Regulations for National University the University of Osaka Staff (hereinafter referred to as the "Work Regulations"), or suspended as stipulated in Item 3, Paragraph 2, Article 37 of the Work Regulations, or dispatched as stipulated in Paragraph1, Article 16-2 of the Work Regulations (Excluding cases that apply to Item 10, Paragraph 1, Article 3 of Payment Standards of Salary for National University Corporation the University of Osaka Staff Dispatched to International Organizations), or takes childcare Leave (Including parental leave) or Family Care Leave in accordance with the Regulation Pertaining to childcare and Family Care Leave for National University Corporation the University of Osaka Staff, or take Special Leave stipulated in Item 1 (Excluding the case where the individual is unable to work due to the need to receive medical treatment after getting into Work-related Accident(s) stipulated in Item 1, Paragraph 1, Article 7 of the Industrial Accident Compensation Insurance Act (Law No. 50 of 1947)), Item 7, Item 8, or Item 20 (Limited to the case where the University deemed not necessary to pay the salary during the said period.), Paragraph 1, Article 9 under the Detailed Regulations Pertaining to Working Hours, Holidays and Leave for National University Corporation the University of Osaka Staff, the Dependent allowance for the month shall be prorated and paid.
- 2. The stipulation in Paragraph 2, Article 6 of the Salary Regulations or the stipulation in Paragraph 2, Article 6 of the Salary Regulations Subject to New Annual Salary System shall apply mutatis mutandis to the prorated calculation in the foregoing Paragraph and be calculated.

#### Supplementary Provision

These detailed rules shall be implemented from 14 April 2004 and applied from 1 April 2004.

### Supplementary Provisions

(Date of Implementation)

- 1. The foregoing amendments shall be implemented from 1 April 2017. (Interim Measures)
- 2. During the period from 1 April 2017 to 31 March 2020, with respect to the application of the provisions from Article 2 through 4, the terms and phrases which are contained in the provisions listed in the left column and are indicated in the middle column of the tables in the following categories shall be deemed to be replaced with the text indicated in the right column of said Tables respectively.
- (1) From 1 April 2017 to 31 March 2018

Provisions replaced	to	be	Terms and phrases to be replaced	Terms and phrases for replacement
Paragraph Article 2		1,	In cases where newly employed Employees have dependent relatives as defined in the provisions of Paragraph 2, Article 27 of The Salary Regulations (for Employees to whom Basic Salary Table for Regular Staff (1) apply and whose work falls under the 9th class or higher of said Table (hereinafter referred to as "Employee(s) of the 9th class or higher of Regular (1)"), limited to those falling under Item 2 of said item (hereinafter referred to as the "Dependent Child (Children)")), in cases where Employees of the 9th class or higher of Regular (1) become Employees other than Employees of the 9th class or higher of Regular (1) have dependent relatives falling under any of Item 1 and Item 3 through Item 6 of said item (hereinafter referred to as "Dependent Spouse(s), Parent(s), etc.") or in cases where Employees fall under any of the following categories, said Employees must promptly submit the notification of the relevant information to The University.	In cases where newly employed Employees have dependent relatives as defined in the provisions of Paragraph 2, Article 27 of The Salary Regulations or in cases where Employees fall under any of the following categories, said Employees must promptly submit notification of the relevant information (including information relating to cases where newly employed Employees have dependent relatives or fall into the category detailed in Item . 1 and do not have a spouse) to The University.
			(1) In the case of an increase in the number of dependent relatives as defined in Paragraph 2, Article 27 of The Salary Regulations (excluding cases where Employees of the 9th class or higher of Regular (1) have individuals fulfilling the required conditions for being Dependent Spouses, Parents, etc.).	(1) In the case where the number of dependent relatives as defined in Paragraph 2, Article 27 of The Salary Regulations increase.
			(2) In cases where Employees have individuals who no longer fulfill the required conditions of dependent relatives (excluding cases where Dependent Children or dependent relatives falling under Item 3 or Item 5, Paragraph 2, Article 27 of The Salary Regulations no longer fulfill the required conditions relating to dependent relatives because the first 31 March has passed from the date on which Dependent Children or dependent relatives reach the age of 22 years, or in cases where Employees of the 9th class or higher of Regular (1) have Dependent Spouses, Parents, etc. who no longer fulfill the required conditions relating to dependent	(2) In cases where Employees have individuals who no longer fulfill the required conditions of dependent relatives (excluding cases where Dependent Children or dependent relatives falling under Item . 3 or Item 5, Paragraph 2, Article 27 of The Salary Regulations no longer fulfill the required conditions relating to dependent relatives because the first 31 March has passed from the date on which Dependent Children or dependent relatives reach the age of 22 years).

	relatives).	
		(3) In cases where Employees with Dependent Children or dependent relatives falling under any of Item 3 through Item 6, Paragraph 2, Article 27 (hereinafter referred to as "Dependent Parent(s), etc.") become Employees without a spouse (excluding cases falling under the preceding category).  (4) In cases where Employees with Dependent Children or Dependent Parents, etc. get a spouse (excluding cases falling under Item 1).
Paragraph 1, Article 3	The timing of commencement of dependent allowance shall be as detailed hereunder.	The timing of commencement of dependent allowance shall be as detailed hereunder.
	<ul> <li>(1) In cases where newly employed Employees have dependent relatives (for Employees of the 9th class or higher of Regular (1), limited to Dependent Children): The month following the month within which the date of employment falls.</li> <li>(2) In cases where Employees of the 9th class or higher of Regular (1) become Employees other than Employees of the 9th class or higher of Regular (1) and have Dependent Spouses, Parents, etc. but do not have Dependent Children pertaining to the notification prescribed in the preceding article: The month following the month within which the date on which said Employees become Employees other than Employees of the 9th class or higher of Regular (1) falls.</li> <li>(3) In cases where Employees do not</li> </ul>	(1) In cases where newly employed Employees have dependent relatives: The month following the month within which the date of employment falls.
	(3) In cases where Employees do not have dependent relatives (for Employees of the 9th class or higher of Regular (1), limited to Dependent Children) pertaining to the notification prescribed in the provision of the preceding article and said Employees fall under Item 1, Paragraph 1 of said article: The month following the month within which said Employees fall under said	(2) In cases where Employees do not have dependent relatives pertaining to the notification prescribed in the provision of the preceding article and said Employees come to fall under Item 1, Paragraph 1 of said article: The month following the month within which said Employees fall under said category.

#### Paragraph The timing of termination of payment of The timing of termination of payment of Article 3 dependent allowance shall be as dependent allowance shall be as detailed hereunder. detailed hereunder. (1) In cases where the Employees (1) In cases where the Employees dependent allowance receiving dependent allowance receiving retire or decease: the month within retire or decease: The month which the day of said retirement or within which the day of said decease falls. retirement or decease falls. (2) In cases where Employees other than Employees of the 9th class or higher of Regular (1) become Employees of the 9th class or higher of Regular (1) with Dependent Spouses, Parents, etc. pertaining to the notification prescribed in the preceding article and do not have Dependent pertaining Children to notification prescribed in the said article: The month within which the date on which said Employees become Employees of the 9th class or higher of Regular (1) falls. (2) In cases where the required (3) In cases where the required conditions for receipt of dependent conditions for receipt of dependent allowance are no longer fulfilled by allowance are no longer fulfilled by any dependent relatives any dependent relatives: The Employees of the 9th class or month within which the day on higher of Regular (1), limited to which said circumstances occur Dependent Children): The month falls. within which the day on which said conditions are no longer fulfilled by any dependent relatives falls. Paragraph In cases where Employees fall into any In cases where the circumstances Article 4 of the categories detailed hereunder, detailed in Item 1, Item 2 or Item 7 the amount of the dependent allowance occur or in cases where Employees received by said Employees shall be receiving dependent allowance fall into Item 3 or Item 4, Paragraph 1, amended. Article 2, the amount of the dependent allowance received by said Employee (1) In cases where the number of shall be amended. dependent relatives of (1) In cases where the number of Employee in receipt of dependent dependent relatives allowance increases (excluding Employee receiving cases where Employees of the 9th allowance increases. class or higher of Regular (1) have individuals who fulfill the required conditions for being Dependent Spouses, Parents, etc.). (2) In cases where a part of the

dependent

Employee receiving

relatives

allowance (for Employees of the

9th class or higher of Regular (1),

limited to Dependent Children) no

longer fulfill the required conditions

of

dependent

the

of

of

dependent

(2) In cases where a part of the

relatives

allowance no longer fulfill the

required conditions for receipt of

dependent

Employee receiving

dependent allowance.

dependent

the

the

for receipt of dependent allowance. (3) In cases where Employees of the 9th class or higher of Regular (1) (3) Not applicable with Dependent Spouses, Parents, Dependent Children etc. and the notification pertaining to prescribed in the provision of Article 2 become Employees other than Employees of the 9th class or higher of Regular (1). (4) In cases where Employees to whom Basic Salary Table for (4) Not applicable Regular Staff (1) apply and whose work falls under the 8th class of said Table, Employees to whom Basic Salary Table for Academic Staff (1) apply and whose work falls under the 5th class of said Table and Employees to whom Basic Salary Table for Medical Staff (A) apply and whose work falls under the 8th class of said Table (hereinafter collectively referred to as "Employee(s) of the 8th class, etc. of Regular (1)") who Dependent Spouses, have Parents, etc. pertaining to the notification prescribed in provision of Article 2, become Employees other than Employees of the 8th class, etc. of Regular (1) or Employees of the 9th class or higher of Regular (1). (5) In cases where Employees other than Employees of the 9th class or (5) Not applicable higher of Regular (1) who have Dependent Spouses, Parents, etc. the notification pertaining to prescribed in the provision of Article 2 and Dependent Children pertaining to the notification prescribed in the provision of said article become Employees of the 9th class or higher of Regular (1). (6) In cases where Employees other (6) Not applicable than Employees of the 8th class, etc. of Regular (1) or Employees of the 9th class or higher of Regular (1) who have Dependent Spouses, Parents, etc. pertaining to the notification prescribed in provision of Article 2 become Employees of the 8th class, etc. of

(7) In cases where the first 1 April

Regular (1).

(7) In cases where the first 1 April occurs after the date on which a

	Dependent Child reaches the age	occurs after the date on which a
	of 15 years.	Dependent Child reaches the age
	•	of 15 years.
Paragraph 2, Article 4	In cases where the circumstances detailed in Item 1 through 6 of the foregoing Paragraphs occur, the amount of the dependent allowance in question shall be amended from the month following the month within which the date of occurrence of said circumstances falls.	In cases where the circumstances detailed in Item 1 or Item 2 of the foregoing Paragraph occur, or in cases where the circumstances detailed in Item 3 or Item 4, Paragraph 1, Article 2 occur in respect of Employees in receipt of dependent allowance, the amount of the dependent allowance in question shall be amended from the month following the month within which the date of occurrence of said circumstances falls.

(2) From 1 April 201	8 to	31 March 2019	
Provisions to replaced	be	Terms and phrases to be replaced	Terms and phrases for replacement
Paragraph Article 2	1,	In cases where newly employed Employees have dependent relatives as defined in the provisions of Paragraph 2, Article 27 of The Salary Regulations (for Employees to whom Basic Salary Table for Regular Staff (1) apply and whose work falls under the 9th class or higher of said Table (hereinafter referred to as "Employee(s) of the 9th class or higher of Regular (1)"), limited to those falling under Item 2 of said item (hereinafter referred to as the "Dependent Child (Children)")), in cases where Employees of the 9th class or higher of Regular (1) become Employees other than Employees of the 9th class or higher of Regular (1) have dependent relatives falling under any of Item 1 and Item 3 through Item 6 of said item (hereinafter referred to as "Dependent Spouse(s), Parent(s), etc.") or in cases where Employees fall under any of the following categories, said Employees must promptly submit the notification of the relevant information to The	In cases where newly employed Employees have dependent relatives as defined in the provisions of Paragraph 2, Article 27 of The Salary Regulations or in cases where Employees fall under any of the following categories, said Employees must promptly submit notification of the relevant information to The University.
		University.  (1) In cases where the number of dependent relatives as defined in Paragraph 2, Article 27 of The	(1) In cases where the number of dependent relatives as defined in Paragraph 2, Article 27 of The Salary Regulations increase.
		Salary Regulations (excluding cases where Employees of the 9th class or higher of Regular (1) have individuals fulfilling the required	Jaiary Negulations Increase.
		conditions for being Dependent Spouses, Parents, etc.) increase.	(2) In cases where Employees have

(2) In cases where Employees have individuals who no longer fulfill the required conditions relating to dependent relatives (excluding cases where Dependent Children or dependent relatives falling under Item 3 or Item 5, Paragraph 2, 27 of The Salary Regulations no longer fulfill the required conditions relating to dependent relatives because the first 31 March has passed from the date on which Dependent Children or dependent relatives reach the age of 22 years, or in cases where Employees of the 9th class or higher of Regular (1) have Dependent Spouses, Parents, etc. who no longer fulfill the required conditions relating to dependent relatives).

individuals who no longer fulfill the required conditions relating to dependent relatives (excluding cases where Dependent Children or dependent relatives falling under Item 3 or Item 5, Paragraph 2, Article 27 of The Salary Regulations no longer fulfill the required conditions relating to dependent relatives because the first 31 March has passed from the date on which Dependent Children or dependent relatives reach the age of 22 years).

#### Paragraph Article 3

The timing of commencement of dependent allowance shall be as detailed hereunder.

- (1) In cases where newly employed Employees have dependent relatives (for Employees of the 9th class or higher of Regular (1), limited to Dependent Children): The month following the month within which the date of employment falls.
- (2) In cases where Employees of the 9th class or higher of Regular (1) become Employees other than Employees of the 9th class or higher of Regular (1) and have Dependent Spouses, Parents, etc. but do not have Dependent Children pertaining to the prescribed notification the in article: The month preceding following the month within which the date on which said Employees become Employees other than Employees of the 9th class or higher of Regular (1) falls.
- (3) In cases where Employees do not have dependent relatives (for Employees of the 9th class or higher of Regular (1), limited to Dependent Children) pertaining to the notification prescribed in the provision of the preceding article and said Employees fall under Item 1, Paragraph 1 of said

The timing of commencement of dependent allowance shall be as detailed hereunder.

(1) In cases where newly employed Employees have dependent relatives: The month following the month within which the date of employment falls.

(2) In cases where Employees do not have dependent relatives pertaining the notification prescribed in the provision of the preceding article and said Employees come to fall under Item 1, Paragraph 1 of said article: The month following the month within which said

		Formation and a said
	article: The month following the	Employees fall under said
	month within which said	category.
	Employees fall under said	
Dorograph 4	Category.	The timing of termination of neumant of
Paragraph 4, Article 3	The timing of termination of payment of	The timing of termination of payment of
Article 3	dependent allowance shall be as detailed hereunder.	dependent allowance shall be as detailed hereunder.
	(1) In cases where the Employees in	(1) In cases where the Employees
	receipt of dependent allowance retire or decease: the month within	receiving dependent allowance
		retire or decease: The month
	which the day of said retirement or	within which the day of said
	decease falls.	retirement or decease falls.
	(2) In cases where Employees other	
	than Employees of the 9th class or	
	higher of Regular (1) become	
	Employees of the 9th class or	
	higher of Regular (1) with	
	Dependent Spouses, Parents, etc.	
	pertaining to the notification	
	prescribed in the preceding article	
	and do not have Dependent	
	Children pertaining to the	
	notification prescribed in the said article: The month within which the	
	date on which said Employees	
	become Employees of the 9th	
	class or higher of Regular (1) falls.	(2) In access where the required
	(3) In cases where the required	(2) In cases where the required conditions for receiving
	conditions for receipt of dependent allowance are no longer fulfilled by	dependent allowance are no
	any dependent relatives (for	longer fulfilled by any dependent
	Employees of the 9th class or	relatives: The month within which
	higher of Regular (1), limited to	the day on which said
	Dependent Children): The month	circumstances occur falls.
	within which the day on which said	ondanistandes dedan lans.
	conditions are no longer fulfilled by	
	any dependent relatives falls.	
Paragraph 1,	In cases where Employees fall into any	In cases where the circumstances
Article 4	of the categories detailed hereunder,	detailed in Item 1, Item 2 or Item 7
7 ti dolo 4	the amount of the dependent allowance	occur, the amount of the dependent
	received by said Employees shall be	allowance received by said Employee
	amended.	shall be amended.
	(1) In cases where the number of	(1) In cases where the number of
	dependent relatives of the	dependent relatives of the
	Employee in receipt of dependent	Employee in receipt of dependent
	allowance increases (excluding	allowance increases.
	cases where Employees of the 9th	
	class or higher of Regular (1) have	
	individuals who fulfill the required	
	conditions for being Dependent	
	Spouses, Parents, etc.).	
	(2) In cases where a part of the	(2) In cases where a part of the
	dependent relatives of the	dependent relatives of the
	Employee in receipt of dependent	Employee in receipt of dependent
	allowance (for Employees of the	allowance no longer fulfill the
	9th class or higher of Regular (1),	required conditions for receipt of

- limited to Dependent Children) no longer fulfill the required conditions for receipt of dependent allowance.
- (3) In cases where Employees of the 9th class or higher of Regular (1) with Dependent Spouses, Parents, etc. and Dependent Children pertaining to the notification prescribed in the provision of Article 2 become Employees other than Employees of the 9th class or higher of Regular (1).
- (4) In cases where Employees to whom Basic Salary Table for Regular Staff (1) apply and whose work falls under the 8th class of said Table, Employees to whom Basic Salary Table for Academic Staff (1) apply and whose work falls under the 5th class of said Table and Employees to whom Basic Salary Table for Medical Staff (A) apply and whose work falls under the 8th class of said Table (hereinafter collectively referred to as "Employee(s) of the 8th class, etc. of Regular (1)") who have Dependent Spouses, Parents, etc. pertaining to the prescribed notification in provision of Article 2, become Employees other than Employees of the 8th class, etc. of Regular (1) or Employees of the 9th class or higher of Regular (1).
- (5) In cases where Employees other than Employees of the 9th class or higher of Regular (1) who have Dependent Spouses, Parents, etc. pertaining to the notification prescribed in the provision of Article 2 and Dependent Children pertaining the notification to prescribed in the provision of said article become Employees of the 9th class or higher of Regular (1).
- (6) In cases where Employees other than Employees of the 8th class, etc. of Regular (1) or Employees of the 9th class or higher of Regular (1) who have Dependent Spouses, Parents, etc. pertaining to the notification prescribed in the provision of Article 2 become Employees of the 8th class, etc. of Regular (1).

dependent allowance.

(3) Not applicable

(4) Not applicable

(5) Not applicable

(6) Not applicable

	(7) In cases where the first 1 April	(7) In cases where the first 1 April
	occurs after the date on which a	occurs after the date on which a
	Dependent Child reaches the age	Dependent Child reaches the age
	of 15 years.	of 15 years.
Paragraph 2,	In cases where the circumstances	In cases where the circumstances
Article 4	detailed in Item 1 through 6 of the	detailed in Item 1 or Item 2 of the
	foregoing Items occur, the amount of	foregoing item occur, the amount of the
	the dependent allowance in question	dependent allowance in question shall
	shall be amended from the month	be amended from the month following
	following the month within which the	the month within which the date of
	date of occurrence of said	occurrence of said circumstances falls.
	circumstances falls.	

s) From 1 April 2019 to 3	1 March 2020	
Provisions to be	Terms and phrases to be replaced	Terms and phrases for replacement
replaced		
replaced Paragraph 1, Article 2	In cases where newly employed Employees have dependent relatives as defined in the provisions of Paragraph 2, Article 27 of The Salary Regulations (for Employees to whom Basic Salary Table for Regular Staff (1) apply and whose work falls under the 9th class or higher of said Table (hereinafter referred to as "Employee(s) of the 9th class or higher of Regular (1)"), limited to those falling under Item 2 of said item (hereinafter referred to as the "Dependent Child (Children)")), in cases where Employees of the 9th class or higher of Regular (1) become Employees other than Employees of the 9th class or higher of Regular (1) have dependent relatives falling under any of Item 1 and Item 3 through Item 6 of said item (hereinafter referred to as "Dependent Spouse(s), Parent(s), etc.") or in cases where Employees fall under any of the following categories, said Employees must promptly submit the notification of	In cases where newly employed Employees have dependent relatives as defined in the provisions of Paragraph 2, Article 27 of The Salary Regulations or in cases where Employees fall under any of the following categories, said Employees must promptly submit notification of the relevant information to The University.
	the relevant information to The University.  (1) In the case of an increase in the number of dependent relatives as defined in Paragraph 2, Article 27 of The Salary Regulations (excluding cases where Employees of the 9th class or higher of Regular (1) have individuals fulfilling the required conditions for being Dependent Spouses, Parents, etc.).  (2) In cases where Employees have	<ul> <li>(1) In the case of an increase in the number of dependent relatives as defined in Paragraph 2, Article 27 of The Salary Regulations.</li> <li>(2) In cases where Employees have individuals who no longer fulfill the required conditions relating to</li> </ul>
	individuals who no longer fulfill the required conditions relating to	dependent relatives (excluding cases where Dependent Children

dependent relatives (excluding cases where Dependent Children or dependent relatives falling under Item 3 or Item 5, Paragraph 2, Article 27 of The Salary Regulations no longer fulfill the required conditions relating to dependent relatives because the first 31 March from the date on which Dependent Children or dependent relatives reach the age of 22 years has passed, or in cases where Employees of the 9th class or higher of Regular (1) have Dependent Spouses, Parents, etc. who no longer fulfill the required conditions relating to dependent relatives).

or dependent relatives falling under Item 3 or Item 5, Paragraph 2, Article 27 of The Salary Regulations no longer fulfill the required conditions relating to dependent relatives because the first 31 March has passed from the date on which Dependent Children or dependent relatives reach the age of 22 years).

#### Paragraph Article 3

The timing of commencement of dependent allowance shall be as detailed hereunder.

- (1) In cases where newly employed Employees have dependent relatives (for Employees of the 9th class or higher of Regular (1), limited to Dependent Children): The month following the month within which the date of employment falls.
- (2) In cases where Employees of the 9th class or higher of Regular (1) become Employees other than Employees of the 9th class or higher of Regular (1) and have Dependent Spouses, Parents, etc. but do not have Dependent Children pertaining notification prescribed in the preceding article: The month following the month within which the date on which said Employees become Employees other than Employees of the 9th class or higher of Regular (1) falls.
- (3) In cases where Employees do not have dependent relatives (for Employees of the 9th class or higher of Regular (1), limited to Dependent Children) pertaining to the notification prescribed in the provision of the preceding article and said Employees fall under 1, Paragraph 1 of said article: The month following the month within which said under **Employees** said fall

The timing of commencement of dependent allowance shall be as detailed hereunder.

(1) In cases where newly employed Employees have dependent relatives: The month following the month within which the date of employment falls.

(2) In cases where Employees do not have dependent relatives the notification pertaining to prescribed in the provision of the preceding article and said Employees fall under Item Paragraph 1 of said article: The month following the month within which said Employees fall under said category.

		category.	
Paragraph	4,	The timing of termination of payment of	The timing of termination of payment of
Article 3	,	dependent allowance shall be as	dependent allowance shall be as
7 11 11 01 0		detailed hereunder.	detailed hereunder.
		(1) In cases where the Employees in	(1) In cases where the Employees in
		receipt of dependent allowance	receipt of dependent allowance
		retire or decease: the month within	retire or decease: The month
		which the day of said retirement or	within which the day of said
		decease falls.	retirement or decease falls.
		(2) In cases where Employees other	Telliement of decease falls.
		• •	
		than Employees of the 9th class or	
		higher of Regular (1) become	
		Employees of the 9th class or	
		higher of Regular (1) with	
		Dependent Spouses, Parents, etc.	
		pertaining to the notification	
		prescribed in the preceding article	
		and do not have Dependent	
		Children pertaining to the	
		notification prescribed in the said	
		article: The month within which the	
		date on which said Employees	
		become Employees of the 9th	
		class or higher of Regular (1) falls.	
		(3) In cases where the required	(2) In cases where the required
		conditions for receipt of dependent	conditions for receipt of dependent
		allowance are no longer fulfilled by	allowance are no longer fulfilled by
		any dependent relatives (for	any dependent relatives: The
		Employees of the 9th class or	month within which the day on
		higher of Regular (1), limited to	which said circumstances occur
		Dependent Children): The month	falls.
		within which the day on which said	
		conditions are no longer fulfilled by	
		any dependent relatives falls.	
Paragraph	1,	In cases where Employees fall into any	In cases where the circumstances
Article 4	,	of the categories detailed hereunder,	detailed in Item 1, Item 2, Item 4,
		the amount of the dependent allowance	Item 6 or Item 7 occur, the amount
		received by said Employees shall be	of the dependent allowance shall be
		amended.	amended.
		(1) In cases where the number of	(1) In cases where the number of
		dependent relatives of the	dependent relatives of the
		Employee in receipt of dependent	Employee in receipt of dependent
		allowance increases (excluding	allowance increases.
		cases where Employees of the 9th	
		class or higher of Regular (1) have	
		individuals who fulfill the required	
		conditions for being Dependent	
		Spouses, Parents, etc.).	
		(2) In cases where a part of the	(2) In cases where a part of the
		dependent relatives of the	dependent relatives of the
		•	1
		Employee in receipt of dependent	Employee in receipt of dependent
		allowance (for Employees of the	allowance no longer fulfill the
		9th class or higher of Regular (1),	required conditions for receipt of
		limited to Dependent Children) no	dependent allowance.
		longer fulfill the required conditions	
		for receipt of dependent allowance.	

- (3) In cases where Employees of the 9th class or higher of Regular (1) with Dependent Spouses, Parents, etc. and Dependent Children pertaining to the notification prescribed in the provision of Article 2 become Employees other than Employees of the 9th class or higher of Regular (1).
- (4) In cases where Employees to whom Basic Salary Table for Regular Staff (1) apply and whose work falls under the 8th class of said Table, Employees to whom Basic Salary Table for Academic Staff (1) apply and whose work falls under the 5th class of said Table and Employees to whom Basic Salary Table for Medical Staff (A) apply and whose work falls under the 8th class of said Table (hereinafter collectively referred to as "Employee(s) of the 8th class, etc. of Regular (1)") who Dependent Spouses, Parents, etc. pertaining to the notification prescribed in the provision of Article 2, become Employees other than Employees of the 8th class, etc. of Regular (1) or Employees of the 9th class or higher of Regular (1).
- (5) In cases where Employees other than Employees of the 9th class or higher of Regular (1) who have Dependent Spouses, Parents, etc. to the notification pertaining prescribed in the provision of Article 2 and Dependent Children pertaining to the notification prescribed in the provision of said article become Employees of the 9th class or higher of Regular (1).
- (6) In cases where Employees other than Employees of the 8th class, etc. of Regular (1) or Employees of the 9th class or higher of Regular (1) who have Dependent Spouses, Parents, etc. pertaining to the notification prescribed in the provision of Article 2 become Employees of the 8th class, etc. of Regular (1).
- (7) In cases where the first 1 April occurs after the date on which a Dependent Child reaches the age

(3) Not applicable

- (4) In cases where Employees to whom Basic Salary Table for Regular Staff (1) apply and whose work falls under the 8th class or higher of said Table, Employees to whom Basic Salary Table for Academic Staff (1) apply and whose work falls under the 5th class of said Table and Employees to whom Basic Salary Table for Medical Staff (A) apply and whose work falls under the 8th class of said Table (hereinafter collectively referred to "Employees of the 8th class or higher, etc. of Regular (1)") with Dependent Spouses, Parents, etc. to the notification pertaining prescribed in the provision of Article 2, become Employees other than Employees of the 8th class or higher, etc. of Regular (1)
- (5) Not applicable

- (6) In cases where Employees other than Employees of the 8th class or higher, etc. of Regular (1) with Dependent Spouses, Parents, etc. pertaining to the notification prescribed in the provision of Article 2 become Employees of the 8th class or higher, etc. of Regular (1)
- (7) In cases where the first 1 April occurs after the date on which a Dependent Child reaches the age

		of 15 years.	of 15 years.
Paragraph	2,	In cases where the circumstances	In cases where the circumstances
Article 4		detailed in Item . 1 through 6 of the	detailed in Item 1, Item 2, Item 4
		foregoing Items occur, the amount of	or Item 6 occur, the amount of the
		the dependent allowance in question	dependent allowance in question shall
		shall be amended from the month	be amended from the month following
		following the month within which the	the month within which the date of
		date of occurrence of said	occurrence of said circumstances falls.
		circumstances falls.	

# Supplementary Provision

The foregoing amendments shall be implemented from 1 April 2021.

# Supplementary Provision

The foregoing amendments shall be implemented from 16 June 2022.

Supplementary Provision The foregoing amendments shall be implemented from 1 October 2022.

# Supplementary Provision

The foregoing amendments shall be implemented from 1 April, 2025.