

As of  year /  month /  day

Furigana		photo
Name		
Date of birth    year   /   month   /   day                      (Age        )	Male   ▪   Female	
Furigana		
Present Address		Zip Code:
Telephone no.	E-mail address	

[illegible]

Year	Month	Licenses and Qualifications

Summary of responsibilities and achievements of major work experiences

Reasons for application / Skills / Strengths

#### COMPUTER SKILLS

Using computers for (            )years, at work for (            )years

OS ( Windows ▪ MacOS ▪ MS-DOS ▪ other :            )

Programs/Skills ( word processor ▪ spreadsheet ▪ image processing ▪ programming ▪ website building ▪ e-mail  
other:            )

Details of operation skills [software, work]: (e.g. Wrote a thesis using MS Word and Adobe Photoshop)

#### PREFERENCE

Work Location: Suita Campus ▪ Toyonaka Campus ▪ Minoh Campus ▪ I don't care ※We have some off-ca

Job Category : general affairs ▪ accounting ▪ academic affairs ▪ laboratory's secretary ▪ other

Note:

- ☐ I agree  
☐ I do not agree

that Osaka University may retain and use my resume which I have submitted to       Name of  
Faculty       for six months in order to select its part-time employees.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_