

Full-time Academic Staff Opening (Limited term contract):
Specially Appointed Associate Professor,
Graduate School of Human Sciences, Osaka University

1. Outline of Position

We are seeking to fill the position of Specially Appointed Associate Professor (Lecturer) (Full-time) (*Tokunin-kōshi* in Japanese) in our Human Sciences International Undergraduate Programme.

See the following website for further details of the programme <http://g30.hus.osaka-u.ac.jp/>

2. Affiliation

Graduate School of Human Sciences, Osaka University

3. Working location

Suita Campus with some teaching on Toyonaka Campus.

4. Specialized Field

The successful candidate will teach foundation skills courses and specialist content courses for the Human Sciences International Undergraduate Programme, with a special responsibility for the Global Citizenship Major. Possible disciplinary backgrounds include anthropology, sociology, and political science.

5. Job Description

The successful candidate will make significant contributions to teaching and the smooth operation of the Human Sciences International Undergraduate Programme. The focus is primarily on teaching rather than research, although we would also expect the successful candidate to be research active to some degree. Courses to be taught include freshman courses, Statistics for Social Sciences and Academic Writing, content courses, Peace and Conflict Studies I & II, and Global Citizenship (a shared course for regular students offered in English that includes topics related to citizenship, social justice and equality issues in global society from sociological, anthropological or political science viewpoints). In addition, the successful candidate will offer additional courses in her or his field that will contribute to the Global Citizenship Major in the third and fourth year.

6. Qualifications

Successful candidates will have:

- 1) A proven record of delivering high-quality courses in English
- 2) A PhD in a relevant field of study
- 3) Experience supervising undergraduate dissertation students
- 4) A degree of international presence as a researcher in their field
- 5) Ability to work competently and effectively in English to support the running of the programme.
- 6) Basic level Japanese communication skills are also desired

7. Commencement of Employment

November 1st, 2014 or as soon after as possible and no later than March, 31st 2015.

8. Term of Employment

This fixed term contract terminates March 31st, 2019.

NB : The term of employment may be shortened if the candidate is or has been employed by Osaka University.

9. Employment Conditions

Discretionary Labour System, Special Work Type

*Based on the 'Regulations Pertaining to Working Hours, Holidays and Leave for National University Corporation Osaka University Limited Term Staff.'

<http://www.osaka-u.ac.jp/en/guide/information/joho/files/37.pdf>

10. Salary and Benefits

*Based on the 'Rules Pertaining to Salary for National University Corporation Osaka University Limited Term Staff.'

<http://www.osaka-u.ac.jp/en/guide/information/joho/files/40.pdf>

Remuneration: Approximately 5.7 to 6.3 million JPY per annum, depending on qualifications and experience. Commuting allowance, housing allowance, dependent allowance, retirement allowance and bonus will not be provided.

Insurance

The new appointee will join the National Public Service Personnel Mutual Aid Association, Employment Insurance and Workers' Accident Compensation Insurance

11. Application Documents

Letter of application

Curriculum vitae (photo attached)

List of publications (please list by type of publication and indicate peer reviewed publications)

Copies of three representative publications

Contact details of two academic references

12. Submission of Application Documents

Please submit all documentation in PDF or Word format to the following address:

englishprogram@hus.osaka-u.ac.jp

Please enter the following subject line when sending documentation:

Selection Committee HUS International Programme

The above email can also be used for inquiries.

13. Application Deadline

All application materials must arrive by 23:59 on September 19, 2014 (Japan Standard Time).

14. Selection Process

Applicants will be notified within a few days that the application had been received and is complete.

Shortlisted candidates will be invited to attend an interview in late September to early October. Shortlisted candidates who are not able to attend a face-to-face meeting will be invited to participate in a Skype-based interview.

Please note that we are not able to reimburse shortlisted candidates for travel or accommodation expenses.

15. Additional Information

Please refer to the 'Work Regulations for National University Corporation Osaka University Limited Term Staff' and other regulations concerning work and working conditions.

http://www.osaka-u.ac.jp/en/guide/information/joho/kitei_shugyou.html