

Specially Appointed Assistant/Associate Professor Position Announcement
International College, Osaka University

< Outline >

Osaka University initiated undergraduate programs which are conducted in English as part of the Global 30 (Project for Establishing Core Universities for Internationalization. Chemistry-Biology Combined Major Program (hereinafter referred to as ‘CBCMP’) was established in October 2010, jointly sponsored by the School of Science, the School of Engineering and the School of Engineering Science. Human Sciences International Undergraduate Degree Program was established in October 2011.). International College Office was established in August 2010 for organizing these undergraduate programs substantially and smoothly.

We are now inviting applications for a Specially Appointed Assistant /Associate Professor position (Full-time, position will be decided by the job description considering applicant’s career) for study material preparation and CBCMP educational activities.

1. Position

Specially Appointed Assistant Professor (Full-time) or Specially Appointed Associate Professor (Lecturer)
(Full-time) or Specially Appointed Associate Professor (Full-time)

2. Number of Positions

1

3. Affiliation

International College, Osaka University

4. Work Location

Toyonaka Campus (1-2 Machikaneyama-cho, Toyonaka-city, Osaka)

5. Specialized Field

Biology

6. Job Description

The successful candidate will teach the following classes in English for 1st year undergraduate students in the CBCMP;

Introductory Biology 1 (Total of 48 hours in the fall-winter semester)

Introductory Biology 2 (Total of 48 hours in the spring-summer semester)

The successful candidate will also teach one or two classes among the following classes in English for 2nd and 3rd year undergraduate students in the CBCMP;

Bioinformatics (Total of 48 hours in the fall-winter semester)

Cell Biology 1 (Total of 48 hours in the fall-winter semester)

Cell Biology 2 (Total of 48 hours in the spring-summer semester)

Cell Biology 3 (Total of 48 hours in the spring-summer semester)

Biochemistry 1 (Total of 48 hours in the spring-summer semester)

Biochemistry 2 (Total of 48 hours in the fall-winter semester)

Biochemistry 3 (Total of 48 hours in the spring-summer semester)

When necessary, teach one or more of the following classes each year in addition in English for 1st, 2nd and 3rd year undergraduate students in CBCMP, in cooperation with other members of the CBCMP

Biology team;

Basic Biology Experiments (UP to 8 hours in the spring-summer semester)

Basic Seminar (Up to 8 hours per year, either in the fall-winter or in the spring-summer semester)

Information Literacy (Up to 8 hours in the fall-winter semester)

Marine Biology Field Work (Intensive summer lecture)

Timetabling of classes may be subject to change.

Responsibilities will also include mentoring students and monitoring their academic progress.

The successful candidate who is employed as a Specially Appointed Assistant Professor (Full-time) or Specially Appointed Associate Professor (Lecturer) (Full-time) will have a main role in CBCMP curriculum and admission.

7. Qualifications

[Essential]

- (1) Ph.D. degree**
- (2) Good practical abilities and education-research abilities**
- (3) Fluency in English language**

8. Commencement Date

July 1st, 2017 (as close to this date as possible)

9. Duration of Employment

***Contract may be renewed annually.**

The first year: from the commencement date to March 31st, 2018

10. Employment

Discretionary Labor System, Special Work Type

***Based on the ‘Regulations Pertaining to Working Hours, Holidays and Leave for National University Corporation Osaka University Limited Term Staff.’**

<http://www.osaka-u.ac.jp/en/guide/information/joho/files/37.pdf>

11. Salary and Benefits

***Based on the ‘Salary Regulations for National University Corporation Osaka University Limited Term Staff Subject to Annual Salary System (Specially appointed Staff, etc.)’**

<http://www.osaka-u.ac.jp/en/guide/information/joho/files/46.pdf>

Remuneration: 4,601,700 JPY ~ 8,060,100 JPY per annum (monthly payments of one-twelfth of annual salary) , determined by the job content considering work history and experience.

No commuting allowance, housing allowance, dependent allowance, retirement allowance or bonuses will be provided.

12. Insurance

Successful candidate will join the Employees' Pension Insurance system, health insurance of National Public Service Personnel Mutual Aid Associations, employment insurance and workers' accident compensation insurance.

13. Application Documents

Applications should be written in English.

1. Curriculum Vitae (with photo attached)

2. Teaching achievement (list of the lectures' names, target grade level and implementation period. The lecture overview such as syllabus copy should be included.)

3. List of research achievements and academic publications (please classify publications into categories such as research papers, proceedings, books, review papers, patents etc.)

4. Copies of up to 3 major original papers (photocopies acceptable)

5. Name and outline of prizes and awards

6. Major research projects and achievements (Up to two A4-sized pages)

7. Statement of educational aspirations (Up to two A4-size pages)

8. Names and contact information of three referees

9. Copy of English proficiency certificate such as TOEFL score, if not a native English speaker.

(If possible)

14. Application address

(By postal mail)

International College Office, Osaka University

1-2 Machikaneyama-cho,

Toyonaka-city, Osaka, 560-0043, JAPAN

Tel: +81-6-6850-6578

*Write 'Application for specially appointed assistant/associate professor position (full-time)' on the envelope in red ink.

*Send application documents by registered mail.

*Submitted application documents will not be returned.

*Submitted application documents will only be used for the purpose of application screening and hiring procedure.

(By e-mail)

E-mail: kokusai-gakusei-inc@office.osaka-u.ac.jp

*Write 'Application for specially appointed assistant/associate professor position (full-time)' in the subject

line.

*Attached files should be within 5 MB.

(Contact Person)

Prof. Dr. Koichi Fukase, Department of Chemistry, Graduate School of Science

E-mail: koichi@chem.sci.osaka-u.ac.jp

15. Deadline for Applications

Must arrive no later than May 10th, 2017(Japan time)

16. Selection Process

After documents have been reviewed, only shortlisted candidates will be interviewed on May 23rd afternoon.

***Shortlisted candidates will be notified (within a week after the deadline for applications). Please note that unsuccessful applicants after initial screening will not be contacted.**

***Travel and accommodation fees necessary for any interview are to be covered by the applicant.**

17. Additional Information

1. Please refer to ‘Work Regulations for National University Corporation Osaka University Limited Term Staff’ and other regulations for work and other related conditions.

<http://www.osaka-u.ac.jp/en/guide/information/joho/files/35.pdf>

2. Based on ‘Osaka University Gender Equality Declaration’, we welcome female candidates to apply.

Information in this document may be subject to change. Please confirm details at interview.