

Higher Education Support Program Guidebook for Enrollment Fee and Tuition Fee Reduction or Exemption

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In addition, the Higher Education Support Program requires the application procedure for the Japan Student Services Organization benefit scholarship, including an application for free tuition for multi-child households.

Please note that scholarship-related details are not included in this guidebook.

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Overview of the Higher Education Support Program

1. What is the Higher Education Support Program?

The Higher Education Support Program is a financial support program for Japanese and other undergraduate students* who meet certain criteria, such as being exempt from resident tax, being considered equivalent to tax-exempt households, or belonging to multi-child households. For those who meet the requirements for those eligible for support under the program, support will be provided in both the benefit scholarship provided by the Japan Student Services Organization (hereinafter JASSO) and the tuition fee reduction and exemption implemented by applying the same support category as the benefit scholarship. In addition, both types of support are determined based on common household budget standards and academic ability standards, etc., and are linked to the benefit period of the scholarship, and tuition fee reductions and exemptions are recognized. In addition, free tuition and enrollment fee exemptions for students from multi-child households have been available under this program since 2025. Students from multi-child households who do not meet the eligibility requirements for benefit scholarships will only be eligible for tuition fee exemptions.

*Persons who fall under any of the following categories:

- Those who have Japanese nationality
- Those who reside in Japan as Special Permanent Residents under the law
- Permanent Residents
- Those who reside in Japan under the status of residence of “Spouse or Child of Japanese National”
- Those who reside in Japan under the status of residence of “Spouse or Child of Permanent Resident”
- Those who reside in Japan under the status of residence of “Long-Term Resident” and are recognized as having the intention to reside permanently in the future
- Those who reside in Japan under the status of residence of “Dependent” and meet certain requirements

2. How Much Support Can You Receive?

The amount of support for tuition fee reduction and exemption is the same as the support category for scholarships determined by the JASSO, and the following standard amounts are set. If you are a multi-child household with a support category of Category II or III, please check the column of "Multi-child Household" regardless of the support category. The following table shows the amount of tuition fee reduction or exemption. Please note that it is different from the amount of the benefit scholarship.

Household	Households exempt from resident tax	Households equivalent to households exempt from resident tax		Multi-child households	
	Category I	Category II	Category III	Category IV (multi-child households)	No Assistance
Enrollment fee and Tuition Fees	Full support	2/3 Support	1/3 Support	Full support	
Tuition Fee Reduction (Annual Amount)	JPY 535,800	JPY 357,200	JPY 178,600	JPY 535,800	
Tuition Fee Reduction (Half-Term)	JPY 267,900	JPY 178,600	JPY 89,300	JPY 267,900	
Enrollment fee reduction and exemption amount	JPY 282,000	JPY 188,000	JPY 94,000	JPY 282,000	

Note 1: Tuition fee exemption is applied to the payment of tuition fees for each semester of each academic year (first semester: April ~ September, second semester: October - March of the following year), so in the case of our university, the tuition fee exemption is applied to the half-term amount.

Note 2: The collection method of tuition fees (enrollment fees) at our university is based on the University of Osaka Undergraduate Regulations and the University of Osaka Tuition Fees Regulations, regardless of the implementation of tuition fee exemption under the Higher Education Support Program. Therefore, if the tuition amount is changed to a monthly prorated amount due to a leave of absence in the middle of the semester, the tuition fee eligible for reduction or exemption may also be changed and may not be the above amount.

Note 3: The Higher Education Support Program (Special Approval for Sudden Income Changes) may not be subject to the above exemption because eligibility certification is carried out every three months from the start of support to the time 15 months after the occurrence of sudden changes in household finances.

Note 4: In addition, the amount of reduction or exemption may not be subject to the above in accordance with the provisions of the University of Osaka Undergraduate Regulations, the University of Osaka Student Payment Regulations, and the Higher Education Support Program.

Reference: Regular tuition (enrollment) fee payment amount at our university

Types of payments	Regular Delivery Amount
Tuition Fee (Annual)	JPY 535,800
Tuition Fee (Half Term)	JPY 267,900
Enrollment Fee	JPY 282,000

3. How Long Can You Receive Support?

The support period of this program is defined as "the number of months necessary to complete the regular period of study (up to 48 months for four-year undergraduate programs and up to 72 months for six-year undergraduates)." However, the leave of absence period does not count towards the number of months of support. (*If you take a leave of absence, support will be temporarily suspended.) Please refer to p.15-16 for information on how to handle changes in student status such as leave of absence.)

*This system is only for undergraduate students and cannot be used after entering graduate school. Graduate students can apply for the Exemption Program at UOsaka.

From Application to Approval

1. Approval Requirements

Whether you meet the requirements for those eligible for the Higher Education Study Support System will be confirmed by applying for a scholarship.

★ Reference URL (JASSO) ★

[Eligibility]

<https://www.jasso.go.jp/shogakukin/about/kyufu/shikaku/zaigaku.html>

[Academic Ability Standard]

<https://www.jasso.go.jp/shogakukin/about/kyufu/gakuryoku/zaigaku.html>

[Household Budget Standard]

<https://www.jasso.go.jp/shogakukin/about/kyufu/kakei/zaigaku.html>

[Condition of "belonging to a multi-child household"] (Asset limit: less than 300 million yen)

<https://www.jasso.go.jp/shogakukin/about/kyufu/kakei/r7tashikakudai/index.html>

Note 1: If you do not meet the requirements for the timing of enrollment to a university, etc. or the status of residence, etc. listed above, you cannot apply for tuition fee reduction or exemption under the Higher Education Support Program. However, apart from the Higher Education Support Program, you may be able to apply for the tuition fee exemption program implemented by the University of Osaka independently (hereinafter the Exemption Program at UOsaka. If you do not meet the above requirements of [Eligibility] please check the "(Reference) Application for the Exemption Program at UOsaka" below and complete the prescribed procedures within the deadline.

Note 2: **If you are eligible to apply for the Higher Education Study Support System, you are not eligible to apply for the Exemption Program at Uosaka, regardless of whether you meet the academic ability standards or household financial standards.**

Note 3: The enrollment fee reduction or exemption under the Higher Education Support Program is a one-time support. In addition, only those who are certified as eligible for support at the time of application immediately after enrollment are eligible. For example, in the case of April enrollment, only those who receive tuition fee reduction or exemption from April of the same year are eligible for enrollment fee reduction.

Note 4: From October 2026, college students (under 19~23 years old) will be counted as children of multi-child households if their annual income is less than 1.6 million yen.

★ Reference URL (Ministry of Education, Culture, Sports, Science and Technology Notification)

*Please see Attachment 2 of the last page of the notice below.

https://www.mext.go.jp/content/20250731-mxt_gakushi_100014360_99-8.pdf

(Reference) Application for the Exemption Program at UOsaka [Applicable Persons Only]

Those who are not eligible to apply for tuition fee reduction or exemption under the Higher Education Support Program and those who entered the University before the 2020 academic year are eligible for the Exemption Program at UOsaka. You may be able to apply to, if you wish, please be sure to check the following details and apply within the application period.

Who Is Eligible for the Exemption Program at UOsaka

• Those who do not meet the "Requirements for the timing of enrollment to a university, etc." or the "Requirements for status of residence, etc.) in P.3 [Eligibility] ("Requirements" do not refer to income, assets, or academic ability.)

⇒ are not eligible to apply for the Higher Education Support Program, so you can apply for the Exemption Program at UOsaka.

• Those who enrolled before the 2020 academic year and wish to

⇒ Please apply for the Higher Education Support Program, and if you wish, please apply for the Exemption Program at UOsaka as well.

< reference: Types of applications that can be applied for together >

Undergraduate students (current students) *Limited to those enrolled before the 2020 academic year.							
	Higher Education Support Program		the Exemption Program at UOsaka				
	Enrollment Fee	Tuition Fees	Enrollment Fee		Tuition Fees		
	Exemptions only	Exemptions only	Exemption	Deferred Payment	Exemption	Deferred Payment	Payment by Installments
Those who meet the requirements for those eligible for the Higher Education Support Program		[Must apply] ○			[Applicants] ○		

Note 1: If you meet the requirements for each system (eligibility), you can apply for "Tuition Fee Exemption" under the "Higher Education Support Program" and "Tuition Fee Exemption" under the "the Exemption Program at UOsaka" at the same time.

Note 2: Applications for Tuition Fee "Exemption", "Deferred Payment ", and "Payment by Installment" under the "the Exemption Program at UOsaka " cannot be applied for at the same time because they are a choice of one of the applications. Therefore, even if you meet the requirements for each system application, you cannot apply for "Tuition Fee Reduction or Exemption" under the "Tuition Fee Exemption System under the Higher Education Support Program" and "Deferred Payment" or "Payment by Installments" under the "the Exemption Program at UOsaka" at the same time.

*For information on the Exemption Program at UOsaka, please check the application guidelines on the university website. Please note that **the application deadline is earlier than the Higher Education Support Program.**

Important Points to Keep in Mind

Regarding the judgment when applying for both "Tuition Fee Reduction or Exemption for the Higher Education Support Program" and "the Exemption Program at UOsaka" together

For example, if the support category for tuition fee reduction or exemption under the Higher Education Support Program is recognized in Category III (1/3 reduction), and the result for the application for "the Exemption Program at UOsaka" exceeds Category III (1/3 reduction), additional support will be made in addition to the reduction or exemption of Category III (1/3 reduction or exemption) within the budget range.

In this case, additional support will be selected within the budget using some of its own financial resources, so additional support (additional support for reduction or exemption) may not necessarily be granted.

2. Application Procedures (Scholarships, Tuition Fee Reductions, etc.)

How To Apply

Please check "2. How to Apply" from the page "[For Japanese undergraduate students] Tuition Fee reduction/exemption under the Higher Education Support Program" page posted on the university's website.

<https://www.osaka-u.ac.jp/ja/campus/tuition/remission/kotosyugaku-appli#5f3s3>

Publication Date of the Application Guidelines

•When applying in "Spring" (April)

⇒ Usually at the end of March

•When applying in "autumn" (September ~ October)

⇒ usually at the end of September

★ Notes on multi-child households★

Even though you are a multi-child household, there are many cases where it was not recognized as a multi-child household due to input errors at the time of application or omission of resident tax information. When applying, please be sure to check **4. Cases of Non-Approval Due to Income or Multi-Child Household Criteria** on p.10.

Important Notes on Tuition Fee Reduction or Exemption

- A. Study support under the Act on Support for Study at Universities, etc. will be provided through tuition fee reductions and scholarships. For this reason, if you have not applied for the JASSO Benefit Scholarship, please apply for it in principle. If you do not apply for the scholarship, it will take a certain amount of time to review the application documents for tuition fee reduction or exemption.

If you have a special circumstance that prevent from applying the JASSO Benefit Scholarship as determined by the University, or if you are unable to apply and the University approves it, you will be required to submit documents instructed by the University individually in addition to the "Application for Tuition Fee Reduction or Exemption Certification". If applicable, please contact the Suita Student Center immediately.

- B. Since the requirements for recognition of the JASSO Benefit Scholarship and the tuition fee reduction or exemption are the same, if you are unable to receive certification, you are not approved for the benefit scholarship or not recognized as a multi-child household, you will not be able to receive support for tuition fee reduction or exemption of the Higher Education Support Program for the same period.
- C. The information contained in the application form and the submitted documents will be used for the purpose of determining tuition fee reductions and exemptions and financial support provided by the University. In addition, it may be used to create statistical materials for the consideration of future tuition fee reduction and exemption program, but it will be processed so that individuals cannot be identified when creating them.
- D. When applying, please carefully read the materials distributed by the university and understand this system before proceeding. In particular, keep in mind the following:
- (1) The amount of support may change, or the support may be suspended due to the judgment of income and asset amount, etc. that are regularly carried out.
 - (2) The support may be suspended or terminated due to the judgment of academic performance conducted on a regular basis, or the support may be canceled retroactively (the reduction or exemption may be canceled, and tuition fees must be paid).
*If the student has consecutively met the Academic Achievements that fall under the warning category, and the reason for the second warning is only related to GPA, the suspension will be treated.
 - (3) If you receive either a tuition fee reduction or a benefit scholarship under this program, the maximum loan amount of the scholarship will be changed when using the JASSO's Type 1 scholarship (interest-free).
*Details of the maximum loan amount are listed on JASSO.

If You Want to Defer the Enrollment Fee Payment

The only support for the Higher Education Support Program regarding enrollment fees is reduction or exemption. However, it is possible to request a deferral of payment (deferred payment) by applying for the Exemption Program at UOsaka. For example, if you apply for a reduction in the enrollment fee for April (October) and do not receive a full exemption of the enrollment fee, you will normally need to pay the enrollment fee in mid-July (December), but **if you apply for a deferred payment and it is approved, the payment of the enrollment fee will be deferred until the end of September (February).**

[Eligibility]

Those who have just entered the university at the time of application*, in addition to the reduction or exemption of the enrollment fee, also wish to postpone the payment.

* If you enroll in April, you must apply in April of the same year to receive the enrollment fee reduction or exemption.

If you apply in October, you will not be eligible for the enrollment fee reduction or exemption, and you will only be eligible for the tuition fee reduction or exemption.

[Procedure]

In the Tuition Fee Exemption Application System of the Higher Education Support Program, please select "**Apply for a combined application**" in response to the question "Do you want to apply for a combined application for the enrollment fee reduction and deferred payment?"

When you select it, you will be considered to have applied for a deferred payment of enrollment fees on the Exemption Program at UOsaka.

You can also apply for the "Exemption Program at UOsaka" by applying for a deferred payment in the "Application Guidelines." For more information, please visit the following websites:

<How to apply for Exemption Program at UOsaka (Application Guidelines and Application System)>

<https://www.osaka-u.ac.jp/ja/campus/tuition/remission/system#95qmu>

If You Prefer Tuition Fee Reduction/Exemption Without a JASSO Scholarship

After completing the necessary procedures for grant-type scholarships and tuition fee reductions and exemptions, it is possible to receive support for tuition fee reduction or exemption of the Higher Education Support Program without receiving a grant-type scholarship after being approved by requesting a "suspension" of a grant-type scholarship support. Please consider this when the support program implemented by a local government or private organization is "not allowed to be used in conjunction with grant-type scholarships." Please confirm in advance with the supporting organizations (through the department in charge in the case of a university recommendation) whether or not you can use the Higher Education Support Program due to the above measures before proceeding with the procedure.

For scholarship "suspension" procedures, please check the University website below.
Transfer procedures (in charge: Toyonaka Student Center Scholarship Department)

https://www.osaka-u.ac.jp/ja/campus/tuition/scholar/jasso/term_alter#dn2f5



If You Take a Leave of Absence (Including Graduation/Withdrawal) While Applying

◆In the case of a leave of absence

Until the results are announced, we will postpone delivery on an exceptional basis even during the leave of absence. Please pay the amount to be paid after the results are announced by the specified date.

◆In the case of withdrawal (graduation)

In order to leave the university, please pay the tuition fee (enrollment fee) before leaving the university (graduation). In addition, if the reduction or exemption is confirmed after the results are announced, please be sure to provide us with an email address that can be contacted even after leaving the university for the refund procedure for the reduction or exemption amount.

3. Announcement of the Results for Tuition Fee Reduction and Exemption

Method of Announcement of Results: Notification will be made on the KOAN bulletin board. (This is not the University of Osaka's website)

Result announcement date:

April Enrollment Fee Exemption

After 10 o'clock on the last day of June of the same year

Tuition Exemption for the first semester (April - September)

**After 10 o'clock on the last day of July of the same year
(scheduled)**

October Enrollment Fee Exemption

After 10 o'clock on the last day of November of the same year

Tuition waiver for the second semester (October ~ March)

**After 10 o'clock on the last day of January of the same year
(scheduled)**

*If the above announcement date falls on a Saturday or Sunday, it will be announced on the preceding business day.

*If the announcement date is changed, we will notify you in advance on the KOAN bulletin board.

In accordance with the system's treatment, applicants for tuition fee reduction or exemption under the Higher Education Support Program will be notified of the results again on the KOAN bulletin board or to the applicant's home as notified to the university.

Delivery Method when Delivery Is Required

The delivery method when the result of the exemption application requires payment other than the full exemption is as follows, and details will be announced when the results are announced.

Enrollment Fee (If it is necessary to pay the enrollment fee due to the application for reduction or exemption)	The university will send a new transfer request form to the person, so please complete the prescribed transfer procedure within 14 days from the date of announcement of the results (by the specified date if you have applied for a deferred payment for the enrollment fee and have been approved). <u>Please note that if the transfer procedure is not completed by the deadline, you will lose your status as a student at the University of Osaka.</u>
Tuition Fees (If tuition fees need to be paid due to the results of the application for reduction and exemption)	Please pay the prescribed tuition fee by the specified date according to the notification document at the time of announcement of the results. Payment of tuition fees will be debited from the deposit account after the day after the specified due date, if you have completed the direct debit procedure. If you have not completed the account transfer procedure, the university will mail a transfer request form, so please transfer the money to the account designated by the university by the date stated on the transfer request form.

4. Cases of Non-Approval Due to Income or Multi-Child Household Criteria

If Your Application Is Not Approved Due to Household Income Criteria

Even if you are not approved because you do not meet the [Household Financial Standards] of the Higher Education Support Program, you may be eligible for support depending on your household financial situation at the time of your next application. Since the [Household Financial Standard] of the Higher Education Support Program is based on the current year's resident tax information based on the previous year's income, if the latest resident tax information (generally updated around June every year) meets the [Household Financial Standard], please apply for tuition exemption again.

***Even if you apply again after being rejected, you must apply for a benefit scholarship.**

If Your Household Has Multiple Children but Is Not Recognized as a Multi-Child Household

JASSO cites the following reasons why it was not recognized as a "multi-child household". (Information as of 2025, Spring) Please also be sure to check the ★Reference URL★ at the end of this item.)

- Reason 1. the total number of dependent relatives of the livelihood maintainer could not be confirmed to be more than 3 in the resident tax information.
 - Reason 2. the student himself was not supported by a livelihood supporter according to the resident tax information.
 - Reason 3. the applicant declared the total number of children in "Scholarnet" as two or less at the time of application or deleted the applicant from the number of dependents column on "Scholarnet" at the time of application.
- If you fall under Reason 1 or Reason 2 (Incorrect Resident Tax Information)
Promptly complete the tax correction procedures at the government office, etc., and report the tax correction to the JASSO, and report to the university. (See p.13 for details)
- If you fall under Reason 3 (Incorrect "Scholarnet" application information)
Please contact the Toyonaka Student Center as soon as possible from the inquiry form.
(However, it may be difficult to respond depending on the application period, etc.)
https://www.osaka-u.ac.jp/ja/campus/tuition/scholar/jasso/form_recruit

In any case, the above procedures do not necessarily change the selection results. Please note that even if you follow the above procedures, you will need to pay tuition fees according to the amount of reduction or exemption based on the announced support category until you are certified as a multi-child household in the relevant period by the Organization's re-assessment.

★ Reference URL★

[Even though I am a multi-child household, the benefit scholarship was rejected based on household budgets. Why is it (JASSO website)]

https://www.jasso.go.jp/faq/shogakukin/moshikomi/zaigaku/kekka/1214198_2688.html

[Results of Benefit Scholarships (JASSO website)]

<https://www.jasso.go.jp/shogakukin/moshikomi/zaigaku/kekka/kyufu.html>

5. If You Have Paid an Enrollment Fee or Tuition Fee Before Receiving Support

If a person who meets the requirements for support under the Higher Education Support Program and has been granted permission to exempt tuition fees, etc., has no choice but to pay the enrollment fee or tuition fee, in principle, the amount equivalent to the exemption will be refunded after the exemption result is announced. For new applicants, the amount equivalent to the tuition fee reduction or exemption will be deposited into the scholarship account you registered with JASSO Scholarnet at the time of application. We will inform you of the refund information on OUMail or KOAN posting. For continuing recipients, details regarding refund will be provided later via KOAN at a later date.

6. Special approval for Sudden Income Changes

If your household finances change suddenly due to unforeseen reasons, you can apply for the JASSO grant-type scholarship "Special Approval for Sudden Income Changes" and be screened based on your income status after the sudden change that is not reflected in the resident tax information. In order to apply for a sudden change in household finances, the reason for the sudden change in household budget must meet the requirements set by JASSO. For details on the application method, please check the University website (please refer to the following URL).

In addition, prior consultation with the university is required to apply for Special Approval for Sudden Income Changes. Preliminary consultations are accepted at any time, so if you wish to apply, please use the pre-consultation form on the University website below. In principle, the application must be completed within 3 months after the occurrence of a sudden change in household finances.

Details of benefit scholarship information (Special Approval for Sudden Income Changes) and advance consultation form

<https://www.osaka-u.ac.jp/ja/campus/tuition/scholar/kyufu/kyuhen>



Post-Approval Procedures

1. Eligibility Certification – Determining the Support Category After Approval

Here is a description of the plans after the approval.

★ Reference URL★

[Criteria for Eligibility Certification for Household Financial Situation (JASSO)]

<https://www.jasso.go.jp/shogakukin/about/kyufu/kakei/zaigaku.html#meyasu>

[Academic Eligibility Criteria (the University of Osaka's website)]

https://www.osaka-u.ac.jp/ja/campus/tuition/scholar/kyufu/new_r2#c5ck7

You can check this on
Scholarnet

Income Eligibility: Support Categories for October–September [Early September] Every year, JASSO confirms the household financial standards for scholarships and the status of support for those who maintain their livelihoods. As a result of confirmation based on the income information of you and the livelihood maintainer (obtained by “My Number”, etc.) and the amount of assets you reported in the enrollment report, **the support category for October of the same year ~ September of the following year will be decided in early September. At that time, if the support category is changed, the support category for tuition fee reduction and exemption will also be reviewed in conjunction with the support category of the benefit scholarship. If the benefit scholarship is suspended due to a change in the support category (including cases where it is not recognized as a "multi-child household"), the tuition fee reduction or exemption will also be suspended.**

Academic Eligibility: Continuing Support Next Year

[Contacted by the Toyonaka Student Center at the end of each school year (April enrollment: around March, October enrollment: around September)]

The university comprehensively reviews academic performance and determines whether or not to continue. If your academic performance is poor, your scholarship may be "warned", "suspended", or "abolished". **If the scholarship is "suspended" or "abolished", the tuition fee exemption will also be "suspended" or "abolished".**

⚠ Caution!

Full tuition payment for the academic year will be required, **if both of the following conditions apply:**

- (1) you fail to complete the necessary procedures for eligibility determination regarding your financial situation; and
- (2) your scholarship support category for the current academic year remains undetermined as of the designated date in March (excluding cases where an application for special approval due to sudden income changes has been submitted).

Please note that tuition payment cannot be deferred across academic years.

Failure to pay the required tuition by the designated deadline will result in dismissal from the university. In addition, if your grant-type scholarship has been suspended due to your failure to complete the necessary procedures, any tuition fee reduction or exemption will also be suspended. Should your support category be determined after tuition payment, the equivalent amount of the tuition fee reduction will be refunded at a later date.

Be careful! Be sure to read the instructions below to complete the procedure without omission.

2. Required Procedures for Tuition Fee Reduction/Exemption After Approval

Submission (report) method in the following cases (1)-(4): Posted on the University of Osaka's website below

<https://www.osaka-u.ac.jp/ja/campus/tuition/remission/kotosyugaku-appli>

(1) If you want to suspend tuition fee exemption: Submit an application for suspension of support (Form A, 9-1).

If a person who is receiving tuition fee reduction or exemption support through the Higher Education Support Program wishes to suspend tuition fee reduction or exemption for any reason, such as suspending tuition fee reduction or exemption under the Higher Education Support Program due to tuition fee reduction or exemption through other private organization scholarships, etc., please submit the "Application for Suspension of Support" (web form) to the Student Center.

(2) If you want to resume tuition fee exemption support: Submit an application for cancellation of support suspension (Form A, 9-2)

If the above (1) submitter wishes to resume support, they must submit the "Application for Cancellation of Support Suspension" (web form). Please submit it to the Student Center at least two weeks before the resumption of support.

(3) If you have filed a tax correction report related to JASSO scholarship: Submit a tax correction report.

If you have applied to JASSO for the "Tax Correction Form for JASSO", please report it to the Tuition Fee Exemption Section, Suita Student Center, the University of Osaka as soon as possible using the Tax Correction Report (web form) as the re-determination may affect the budget for tuition fee reduction and exemption. In some cases, for students who have been approved for the Higher Education Support Program and have also applied for the Tuition Fee Exemption Program at UOsaka, the results of a tax correction related to the Higher Education Support Program may not be reflected in the Tuition Fee Exemption Program at UOsaka's screening. More specifically, if a reassessment based on a tax correction is conducted after the University has completed the screening for the Tuition Fee Exemption Program and the support amount under the Higher Education Support Program is reduced, the University may not be able to take this change into account in its screening as additional support. *This applies only to students who enrolled before 2020.*

★ Reference URL★

[Tax Correction Declaration (JASSO)]

<https://www.jasso.go.jp/shogakukin/about/kyufu/kakei/saihantei/tekikakunintei.html>

(4) If there is a change in the reason for the application for tuition fee reduction, etc., please submit the change certification application form (Form A 2-3).

In the following cases, it is necessary to submit the "Application for Recognition of Change in Tuition Fee Reduction or Exemption for the Higher Education Support Program" (web form). Those who are applicable will be notified of the submission date on the KOAN bulletin board or OUMail.

- If there is a change in the support category from "Category I ~ Category III" to "Category I (Multi-Child Households) ~ Category IV (Multi-Child Households), "Multi-Child Households"
- If there is a change in the support category from "Category I (multi-child households) ~ Category IV (multi-child households), multi-child households" to "Category I ~ Category III"

3. Leave of Absence or Withdrawal

Under the Higher Education Support Program, you receive support for the period of study (including study abroad), except for the period of suspension of support such as leave of absence. In the case of a leave of absence in the middle of the semester, tuition fee reduction or exemption will be certified based on the monthly prorated portion of the semester (hereinafter refer to as “certification of monthly fee reduction or exemption.”)

However, if the application for leave to be submitted to the Faculty Administrator is delayed by the specified date, the full half-term tuition fee may be paid regardless of the scheduled date of leave. Even in that case, the reduction and exemption certification period of the above system will not change, so the payment amount will be complicated.

Using the case of a leave of absence in the middle of the semester as an example, the next page will show what the exemption amount and payment amount of the Higher Education Support Program will be, as well as the concept of payment.

Definitions, Conditions, and Precautions in Examples

- (1) Cases of tuition fees for the first semester (April ~ September) are shown. (Example is the amount of tuition fees in 2025)
- (2) Tuition fees will be paid for the first semester (6 months), but in the example, for convenience, it is displayed as a monthly prorated amount.
- (3) The example shows a case in which a student receives support of tuition fee reduction under category II (2/3 reduction) in the first semester of their third year. Specifically, the student received Category II support in the second semester of their second year. At the end of the second year, they underwent an academic performance eligibility screening, and as a result, their support was approved to continue into their third year.
- (4) The following examples show some of the current ideas, and the details shall be operated in accordance with the Higher Education Support Program and the regulations of the University.

Example 1: If you take a leave of absence from May 1 to September 30 (the leave of absence procedures were completed in April)							
	April	May	June	July	August	September	Total amount
Regular payment amount in the previous academic year (monthly prorated amount)	44,650	44,650	44,650	44,650	44,650	44,650	267,900
(A) Month eligible for reduction or exemption (monthly prorated amount)	44,650	Leave of absence (suspension period of support for the Higher Education Support Program)					44,650
(B) Months not eligible for reduction or exemption (monthly prorated amount)		Leave of absence (tuition fee exemption period due to leave of absence based on faculty regulations, etc.)					0
(C) Tuition fee exemption amount for the certified month (monthly prorated amount (=A)) under Support Category (Category II (2/3 reduction)).							29,800
Calculation: (A) Month eligible for reduction or exemption (monthly prorated amount) 44,650 (for October) $\times 2/3 = 29,766.66666\dots$ \cong Tuition fee reduction will be 29,800 (rounded up by 10).							
(D) Amount paid (A-C+B)							14,850
○Special Notes ・If the procedure for taking a leave of absence in the middle of the semester is completed in April and approved, the tuition fee for the first semester may be set as the monthly prorated amount up to the effective date of the leave of absence (Article 48 of the Faculty Regulations). ・Until the announcement of the results at the end of July, payment will be postponed on an exceptional basis even during the leave of absence, and the amount to be paid after the announcement of the results should be paid by the specified date. (Where tuition payment for April is required first in the leave of absence procedure, special exceptions will be made only for support for the Higher Education Support Program.)							

Example 2: If you withdraw from school on April 30 (the withdrawal procedures were completed in April)

	April	May	June	July	August	September	Total amount
Regular payment amount in the previous academic year (monthly prorated amount)	44,650	44,650	44,650	44,650	44,650	44,650	267,900
(A) Month eligible for reduction or exemption (monthly prorated amount)	44,650	Withdrawal (Termination of support for higher education study support system)					44,650
(B) Months not eligible for reduction or exemption (monthly prorated amount)		Withdrawal (Withdrawal)					0
(C) Tuition fee exemption amount for the certified month (monthly prorated amount (=A)) under Support Category (Category II (2/3 reduction)). <u>Calculation: (A) Month eligible for reduction and exemption (monthly prorated amount) 44,650 (for April) × 2/3 = 29,766.66666...</u> <u>≙ Tuition fee reduction will be 29,800 (rounded up by 10)</u>							29,800
(D) Amount paid (A-C+B)							14,850
<p>○Special Notes</p> <ul style="list-style-type: none"> · If the withdrawal procedure in the middle of the semester is completed in April and approved, the tuition fee for the first semester may be set as the monthly prorated amount up to the effective date of withdrawal (Article 48 of the Faculty Regulations). · Since you will be expelled from school, you will be required to pay the tuition fee for April before the reduction or exemption certification in advance when you complete the withdrawal procedure* *Since the reduction or exemption is only for the period of enrollment, it is for one month (=April). If there is a surplus amount after the announcement of the results at the end of July, it will be returned to the student. 							

Example 3: If you withdraw from school on June 30 (withdrawal procedures were completed between May 1 to May 30.)

	April	May	June	July	August	September	Total amount
Regular payment amount in the previous fiscal year (monthly prorate)	44,650	44,650	44,650	44,650	44,650	44,650	267,900
(A) Month eligible for reduction or exemption (monthly prorated amount)	44,650	44,650	44,650	Withdrawal (Termination of support for higher education study support system)			133,950
(B) Months not eligible for reduction or exemption (monthly prorate)				44,650	44,650	44,650	133,950
(C) Tuition fee exemption amount for the certified month (monthly prorated amount (=A)) under Support Category (Category II (2/3 reduction)). <u>Calculation: (A) Month eligible for reduction or exemption (monthly prorated amount) 133,950 (for April ~ June) × 2/3 = Tuition fee exemption will be 89,300</u>							89,300
(D) Amount paid (A-C+B)							178,600
<p>○Special Notes</p> <ul style="list-style-type: none"> · If you are allowed to withdraw from the university in the middle of the semester after April, you must pay the full tuition fee for the first semester (Article 48 of the Faculty Regulations). · Since you will be expelled from the university, you will be required to pay the tuition fee for the first semester before the reduction or exemption certification when you withdraw from the university* (Since the reduction or exemption is only for the period of enrollment, it is for the three months of April ~ June.) If there is a surplus amount after the announcement of the results at the end of July, it will be returned to the person in question) 							

*This also applies in the case of graduation (i.e. leaving university). After the reduction is certified, the equivalent support amount will be returned.

1. Handling of Personal Information

- (1) Personal information submitted in the application and personal information obtained by the university will be used to conduct the "examination and certification (selection) work for tuition fee reduction and exemption" carried out by the university. In addition, the results of the certification (approval) will be used for the university's "work related to the collection of tuition fees (enrollment fees)".
- (2) The personal information obtained in accordance with (1) and the results of the certification (approval) of tuition (enrollment) fee reduction or exemption may be sent to JASSO in the "Procedures for Certification of Persons Eligible for Tuition (Enrollment) Fee Reduction or Exemption".
- (3) The results of the certification (approval) of the tuition (enrollment) fee reduction or exemption and personal information obtained through (1) may be used based on the University's "Operations related to student transfers such as leave of absence" and "Operations related to financial support for students" carried out by the university. The University may use the information (1) for the purpose of "improving university education," "improving student support," and "managing and operating the university (various statistical surveys, analysis, and business planning, etc.)," but in this case, it will be processed so that individuals cannot be identified.
- (4) In performing the work described in (1) - (3) above, some work may be outsourced to an external business operator. In this case, we will provide all or part of the submitted personal information to the external business operator after concluding a contract to ensure that personal information is handled appropriately.

2. Notes

- (1) All important communications and procedures for enrollment fee and tuition fee reductions and exemptions will **be made through KOAN bulletin board or OUMail (except for some notification of results on page 9)**. Any disadvantages caused by failing to confirm contact are all your own responsibility, so please check them frequently. OUMail can be set to forward to private emails.

How to set up forwarding (OUMail support page)
<https://oumail-support.ecs.cmc.osaka-u.ac.jp/hc/ja>
- (2) If a person who has newly applied for tuition fee exemption under the Higher Education Support Program or who has been approved as a support recipient for tuition fee exemption under the system has withdrawn before the result of the exemption is issued, there are special notes on the handling of such matters, so please be sure to refer to the "3. Leave of Absence or Withdrawal " on p.15-16 ".
- (3) In addition to the procedures indicated in this Guidebook, additional procedures may be requested.

- (4) If it is found that the applicant has been granted permission to exempt enrollment fees or tuition fees due to intentional false statements, discrepancies with facts, forgery, etc., or if the applicant is disciplined, the permission will be revoked depending on the content. You will be required to pay the enrollment fee and tuition fee. Also, if you are in a situation where your academic performance is significantly poor for no particular reason, you will be required to pay the enrollment fee and tuition fee.

- (5) Regarding the application for tuition fee exemption under the Higher Education Support Program, in addition to the description in this application guide, if there are any matters that need to be disseminated due to inquiries, etc., the university may post separate information on the university's website.