Enrollment Fee Exemption, Deferred Payment,
and/or
Tuition Fee Exemption, Deferred Payment, or Payment by Installments

Application Guidelines

Academic Year 2026-2027

Regarding:

- ○ The enrollment fee (October)
- ○ Second Semester tuition fee (October-March)
- ○ The tuition fee for both First (April-September) and Second Semesters (October-March)

◆Application Period

■**When applying for an enrollment fee exemption, etc.:**

① Using the UOsaka Enrollment Procedure System

Applicants should not pay the enrollment fee and instead select "Apply for enrollment fee exemption or deferred payment" when applying through the UOsaka Enrollment Procedure System.

Application Period: When applying for enrollment

■**When applying for an Enrollment Fee Exemption, etc. and/or a Tuition Fee Exemption, etc.:**

② Register for the Enrollment/Tuition Fee Exemption Program using the Online Application System.

Registration period: 00:00 on 7 September (Mon) to 16:30 on 5 October (Mon), 2026 (JST) (Strict deadline)

③ Submit application documents

Submission Period: 7 September (Mon) to 16:30 on 7 October (Wed), 2026 (JST) (Strict deadline)

* The Student Center will be closed from September 19 (Sat.) to September 27 (Sun.). We will not be able to respond to inquiries during this period. Please submit your application well in advance.

Table of Contents

Introduction 2

Read before applying 3

Application Flow 5

Eligibility 6

Application category / members of a household 8

Registration using the Online Application System and printing the required forms 9

Submitting application documents 10

Guide to application for Tuition Fee Exemption, etc. for the second semester 11

Re-applying (for the Second Semester only) 12

Examination of application documents/Requests for submitting missing documents 13

Application withdrawal 13

Announcement of screening results 14

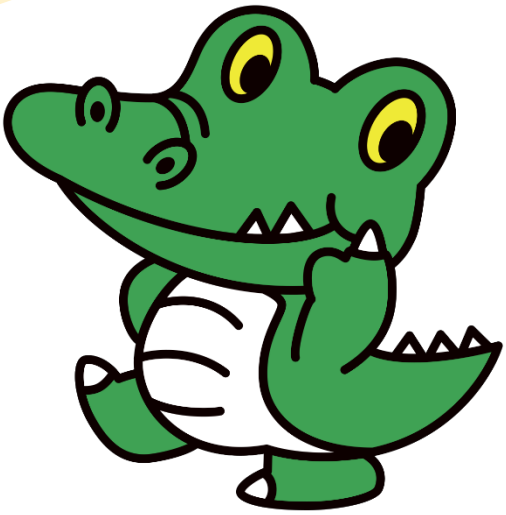
Required documents 15

Form 8 Submission Criteria 22

Where to submit 23

Contact 24

Misc 24



UNIVERSITY OF OSAKA's mascot
Dr. Wani

Introduction

The University of Osaka supports two exemption systems for students who have difficulty paying enrollment and/or tuition fees due to financial reasons: the **Enrollment/Tuition Fee Exemption Program** (hereinafter, "Exemption Program at UOsaka") and JASSO's **New Higher Education Support System and Enrollment/Tuition Fee Exemption Program** (hereinafter, "New Program") established by the government according to the Act on Financial Support in Higher Education. Check the guidelines for each exemption program below to see if you are eligible and complete the appropriate application procedures (if applicable) by the designated deadline. Both programs are for **regular students (undergraduate and graduate) only.**

*Note that the English text in these guidelines is a translation from the original and shall not be regarded as an official document but has been provided merely as a reference.

The Exemption Program at UOsaka

This program mainly applies to privately-funded international students (with student visas) and/or graduate students. However, there are cases where international students (with non-student visas) or Japanese undergraduate students who are not eligible to apply for the New Program may apply for this program. In addition, among recipients of the New Program, those who have been determined as “support terminated” in the final eligibility assessment (academic performance) are also eligible to apply. However, those whose support was terminated due to program abolition are not eligible. Please check your eligibility for the New Program using the QR code below (in Japanese only).

The Exemption Program at UOsaka is used to receive an exemption or deferred payment of the enrollment fee and/or exemptions, deferred payments, or payments by installments of the tuition fees. Exemptions and deferred payments of the enrollment fee may be applied simultaneously; however, either exemption, deferred payment, or payment by installments must be selected when applying for tuition fee financial aid through the program.

If you are applying for an exemption/deferred payment of the enrollment/tuition fee, and/or payment by installments of the tuition fee, you need to apply through the Exemption Program at UOsaka (this includes students eligible for the New Program).

*If you have a visa other than a student visa and are not sure if you are eligible to apply, please contact us using the contact information on p.24.

The New Program

This program applies to undergraduate students (listed below)*. For other application details/requirements, please refer to JASSO's website (QR code) or the University of Osaka's website (URL). Both websites are in Japanese only.

https://www.osaka-u.ac.jp/ja/campus/tuition/remission/koutou/kotosyugaku-appli

https://jasso.go.jp

*Undergraduate students eligible for this program:

1. Japanese students
2. Special Permanent Residents
3. Permanent Residents
4. Spouse or Child of a Japanese National
5. Spouse or Child of a Permanent Resident
6. Long Term Residents who intend to permanently reside in Japan in the future
7. Family members who meet the following conditions:
   - ・Those who meet either of the following:
     - entered Japan by the end of the school year in which they turned 12, or graduated from elementary school in Japan; OR
     - subsequently graduated from junior high school and high school in Japan.
   - ・Those who intend to work and reside in Japan after graduating from a university or college.

If a student’s household supporters are affected by a severe disaster designated by the Japanese government (e.g., a large-scale earthquake), the student may be able to apply for the Exemption Program at UOsaka in addition to the New Program, regardless of whether the student is eligible to apply for the New Program.
Details will be announced on KOAN and the University's website. Please check these sources for further information.

* This document is provided solely to assist understanding and is not an official English translation issued by the Ministry of Education, Culture, Sports, Science and Technology (MEXT) or JASSO. While every effort has been made to ensure accuracy, this document does not guarantee strict legal precision. For definitive eligibility criteria and official information, please refer to the announcements published by MEXT and JASSO.

Read before applying

●Application Period

・**No applications will be accepted after the application period.**

However, if the President of the University of Osaka recognizes that the applicant has an unavoidable circumstance*, the application may be exceptionally accepted. Please contact the Suita Student Center individually in those cases.

*Unavoidable circumstances refer to the following cases:

1. If the Household Supporter passes away, or if the student or the Academic Expense Payer suffers damage from a typhoon, flood or other natural disaster within six months prior to the tuition payment deadline for each term (or within one year prior to enrollment for new students).
2. In cases equivalent to those in 1., where the reasons are considered valid.

●Dates and times in these guidelines

・Eligibility and required documents are defined as of the information available on 1 April for the First Semester and 1 October for the Second Semester.
・The academic year: 2026 - 2027 unless specified otherwise.
・The previous year or the next year: 2025 and 2027
・Time: Japan Standard Time (JST) (UTC+9).

●Those ineligible for a tuition fee exemption/deferred payment/payment by installments

・Applications of those who meet the conditions for applying for a tuition fee exemption/deferred payment/payment by installments (hereinafter "Tuition Fee Exemption, etc.") can **NOT** be accepted if any of the following cases apply:

I. You have already fully paid the enrollment fee and tuition fee for the semester for which you are planning to apply for a Tuition Fee Exemption, etc.
II. If you decline admission after submitting a preliminary application (You are required to pay the enrollment fee).
III. You have not paid the tuition fee for the previous semester.
IV. If, after an application has been accepted, any documents submitted for the application are found to include false information or have been forged.

In the cases of I to IV, the acceptance will be withdrawn, and the applicant will be required to pay the enrollment/tuition fee immediately.

V. If the applicant is subject to disciplinary action.

In the case of V, depending on the nature of the disciplinary action, the Tuition Fee Exemption, etc. will be revoked and the applicant will be required to pay the tuition fee immediately.

VI. Students whose status has changed to a leave of absence, voluntary withdrawal, graduation, or completion during the Specified Period to apply, please see the next page for details.

VII. If the submitted documents are insufficient and you fail to submit missing or additional documents by the designated deadline (details on the next page).

VIII. Others who do not meet the requirements written in this guide.

●Applying for both the First and Second Semesters

・A tuition fee exemption, etc. for both the First and Second Semesters can be applied for simultaneously. In this case, a separate application for the Second Semester does not need to be submitted (When applying for a tuition fee exemption, etc. for the Second Semester only, you can not apply for both semesters simultaneously).

Cases in which a Tuition Fee Exemption, etc. application for BOTH semesters can NOT be accepted:

- You will be voluntarily withdrawing, graduating, completing your course or advancing to a higher course or otherwise be enrolled in a different course (or accelerated graduation/completion course) at the university by September of this academic year.
- You will be remaining in the course for an extra year (repeating a year) from 1 October of this academic year.
- You will be taking a leave of absence from October of this academic year.
- Note that those affected by a severe natural disaster, fire, typhoon, flood, theft, etc., are also not eligible to apply for a tuition exemption, etc. for both semesters simultaneously

●Students whose status has changed (leave of absence, voluntary withdrawal, graduation, completion)

・Those who have already applied for a tuition fee exemption, etc. but have not received the results of their application and have decided not to attend for the period they applied for (Application periods: April – September (First Semester), April – March (First and Second Semester), October – March (Second Semester) due to a change of status* will not be eligible for a tuition fee exemption, etc.

Since the tuition fee must still be paid, please contact the Suita Student Center to withdraw your Tuition Fee Exemption, etc. application.

*Note that this only includes graduation, completion, leaves of absence and voluntary withdrawal. This does not include study abroad periods, as your official status does not change to a leave of absence.

●Insufficient documents

・If any documents are found to be missing or any questions arise in your application during the screening process, you will be asked to submit the missing documents or answer any inquiries even after the application period has ended. The Suita Student Center contacts applicants by e-mail if necessary. Please check your e-mail regularly. The university might e-mail applicants about missing documents **one month later or more** after application documents have been submitted. If you fail to submit missing or additional documents by the designated deadline, your application will not be processed.

●Misc

・Submitted documents will not be returned.

・Students advancing from the second year to the third year in the Graduate School of Frontier Biosciences are regarded as current students.

・**For privately-funded international students:**

We may check your submitted documents to ensure that you have the means to pay for all expenses incurred during your stay in Japan for your visa application.

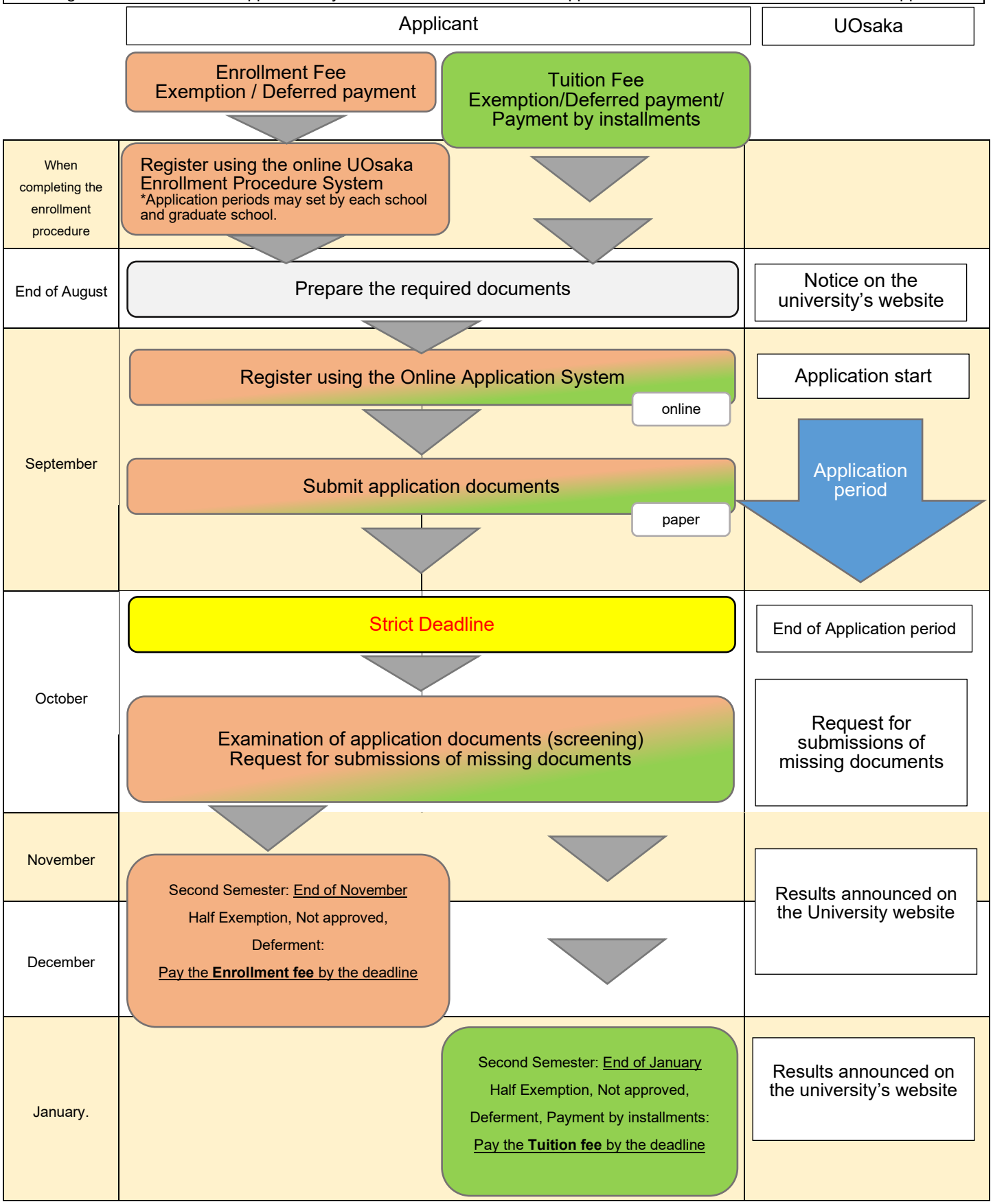
Application Flow

*Note:

◆ Applications will not be considered complete unless you have completed the online registration procedures and submitted the proper documents.

◆After paying the enrollment fee/tuition fee, you can NOT apply for Exemption/Deferred payment of enrollment fee and Exemption/Deferred/Installment payment of tuition fee.

◆ “Registration on the Online Application System” and “Submission of application documents” are both needed for application.



*The above schedule is tentative. Any changes to the dates of the announcements will be posted to the KOAN bulletin board service.

Eligibility

Before applying for a Tuition Fee Exemption, etc., check your eligibility. Your application will only be screened if you meet the requirements.

1. Enrollment Fee (enrollment fee exemption and/or deferred payment)

Enrollment Fee Exemption

Reason	Details	Applicable to
Financial reasons	Student is having difficulty with the payment of the enrollment fee for financial reasons	Graduate students (only)
The death of the person responsible for paying academic fees	Student is having difficulty with the payment of the enrollment fee due to the death of the Academic Expense Payer within one year prior to the student's enrollment in the University of Osaka	Graduate students Undergraduate students
Natural disaster	Student is having difficulty with the payment of the enrollment fee due to a typhoon, flood or other natural disaster affecting the student or the Academic Expense Payer within one year prior to the student's enrollment in the University of Osaka	Graduate students Undergraduate students
Other	Student is recognized by the President of the University of Osaka as having a valid reason for applying for exemption of the enrollment fee, similar to the reasons specified below. (Example) The Academic Expense Payer lost their job or retired from work due to an unavoidable reason, such as company bankruptcy, dismissal, or illness within one year prior to the student's enrollment in the University of Osaka, and the estimated annual income to be earned by the Academic Expense Payer, if re-employed, is lower than the amount obtained by multiplying the lowest hourly wage of the prefecture where the Academic Expense Payer lives by 2,080 (40 hours x 52 weeks).	Graduate students Undergraduate students

Deferred Payment of the Enrollment Fee

Reason	Details	Applicable to
Financial reasons	Student is having difficulty with the payment of the enrollment fee for financial reasons	Graduate students Undergraduate students
The death of the person responsible for paying academic fees	Student is having difficulty with the payment of the enrollment fee due to the death of the Academic Expense Payer within one year prior to the student's enrollment in the University of Osaka	Graduate students Undergraduate students
Natural disaster	Student is having difficulty with the payment of the enrollment fee due to a typhoon, flood or other natural disaster affecting the student or the Academic Expense Payer within one year prior to the student's enrollment in the University of Osaka	Graduate students Undergraduate students

◆ You can **NOT** apply for an enrollment fee exemption after paying the enrollment fee.
Applicants should not pay the enrollment fee and instead select "Apply for enrollment fee exemption or deferred payment" on the UOsaka Enrollment Procedure System (online). Registration procedures may differ between schools/graduate schools. Please refer to each school/graduate school's enrollment procedures for details.

◆ Undergraduate students can **NOT** apply for an enrollment fee exemption due to financial reasons.

◆ You can select either exemption or deferred payment or both exemption and deferred payment.

◆ You can apply for both an enrollment fee exemption, etc. and a tuition fee exemption, etc.

◆ Even if you meet the conditions for applying for an enrollment fee exemption, your application can **NOT** be accepted if you:

1. have already fully paid the enrollment fee
2. receive support for the enrollment fee from the school/graduate school you belong to, a foundation, etc.
3. receive support for the enrollment fee from a governmental organization, etc.
   e.g., "国費外国人留学生" (Japanese Government Scholarship Student), "外国政府派遣留学生" (foreign government-sponsored student)
4. are selected for "国家建設高水平大学公派研究生項目" (China Scholarship Council)
5. receive an enrollment fee exemption from other exemption program.

◆ Academic achievement is taken into account when determining whether or not to grant an enrollment fee exemption; however, the university does not publicize the standardized level of achievement.

◆ The university will conduct applicant screenings for those who meet the above-mentioned conditions and will determine which applicants to accept for total exemption, half exemption, partial exemption, and deferred payment.
Note that the university only has a limited budget to grant enrollment/tuition fee exemptions, etc. Therefore, some applicants, even if sufficiently qualified, may not be accepted.

2. Tuition Fee (Tuition fee exemption, deferred payment, or payment by installments)

Tuition Fee Exemption

Reason	Details	Applicable to
Financial reasons	Student is having difficulty with the payment of the tuition fee for financial reasons	Graduate students Undergraduate students
The death of the person responsible for paying academic fees	Student is having significant difficulty with the payment of the tuition fee due to the death of the Academic Expense Payer within six months prior to the payment day of the tuition fee for the semester (or within one year in the case of a New Student)	Graduate students Undergraduate students
Natural disaster	Student is having significant difficulty with the payment of the tuition fee due to a typhoon, flood, or other natural disaster affecting the student or the Academic Expense Payer within six months prior to the payment day of the tuition fee for the semester (or within one year in the case of a New Student) *Refer to p.20.	Graduate students Undergraduate students

Deferred Payment of the Tuition Fee / Payment by Installments

Reason	Details	Applicable to
Financial reasons	Student is having difficulty with the payment of the tuition fee for financial reasons	Graduate students Undergraduate students
Other	Student is having difficulty with the payment of the tuition fee for any other valid reason	Graduate students Undergraduate students

◆ You can NOT apply for a Tuition Fee Exemption, etc. after paying the tuition fee.

◆ You can select either exemption, deferred payment, or payment by installments.

◆ Even if you meet the conditions for applying, you are considered as **NOT** eligible for a tuition fee exemption/deferred payment/payment by installments if:

1. you have not paid the tuition fee for the previous semester.
2. you have already paid the tuition fee for the semester for which you are planning to apply for a Tuition Fee Exemption, etc.
3. you receive support for the tuition fee from the school/graduate school you belong to, a foundation, etc.
4. you receive support for the tuition fee from a governmental organization, etc.
   e.g., "国費外国人留学生" (Japanese Government Scholarship Student), "外国政府派遣留学生" (foreign government-sponsored student)
5. you are selected for "国家建設高水平大学公派研究生項目" (China Scholarship Council).
6. you receive a tuition fee exemption from other exemption program.

   e.g., "卓越大学院プログラム" (WISE Program (Doctoral Program for World-leading Innovative & Smart Education)),
   "博士課程教育リーディングプログラム" (Program for Leading Graduate Schools)
   "特待留学生授業料免除制度" (Tuition Fee Exemption for International Honors Students)

◆ Even if you meet the conditions for applying, you are considered as **NOT** eligible for a tuition fee exemption if:

1. you have repeated the year without any justifiable reason.
2. you have remained in the course beyond the standard number of years without any justifiable reason.
3. Your category of eligibility for the JASSO scholarship is, or decided to be, "Discontinued (廃止)" or "Suspended (停止)."

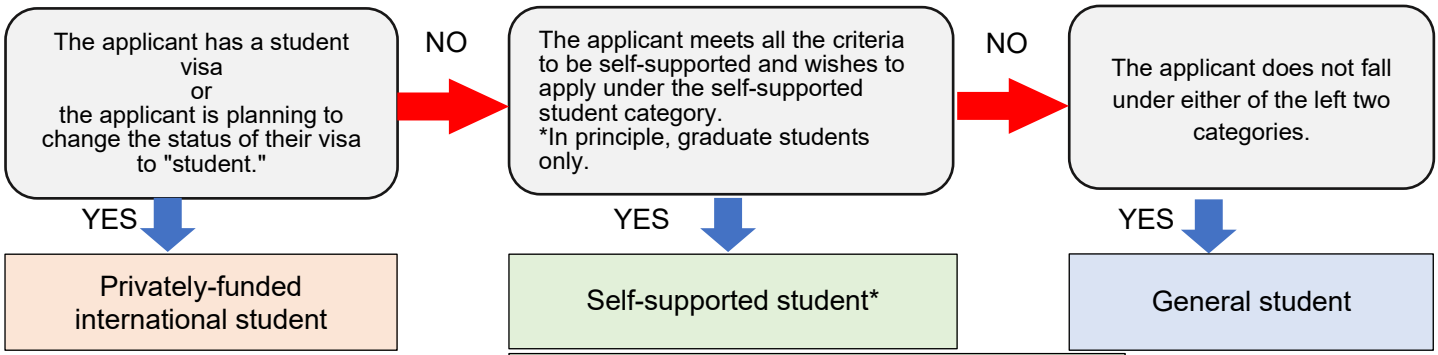
◆ Academic achievement is taken into account when determining whether or not to grant an enrollment fee exemption; however, the university does not publicize the standardized level of achievement.

◆ The university will conduct applicant screenings for those who meet the above-mentioned conditions and will determine which applicants to accept for total exemption, half exemption, partial exemption, and deferred payment.
Note that the university only has a limited budget to grant enrollment/tuition fee exemptions, etc. Therefore, some applicants, even if sufficiently qualified, may not be accepted.

Application category / members of a household

Depending on the application category, members counted as part of a household and application documents may vary.

○ Application category



*If you apply as a privately-funded international student, be sure your status of residence is "Student" and your residence card has not expired.

*The following three conditions must be met:

1. The applicant (and their spouse) does not live with their father/mother/guardian or Household Supporter (or with the spouse's father/mother/guardian).
2. The applicant (or their spouse) earns an income for which an income tax return is filed, and an income certificate is issued.
3. The applicant does not qualify as a dependent of his or her father/mother/guardian or Household Supporter under the Income Tax Act.

○ Individuals counted as members of a household:

① General students / Self-supported students

Household member(s) / Application category	Applicant	Spouse	Father/ Mother	Brother(s)/ Sister(s) supported by the Household supporter(s)	Child(ren)	Grandfather(s)/ Grandmother(s), etc. supported by the Household supporter(s)	Brother(s)/ Sister(s) NOT supported by the Household supporter(s)	Grandfather(s)/ Grandmother(s) etc. NOT supported by the Household supporter(s)	Note
General student	○	△	◎	○	△	○	×	×	In the absence of a parent/guardian, such as the death of a parent/guardian, another person can be assigned as a Household Supporter.
Self-supported student	◎	◎	△	○	△	○	×	×	

○: Household member(s) ◎: Household Supporter(s) (Incl. those living separately from the student)

△: Household member(s) if supported by the Household Supporter(s) ×: NOT Household member(s)

② Privately-funded international students:

Household member(s) / Application category	Applicant	Spouse	Child(ren)	Father/Mother/ Grandfather(s)/Grandmother(s)/ Brother(s)/Sister(s), etc.	Note
Privately-funded international student	◎	◎	○	△	

○: Household member(s) ◎: Household Supporter(s) (Incl. those living separately from the student) △: Household member(s) if living together in Japan

- You do **NOT** need to submit documents for non-Household member(s). Documents regarding income are only needed for Household Supporter(s).
- "Household member(s) if supported by the Household Supporter(s)" means Household member(s) if supported by the Household supporter(s) under the Income Tax Act.
- If the university does not approve an applicant applying under the self-supported student category, the university will contact the applicant.
- For privately-funded international students: If living with your parent(s)/guardian(s) in Japan, your Household Supporter will be your parent/guardian regardless of the above chart.
- Should you have any inquiries, please contact the Suita Student Center.

Registration using the Online Application System and printing the required forms

1. How to register:

URL：https://cs-web.osaka-u.ac.jp/menjo/

*Please refer the manual using the "System Manual" drop down located in the upper right of the screen.

2. Registration period:

0:00 on 7 September (Mon) to 16:30 on 5 October (Mon), 2026 (JST)

3. Login:

New Students

From "New Students enrolling in October 2026," select "New application" and log in by registering your e-mail address and initial password. Applicants need only register one e-mail address. Registering multiple e-mail addresses is prohibited.

Initial password for New Students (first login): handai2610

*Even though an applicant's Personal ID (e.g. u123456a) and password are pre-issued, do not use them. Log in with the password provided above.

*For subsequent logins, New Students are required to use the password displayed on the screen after you first logged in. This password is not known to the Student Centers, and therefore can **NOT** be reissued if lost.

*The initial password changes each semester.

Current students

Please log in to the Online Application System as a "Current University of Osaka student" by entering your Personal ID and password.

4. Entering information

Please check "Required documents" (p.15 - 21), prepare the documents, and enter the required information into the system.

*If it is not possible to prepare the required documents by the deadline, please enter the estimated amounts and select the appropriate options, such as allowances.

5. Registration

After you enter all the necessary information, be sure to click the "Register" button to complete your registration. Your application will not be valid unless you click the "Register" button on the "Confirmation of application details" screen. After the registration deadline has passed, you can **NOT** register even if the registration form is in progress.

*You will receive an e-mail from the Suita Student Center after you complete your registration.

*After you complete your registration, you can **NOT** modify your information in the system. If you need to modify information, please write the correct information on the printed application documents in red ink. It is not necessary to stamp corrections with your seal (hanko) or signature. Using correction tape or commenting with sticky notes is unacceptable.

*Do **NOT** modify PDF documents.

*The four-digit receipt number will be needed when checking your screening results. Do not forget your receipt number.

6. Printing Application Forms

Please download and print the Application Form PDF from the "Print Application Form" system screen.

*Each form should be printed on one side.

*If you need to modify information, please write the correct information on the printed application documents in red ink.

7. Checking of required documents

Double check the following before submitting application documents:

- ◆ Be sure all necessary documents shown on the "Application Checklist" have been prepared.
- ◆ If any erroneous information was entered into the online application form, the items on the "Application Checklist" may not be displayed correctly. Be sure to double check the "Required documents for Exemption Application" on p.15 - 21 for the comprehensive list.
- ◆ If you can **NOT** prepare certifications by the deadline, write the earliest date you can submit the missing documents on the "Application Checklist" (within 1 week at the latest). Forms 1-1 and 1-2 (generated by the system) must be submitted by the deadline. Otherwise, the university can **NOT** accept your application under any circumstances.
- ◆ Do **NOT** change the forms (language, layout, etc.). The university can **NOT** accept any modified forms.

Submitting application documents

Check the "Required documents" (p.15 - 21) and submit them with the forms generated by the system to the Suita Student Center.

1. How:

Paste the downloadable mail label on a 240mm x 332mm envelope (slightly larger than a sheet of A4 paper), and submit your application documents to the Suita Student Center using either method below:

(1) postal mail:

*send via express (速達 (*sokutatsu*)) and registered (簡易書留 (*kannikakitome*)) mail (simplified registration) with the "to be delivered by" date (YYYY/MM/DD (day)【必着】) clearly displayed; or

(2) an on-campus submission box:

・The Suita Student Center (IC Hall, 1st floor)
・Toyonaka Student Center (Student Union, 2nd floor)
・Minoh Student Center (Research and Education Hub, 2nd floor)

2. When:

from 7 September (Mon) to 7 October (Wed) 2026 by 16:30 (JST) (Strict deadline)

*Application documents, if sent by Japan domestic postal service, must be postmarked on or before the deadline. Any applications/documents postmarked after this date will not be accepted.

*If sent using an international mail service, the envelop should arrive at the Suita Student Center on or before 7 October (Tue) 2026.

3. Where:

Suita Student Center, IC Hall, 1st floor
University of Osaka
1-1 Yamadaoka, Suita, Osaka
565-0871

4. Note:

- Be sure to use the correct postage. We cannot accept any documents posted with improper stamps.
- If you can **NOT** prepare certifications by the deadline, write the earliest date you can submit the missing documents on the "Application Checklist" (within 1 week at the latest). Forms 1-1 and 1-2 (generated by the system) must be submitted by the deadline.
- You will receive an e-mail from the Suita Student Center when your application documents are received.
  (It may take a few days to one week after your application documents are submitted)
  Additionally, this is only an e-mail confirming the receipt of documents, not an acceptance e-mail. Note that during processing, cases such as registering/submitting outside of the Specified Period or lacking the minimum required documents may make you ineligible even after this confirmation email has been sent.
- Application documents can **NOT** be processed after the deadline.
  Applications submitted after the deadline will be considered invalid even if the registration on the Online Application System has been completed.

Guide to application for Tuition Fee Exemption, etc. for the second semester

YES →
NO →

Do you want Tuition Fee Exemption, etc. for the second semester of the 2026-2027

↓

Did you select “Apply for Tuition Fee Exemption, etc. for Both the First and Second Semesters” when registering your application in the Exemption Application System in the first semester?

↓

Did you submit all necessary documents after registering your application in the Exemption Application System?
(Did you complete all necessary application procedures, including submission of missing document, if any, upon receipt of a reminder from the Student Center?)

↓

Did you withdraw your application after completing application procedures?

↓

Has any change occurred in your application information provided since you submitted application in the first semester?
Note: Please be sure to confirm p.12.

You don’t have to re-apply for the second semester.	You have to re-apply for Tuition Fee Exemption, etc. for the second semester or withdraw your application.	**You have to apply for Tuition Fee Exemption, etc. for the second semester.**

◆If you applied only for Enrollment Fee Exemption, etc. in the first semester and hope for Tuition Fee Exemption, etc. for the second semester, you have to submit an application.

◆It should be noted that when re-applying for Tuition Fee Exemption, etc. for the second semester, you have to submit all the forms and certification documents required for application for Tuition Fee Exemption, etc., not just documents relevant to the change. You are also required to fill in all the fields of the form on the Exemption Application System. (This does not apply if you withdraw your application.)

◆See “Re-applying” on p.12 to check the events for which you have to re-apply for Tuition Fee Exemption, etc.

Re-applying (for the Second Semester only)

If you have applied for both the First and Second Semesters in the 2026-2027 academic year, in principle, you don't need to re-apply for the Second Semester. However, as of 1 October, you need to re-apply if any of the events listed below have occurred after 2 April. In any one of these cases, select "Reapplication due to change(s) in application information provided for both semesters" on the Online Application System, and fill in the form.
(e.g., you don't have to re-apply if changes to the amount of income or pension occur.) Note that when re-applying for a Tuition Fee Exemption, etc., you have to submit **ALL** forms and certifications required for application for Tuition Fee Exemption, etc., **NOT** just the documents relevant to the change. You are also required to fill in all fields on the form.

Change(s) in the number of household members

No.	Reason	Remarks/examples
1	Increase/decrease in the number of household members	Household Supporter passed away. Sibling married or student entered employment (disqualifying them as a dependent of the Household Supporter). Brother left employment and became the father's dependent.

Change(s) to the household

No.	Reason	Remarks/examples
2	Recognition as a person(s) with a disability	
3	Addition/removal of recipient(s) of long-term medical care and person(s) recognized as in need of long-term care	
4	Damage due to fire, typhoon, flood, theft, etc.	
5	Increase/decrease in the number of students	
6	Change in commuting category (applies to "General Students" only)	The applicant began living alone/living in the family's home and thus needs to change the commuting category from "Family home" to another category or vice versa.)
7	Change in application category	The applicant began living alone from the second semester as a self-supported student, and thus needs to change the application category from "General student" to "Self-supported student." (To be recognized as a self-supported student, the conditions to be qualified as a self-supported student need to be met.)

Change(s) in the income status of Household Supporter(s)

No.	Reason	Remarks/examples
8	Household member(s)/applicant entered/left employment (full-time or part-time).	Mother began working part-time. Father re-entered employment after having been unemployed for a while. Father left employment.
9	Household member(s)/applicant began/stopped receiving a scholarship.	Received a letter of acceptance of the scholarship. (Not necessarily required to re-apply, even if there is a change in scholarship status. Please refer to "how to check if you need to re-apply when there is a change in scholarship")
10	Household member(s)/applicant began/stopped receiving any incentives from the University of Osaka Fellowship Program(except tuition fee exemption)	
11	Household member(s)/applicant began/stopped receiving any incentives from the WISE Program (Doctoral Program for World-leading Innovative & Smart Education) (except tuition fee exemption)	
12	Household member(s)/applicant began/stopped receiving Support for Pioneering Research Initiated by the Next Generation /BOOST(except tuition fee exemption)	
13	Household member(s)/applicant began/stopped receiving any incentives from the DAIKIN Student Researcher Program	
14	Household member(s)/applicant began/stopped receiving any incentives from other programs	
15	Household member(s)/applicant began/stopped receiving a pension or public employees' pension	No need to re-apply if there is a change in the pension amount.
16	Household member(s)/applicant began/stopped receiving unemployment benefits.	
17	Household member(s)/applicant began/stopped receiving injury and sickness allowance.	
18	Household member(s)/applicant began/stopped receiving child-rearing allowance.	
19	Household member(s)/applicant became eligible/ineligible to receive public assistance.	

Other

No.	Reason	Remarks/examples
20	Enrollment in a course beyond the minimum period of study as of 1 October 2025	The applicant exceeds the minimum period of study for the first time as of 1 October due to a leave of absence, October enrollment, etc. *Refer to p. 22 for details.
21	Change in application category	The applicant for a deferred payment of the tuition fee for both semesters wishes to change the application to an exemption.
22	Others	If you have unavoidable circumstances not listed above, please explain your situation in the " Reasons for application ".

Change in scholarship

Students who have applied for both semesters and whose scholarship has changed since 2 April 2026 generally need to re-apply. However, there are some cases in which you do not have to re-apply (below).		
1.	If the scholarship is the JASSO Scholarship, Monbukagakusho Honors Scholarship, or scholarships through the university (incl. scholarships from private organizations applied for through the university):	
①	and/or the change in your situation is only a start/stop/change of the receiving scholarship amount	You don't have to re-apply. ＊We will check the conditions of your scholarship as of 1 October.
②	and/or there are changes to your financial situation (not including the scholarship itself).	You must re-apply.
2.	If you applied to the scholarship foundation directly for the scholarship (not through the university).	You must re-apply.

Examination of application documents/Requests for submitting missing documents

You will be contacted by the Suita Student Center by e-mail if any documents are found to be missing or any questions arise during the examination of your application documents. If you fail to submit the missing document(s) or respond to the question(s) by the specified date, your application will not be processed (Pay careful attention to your email or telephone for these requests).

1. How:

Submit the document(s) with "Missing Documents" clearly written on the envelope to the Suita Student Center by either method below:

*Your receipt number should be written in the upper right corner of each missing document.

(1) postal mail:

*send via traceable postal service, e.g. acceptance-recorded mail (特定記録郵便 (*Tokutei kiroku yūbin*))

(2) on-campus submission box:

・The Suita Student Center (IC Hall, 1st floor)
・Toyonaka Student Center (Student Union, 2nd floor)
・Minoh Student Center (Research and Education Hub, 2nd floor)

2. Note:

- If you submit the application documents by post, send them in a form that leaves a record of delivery service.
- Confirmation e-mails for receiving missing documents will **NOT** be sent. We will not reply for inquiries about receiving missing document(s).
- If all missing documents are not submitted or a response is not received by the deadline, your application will not be processed.
- Failures to connect by e-mail or telephone will be to the detriment of the applicant.
- If you miss the submission deadline, contact the Suita Student Center.

Application withdrawal

If you wish to withdraw your application after you submit the application documents, please withdraw the Tuition Fee Exemption, etc. by one of the following methods. Once an application has been withdrawn, it can **NOT** be reinstated.

1. How:

(1) Register the withdrawal. Check the option, "For those who want to withdraw application" in the application system.

*If the withdrawal is urgent, contact the Suita Student Center directly.
*Your withdrawal will be confirmed by the Suita Student Center. It may take a few days for the center to confirm your withdrawal. If you are required to pay the tuition fee, you will receive a notification letter at a later date.

(2) Receive the form, "Withdrawal of Application for Tuition Fee Exemption, etc." at a Student Center on any campus, fill it in, and submit it.

Announcement of screening results

Application screening results will be announced on the University of Osaka website.

◆ Exemption or deferred payment of the October enrollment fee

Results announced: the end of November (if the specified date falls on a weekend, the results will be announced the following weekday) after 10 a.m. (expected time)

◆Exemption, deferred payment or payment by installments of the tuition fee for the first semester

Results announced: the end of January (if the specified date falls on a weekend, the results will be announced the following weekday) after 10 a.m. (expected time)

Enrollment Fee	Total exemption	You have been granted a total exemption from paying the enrollment fee.
	Half exemption	You must complete your payment within 14 days after the results announcement using the payment request form sent to you by the university. Note that if you fail to complete your payment by the deadline, you will lose your status as a student of the University of Osaka.
	Not Approved	
	Deferred payment	You can delay the payment of the enrollment fee until the end of February 2027. Complete your payment by the designated deadline using the payment request form sent to you by the university. Note that if you fail to complete your payment by the deadline, you will lose your status as a student of the University of Osaka.
Tuition Fee	Total exemption	You have been granted a total exemption from paying the tuition fee for the Second Semester.
	Half exemption	Complete your tuition fee payment following the instructions by the designated deadline.
	Not Approved	
	Deferred payment	You can delay the payment of the tuition fee until late February 2027. *If you complete your course at the end of March, the payment deadline may be designated otherwise by your school/faculty/graduate school.
	Payment by installments	Pay one half of the Second Semester's tuition fee by late February 2027 and the other half by late March 2027 following the instructions. *If you complete your course at the end of March, the payment deadline may be designated otherwise by your school/faculty/graduate school.

◆ If you registered your bank account for automated direct debit, make sure that you have sufficient funds in your bank account.

◆ If you did not registered your bank account for automated direct debit, make a bank transfer to UOsaka's bank account using the payment request form sent to you.

◆ Regarding paying your tuition fee and registration for automated direct debit, please inquire at your school/faculty/graduate school's educational affairs section.

◆ If you have applied for an exemption of the tuition fee for both the First and Second Semesters, your application for the Second Semester will not be processed if you do not pay the First Semester's tuition fee by the designated deadline.

◆ Tuition payment will be postponed until the decision is made on whether or not the student is eligible for the Post-tuition Payment System.

◆ If a student who has been approved for the Post-tuition Payment System is approved for a half exemption or is not approved, the tuition fee will be transferred directly to the university as a scholarship loan from the Japan Student Services Organization (JASSO).

(Continue to the next page)

Required documents

- ◆ Each document must be current as of 1 October 2026.
- ◆ To submit a document that is smaller than size A4 paper, copy or attach the document to A4 paper.
- ◆ If the same document is required for more than one purpose in your application, you do **NOT** need to submit more than one.
- ◆ Submit documents issued by your local municipality without your Individual Number ("My Number" マイナンバー).
- ◆ You can download application forms from the Online Application System and UOsaka website.

URL: https://www.osaka-u.ac.jp/en/campus/tuition/remission/system

1. Documents to be submitted by all applicants in each application category

Application category			Documents to be submitted	Notes
General student	Self-supported student	Privately-funded international student		
●	●	●	**◆Form 1-1** **◆Form 1-2**	Print these forms from the Online Application System. For international students, please explain the reasons for applying for a tuition fee exemption even though you provided sufficient financial capability to the university in your visa application.
●	●	●	**◆Form 2**	Print this form using the Online Application System. You may be required to submit documents that verify your status as a recipient of financial aid. For details, refer to Form 2.
		●	**◆Form 4**	Print this form using the Online Application System. Annual income should always be equal to or greater than annual expenditures.
		●	**◆Form 4 Appendix**	Documents (copies of receipts or bank notes) that show the most recent payments for electricity, gas, and water charges. Please glue/staple them on Form 4 Appendix.
		●	**◆Room rental agreement (copy)**	The room rental agreement needs to show the address, tenant name, name of landlord, contract period, monthly rent, and names of all occupants. If you live in a dorm or housing provided by the University of Osaka, you do not need to submit a copy of your room rental agreement.
		●	**◆A copy of your Residence Card (both sides) showing your status of residence as "留学" (student)**	If a copy of your residence card is not available because you haven't arrived in Japan or haven't completed the procedure for resident registration yet, a copy of a certificate of eligibility or application for extension of period of stay may be submitted instead.
●	●		The Household Supporter's **◆Latest income (tax) certificate (original) issued by the local municipality**	If you are a general student, submit the certificate issued to the Household Supporter (see Household Supporter for details). If you are a self-supported student, submit the certificate issued to you (and your spouse if applicable). Submit a document that clearly shows your salary, income from sources other than salary, spousal deduction(s), and the number of dependents as well as the taxed amount. If both of your parents are living, their tax certificates must also be submitted.
●	●		**◆Form 10-3**	Print this form from the Online Application System.
	●		**◆Form 3**	Print this form from the Online Application System. Income should be equal to or greater than expenditures.
	●		**◆Certificate of Residence of the applicant (and the applicant's spouse if applicable) (original)**	*The certificate must include all Household members as defined in these guidelines. *The certificate must contain the information of all family members living with the resident in Japan (if applicable). *For individuals with foreign nationality, the certification must contain information of their status of residence. *The issued certificate should be no older than 3 months. *If you reside with your parent(s), etc. and their names are included on the certificate, submit the following: **◆Certificate of Residence of the applicant (and the applicant's spouse if applicable) and parent(s) (original)** **◆Room rental agreement (copy) which shows your name.**
	●		**◆Document showing that the applicant does not qualify as a dependent of their father/mother or Household Supporter under the Income Tax Act.**	e.g., 給与所得者の扶養控除等異動申告書 (Application for (change in) Exemption for Dependents of Employment Income Earner) (*kyuuyo shotokusha no fuyou koujyo nado idou shinkokusho*) (With receipt stamped by the company) (copy)
●	●	●	**◆Application Checklist**	Print this form from the Online Application System. Make sure that all necessary documents are ready by checking the Application Checklist.

2. Document(s) to be submitted if applicable to the Household Supporter(s) and/or applicant/applicant's spouse with income

(Check each category below and submit the document marked ◆ if applicable. There is no need to submit document(s) concerning the income of the applicant/applicant's spouse if the applicant/applicant's spouse qualifies as a dependent of the Household Supporter under the Income Tax Act.)

Category		Document(s) to be submitted	Issuing organization
Salaried employee, whether working full-time or part-time* (*Excluding part-time jobs at the University of Osaka.)	Salaried employee who earned salary income in the previous year	◆**Certificate of income and withholding tax in 2025 (copy)** *You cannot use a Certificate of income and withholding tax in 2025 (copy) from the University of Osaka as a certification, because it includes income from all jobs within the university.	Employer(s)
	the current employment started on or after 2 January 2025	◆**Form 6-1** or ◆**Form 6-2** You need to staple ◆**Wage slips for the most recent three consecutive months (copies)** to Form 6-2. *Even after completing system registration, you must report and submit documents if employment is confirmed by 1 October.	Employer(s)
Salaried employee who has filed a final tax return		◆**Copy of the Final Tax Return Declaration Form for income earned in 2025**	Tax office
Worker other than a salaried employee (e.g., self-employed)		◆**Copy of the Final Tax Return Declaration Form for income earned in 2025** If a final tax return has not been filed, submit a ◆**Copy of the municipal/prefectural tax return form for income earned in 2025** issued by the municipal government. If income has been earned from a business operation that started on or after 2 January 2025, submit ◆**Form 6-4** as well as documents showing the amount of expected revenue, necessary expenditures, and income from the last three months	Tax office/ Municipal government
Person on administrative leave		◆**Certificate of administrative leave (any form)** Please specify the period of administrative leave. If the end date is not yet determined, please write "undecided" on the certificate. If a salary or allowance is paid during the period of administrative leave, attach a ◆**Document certifying the amount of salary or allowance (Any form)**	Employer, etc.
Industrial Accident Compensation Insurance		◆**Notification of decision on receiving workers' compensation benefits for absence from work (copy)** **or** ◆**Notice of transfer of payment of workers' compensation benefits for absence from work (copy)**	Labor Standard Inspection Offices
Recipient of injury and sickness allowance		◆**Notification of granting eligibility for injury and sickness allowance (copy)**	Japan Health Insurance Association, mutual aid association, etc.
Person who left their employment or closed their business on or after 1 January 2025		◆**Document certifying the date of termination of employment (copy)** or ◆**Notification of business closure or other document certifying the date of closure (copy)** ◆**Notice of Leaving Employment (Form 10-2)** may be submitted only in the case of leaving part-time employment.	Employer Tax office
Recipient of unemployment benefits		◆**Certificate of eligibility to receive unemployment benefits (copy)** ***All pages are required.** Copies of both-side of the certificate must be submitted so that the number of days for which the allowance was paid, and the amount of daily allowance are known.	Public Employment Security Office (Hello Work)

Recipient of Childcare Leave Allowance	**◆Notice of Childcare Leave Benefits Payment Decision (copy)**	Public Employment Security Office (Hello Work)
Recipient of pension/public employees' pension	**◆Latest notification of pension payment (copy)** or **◆Notification of revised (determined) pension amount (copy)** Attach either of the above documents by gluing or stapling it to **◆Form 7** If pension payments begin in or after September 2026, submit a **◆Pension Certificate or other document certifying the latest amount of pension payment(s) received.**	Japan Pension Service, mutual aid association, insurance company, etc.
Recipient of personal pension	**◆Copy of the Final Tax Return Declaration Form for income earned in 2025** *It is necessary to know the income amount, not the amount received. If a final tax return has not been filed, submit: **◆Documents showing the latest amount of personal pension benefits received (copy) and** **◆Documents showing the amount of lump-sum deductions (copy)** e.g., a copy of the Final Tax Return Declaration Form for income earned in the previous year, a copy of a life insurance premium deduction certificate (for personal pension), etc.	Insurance companies, etc.
Child allowance	**◆N/A** If any member of the household has a child of high school age or younger, please enter the monthly amount of child allowance received into the system.	—
Recipient of child-rearing allowance	**◆Child-rearing allowance certificate (copy)**	Municipal government
Recipient of special child-rearing allowance	**◆Documents showing receipt of Special child-rearing allowance**	Municipal government
Child support	**◆N/A** Please declare the amount received.	—
Recipient of public [welfare] assistance (household eligible for public assistance)	**◆Notification of granting eligibility for public assistance/notification of change to the public assistance amount (copy)** *Submit a document that certifies the annual amount of public assistance.	Municipal government
Part-time job at the University of Osaka	**◆Form 6-3** Specify the school/faculty/graduate school, etc. ("affiliated department") that employs/employed you, the employment period, estimated annual income, etc., and sign the form (by hand). Inquire at your affiliated department for the necessary information. "Part-time employment at the University of Osaka" is limited to teaching assistants (TAs), research assistants (RAs), teaching fellow (TFs), tutors, graduate residents, and part-time employees. It does NOT include Assistant Administrative Staff, Assistant Technical Staff, Assistant Educational Supporting Staff, Special Researchers, and Junior-Residents. *Even after completing system registration, you must report and submit documents if employment is confirmed by 1 October.	Download from UOsaka's website
Recipient of the JSPS Research Fellowship for Young Scientists	**◆Screening result notification or Selection notification (copy)** **◆ Relevant document regarding expenses for conducting research (copy)*** **Both documents must be submitted.** *You can submit a copy of the web registration page or confirmation e-mail. *Submission of the Certificate of income and withholding tax in 2025 issued by JSPS or any other documents related to JSPS is not required. *If the research expenses are increased, please contact us as soon as it is confirmed, providing the following information: (1) the start date, and (2) the amount of research expenses. ★Have you applied to JSPS to receive research funding this year? If YES, your annual income is ¥1,680,000. *(Reference) AY2026 JSPS Fellows: ¥1,906,000 / final year: ¥1,982,000 If NO, your annual income is ¥2,400,000. *(Reference) AY2026 JSPS Fellows: ¥2,724,000 / final year: ¥2,760,000	Japan Society for the Promotion of Science (JSPS)

Recipient of financial support from any of the following programs: ・University of Osaka Fellowship Program ・WISE Program (Doctoral Program for World-leading Innovative & Smart Education) ・SPRING (Support for Pioneering Research Initiated by the Next Generation) ・Fostering Researchers in Emerging Artificial Intelligence (AI) Program (Support for Doctoral Student) (BOOST) ・DAIKIN Student Researcher Program	If you have been selected for the program **this year**	**◆N/A** *Please enter the amount you have received into the system as salary income. *Please refer to Q&A No. 90 before entering the information into the system.	-
	If you have been selected for the program **last year or before**	**◆Copy of the Final Tax Return Declaration Form for income earned in 2025** International student If you have not filed a tax return due to a tax treaty, etc., you are not required to submit one *Please refer to Q&A No. 90 before entering the information into the system.	Tax office
Recipient of support from other programs		**◆Documents showing that you have been accepted into/selected for the program (copy)** **◆Documents showing the amount received and the period of receipt (copy)** **Both documents must be submitted.**	Program Organizers
Other income not specified above		**◆Supporting documents of that income**	-

3. Required Document(s) (if applicable)

Category		Document(s) to be submitted	Issuing organization
Undergraduate students other than privately-funded students		**◆Form 11** *If you select "Japanese student," Form 11 will need to be submitted.	Download from the Online Application System.
Privately-funded international student	Household member(s)* living in Japan *refer to p.8	**◆Certificate of Residence (original)** *The certificate must include all family (household) members. * The certificate must contain the information on all family members living with the resident in Japan (if applicable). *The issued certificate should be no older than 3 months. *For individuals with foreign nationality, the certification must contain information of their status of residence.	Municipal government
		◆Latest income (tax) certificate (original) issued by the local municipality *This certificate is required for all persons (except the applicant and applicant's children) who are Household Supporters (If you are living with your parent(s)/guardian(s) in Japan, your Household Supporter will be your parent/guardian) as defined in these guidelines. *Submit a document that clearly shows your salary, income from sources other than salary, spousal deduction(s), and the number of dependents. *The issued certificate should be no older than 3 months.	Municipal government
	Room Sharing	**◆Form 12** *The roommate's signature is required. *The roommate should be on the room rental agreement.	Download from the Online Application System.

An applicant remaining in the course beyond the minimum years or repeating a grade *Those who apply for a deferred payment or payment by installments do not need to submit this form.	◆**Form 8** *Form 8 must be in a sealed envelope. *This includes years away from the university due to volunteering, a study abroad, or a leave of absence when calculating the total years. *The form includes an evaluation from your supervisor. Without the evaluation, your application will not be processed. *The form should be submitted by the applicant; however, the supervisor has an option to send it to the Suita Student Center directly. *Please refer to p. 22 for the criteria for submitting Form 8. If you remain in a course beyond the minimum years or repeat a grade due to illness, you need to submit a ◆**Medical certificate (copy)** *If you submitted a medical certificate to UOsaka when you took a leave of absence, you don't need to submit another.	Download from the Online Application System.
Death of the Academic Expense Payer	◆**Death certificate (copy)** or ◆**Burial certificate (copy)** *Applicable Period* New Students 1 October 2025 to 30 September 2026 Currently enrolled students 1 April 2026 to 30 September 2026	Hospital, Municipal government

4. Required Document(s) for special deductions

If any of the following categories apply to any of your household members, submit the documents (◆) for special deductions. Eligibility for special deductions will not be granted if any of the submitted documents are found to be incomplete and/or incorrect.
Refer to p.8 for the definition of "household members."

Category	Document(s) to be submitted	Issuing organization
Child (student)	◆**Form 5** *If the child is a junior high school student or younger, you do not need to submit Form 5. *If the child is in high school or older, complete the form and attach a copy of their student ID card or other equivalent document. *The following persons are not deemed "students" for the purpose of this application: - Students enrolled in a Specialized Training College (General Course) or Miscellaneous School (各種学校 *kakushugakkō*) - Preparatory school students, non-degree research students, special auditors, auditors, and credited auditors.	The student's school
Single-parent household	◆**Document certifying that the household is a single-parent household** (e.g.) *Latest income/taxation certificate (original) *Latest certificate of income and withholding tax (copy) *Document certifying payment of bereaved family pension to the household (copy) *Document certifying payment of child-rearing allowance to the household (copy) *Family register or excerpt of family register (original)	Municipal government, employer, Japan Pension Service, etc.
Person with a disability Atomic Bomb Survivor	◆**Disability certificate (copy)** or ◆**Application form for the disability certificate (copy)** if a disability certificate has been applied for but has not yet been issued. ◆**Atomic Bomb Survivor certificate (copy)**	Municipal government

Recipient of medical care for a period of six months or longer Person recognized as in need of long-term care	**◆Form 9** *In principle, submit Form 9 that has been certified by a physician/facility. *When submitting the form, please refer to the description in the instructions for filling out Form 9 and attach certification documents as necessary.	Hospital, pharmacy, etc.
Victims of fire, typhoon, flood, theft, etc. *You can **NOT** apply for both semesters	**◆Disaster victim certificate (copy) or theft report certificate (copy)** **◆Document certifying the amount of loss (copy)** **◆Document certifying the payment of casualty insurance benefits (Compensation for loss) (copy)** ***all documents must be submitted** *Applicable Period* New Students 1 October 2025 to 30 September 2026 Currently enrolled students 1 April 2026 to 30 September 2026 *Regardless of the above periods, you may apply for the special deduction for Victims of Heavy Rain in July 2020.	Fire department, municipal government, insurance company, etc.
Victims of Severe Disasters *You can **NOT** apply for both semesters	**◆Documents that show damages** (e.g.) *Disaster Victim Certificate (copy) *Death certificate (copy) *Document certifying a missing person(s) (copy) *Diagnosis certificate (copy) *Bankruptcy certificate (copy) *Disaster Damage Certificate (copy) *If you do not have your Disaster Victim Certificate (or related documents) because you have already submitted it to the University, you may not be required to submit it again. Please contact the Suita Student Center for further guidance. **◆Document certifying the amount of loss (copy)** **◆Document(s) certifying payment of casualty insurance benefits / Compensation for losses (copy)** ***all documents must be submitted** *Applicable Period* New Students 1 October 2025 to 30 September 2026 Currently enrolled students 1 April 2026 to 30 September 2026 *Regardless of the above periods, you may apply for the special deduction for Victims of Heavy Rain in July 2020.	Fire department, municipal government, insurance company, etc.
Victims of Heavy Rain in July 2020 *You can **NOT** apply for both semesters	**◆Documents that show damages** (e.g.) *Disaster Victim Certificate (copy) *Death certificate (copy) *Document certifying a missing person(s) (copy) *Diagnosis certificate (copyl) *Bankruptcy certificate (copy) *Disaster Damage Certificate (copy) Document(s) that show: **◆The Amount of damage** **◆The Amount of payments from damage, insurance etc.** ***all documents must be submitted**	Fire department, municipal government, insurance company, etc.

6. Misc

Category	Document(s) to be submitted	Issuing organization
Those who wish to state their special circumstances in detail	◆**Form 10-1**	Download from the UOsaka website
Those whose remaining enrollment is 6 months or less and who wish to submit the documents indicated in the right column (for Self-supported students or privately-funded international students)	If the declaration of the household financial status for the period from October 2026 to September 2027 cannot be made due to the remaining period of enrollment from the application date (1 October 2026) is six months or less, an exception will be made to allow the household financial status to be entered for the one-year period starting April 2026. In such cases, please submit the following documents instead of the standard form(s). Self-supported students ◆**Form 3 ⇒ Form 3A, Form 6-1 ⇒ Form 6-1A, Form 6-3 ⇒ Form 6-3A** Privately-funded international students ◆**Form 4 ⇒ Form4A, Form 6-1 ⇒ Form 6-1A, Form 6-3 ⇒ Form6-3A**	Download from the UOsaka website

Form 8 Submission Criteria

Form 8 must be submitted if the student has exceeded the minimum period of study or will repeat a year as of 1 April (for the First Semester) or 1 October (for the Second Semester).
"Exceeding the minimum period of study" means that the student is still in the program after the minimum period of study set by the school/faculty/graduate school (including leaves of absences, etc.).
In the case of graduate students enrolled in a continuing course, the minimum period of study is equal to the number of years for which the entire course is permitted (i.e., if the maximum years of the course is seven and the quickest route to completion is five years (2 for a Master's, 3 for a PhD), for the case of this form the "minimum period of study" will be seven).
For undergraduate transfer students, the minimum period of study is the period from the year of the transfer to the (expected) final year of study.

e.g., If the minimum period of study is 4 years, it will be counted as follows:
(First Semester enrollment) From April 2022 to the end of March 2026
(Second Semester enrollment) From October 2022 to the end of September 2026

For reference, the minimum period of study for each school/faculty/graduate school are as follows:

School		minimum period of study
School of Letters		4 years
School of Human Sciences		4 years
School of Law		4 years
School of Economics		4 years
School of Science		4 years
Faculty of Medicine	Medical School	6 years
	School of Allied Health Science	4 years
School of Dentistry		6 years
School of Pharmaceutical Sciences		6 years
School of Engineering		4 years
School of Engineering Science		4 years
School of Foreign Studies		4 years

Graduate school		minimum period of study	
		MC	DC
Graduate School of Letters**		2 years	3 years
Graduate School of Human Sciences		2 years	3 years
Graduate School of Law and Politics		2 years	3 years
Graduate School of Economics		2 years	3 years
Graduate School of Science		2 years	3 years
Graduate School of Medicine	Medical Science / Medicine	2 years	4 years
	Health Science	2 years	3 years
Graduate School of Dentistry			4 years
Graduate School of Pharmaceutical Sciences	MC	2 years	
	DC three-year course		3 years
	DC Four-year course		4 years
Graduate School of Engineering		2 years	3 years
Graduate School of Engineering Science		2 years	3 years
Graduate School of Language and Culture**		2 years	3 years
Osaka School of International Public Policy		2 years	3 years
Graduate School of Frontier Biosciences*		2 years	3 years
Graduate School of Information Science and Technology		2 years	3 years
Osaka University Law School	Those who have studied law	2 years	
	Those who have not studied law	3 years	
Graduate School of Humanities		2 years	3 years
United Graduate School of Child Development		2 years	3 years

*For students who enter the Graduate School of Frontier Biosciences as first-year students and remain in the program until the fifth year, the minimum period of study is 5 years.
**Applications are no longer being accepted to enroll in these graduate schools

Example 1: Graduate student who enrolled in October 20X1

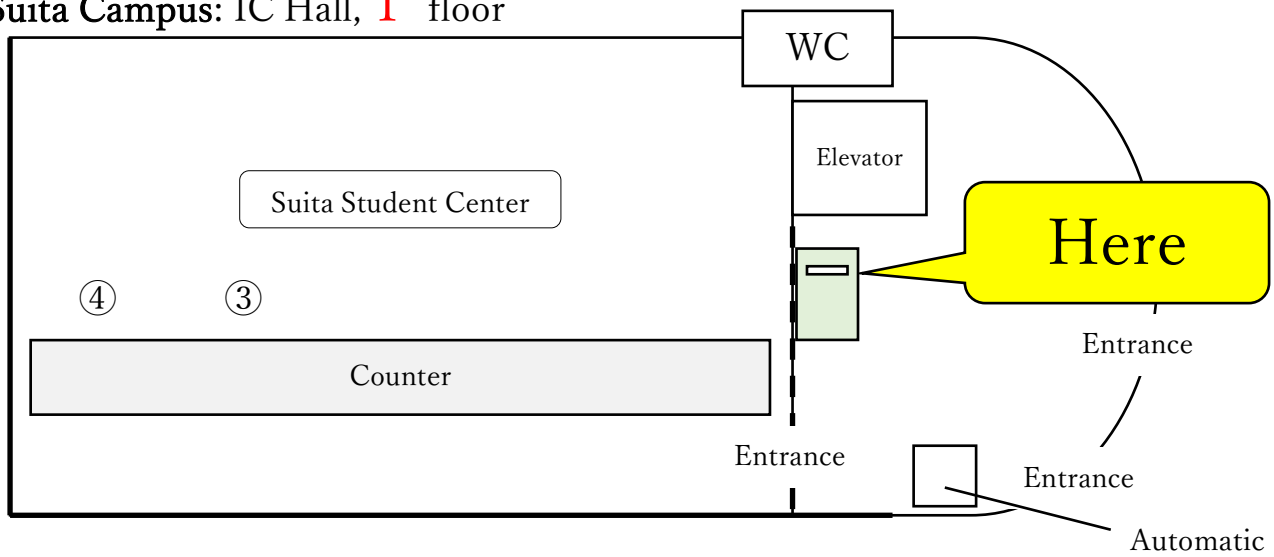
Number of years in school	1 year		2 years		3 years		4 years		5 years		
grade in school	First Grade		Second Grade		Third Grade		Third Grade (repeating a year)		Third Grade (repeating a year)		
Academic Year	20X1	20X2		20X3		20X4		20X5			20X6
Semester	Second	First	Second	First	Second	First	Second	First	Second		First
Application	2nd semester only	both semesters		both semesters		1st semester only	2nd semester only	1st semester only	2nd semester only		1st semester only
Form 8							Required (Exceeding the minimum period of study) (repeating a year)	Required (Exceeding the minimum period of study)	Required (repeating a year)		Required (Exceeding the minimum period of study)

Example 2: Student who enrolled in the Graduate School of Frontier Biosciences (April 20X1)

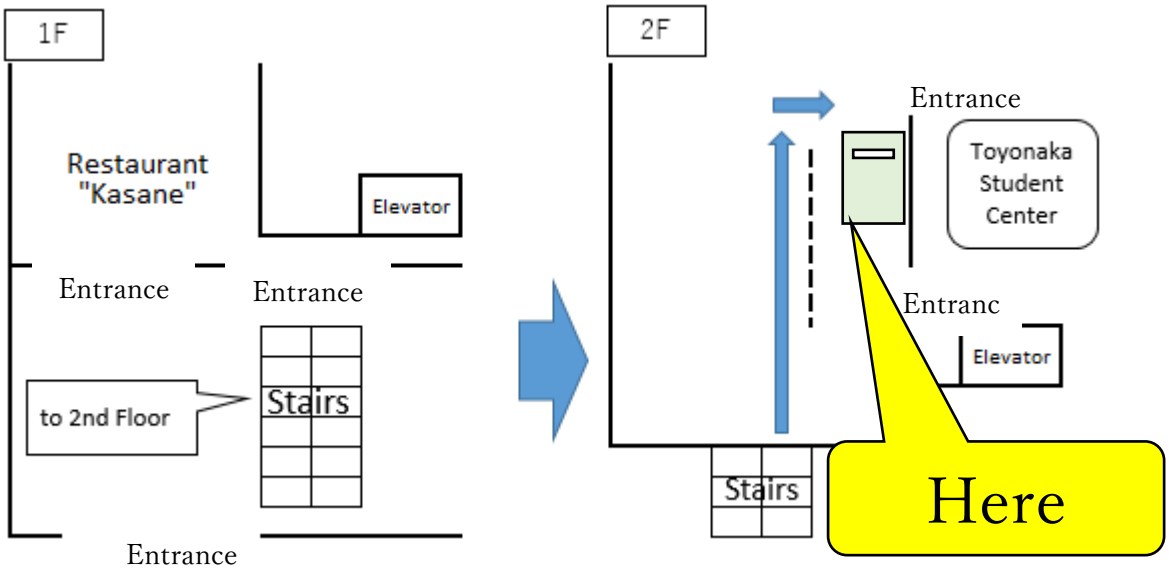
Number of years in school	1 year	2 years	3 years	4 years	5 years	6 years
grade in school	First Grade	Second Grade	Second Grade (repeating a year)	Third Grade	Fourth Grade	Fifth Grade
Academic Year	20X1	202X2	20X3	20X4	20X5	20X6
Form 8			Required (repeating a year)			Required (Exceeding the minimum period of study)

Where to submit

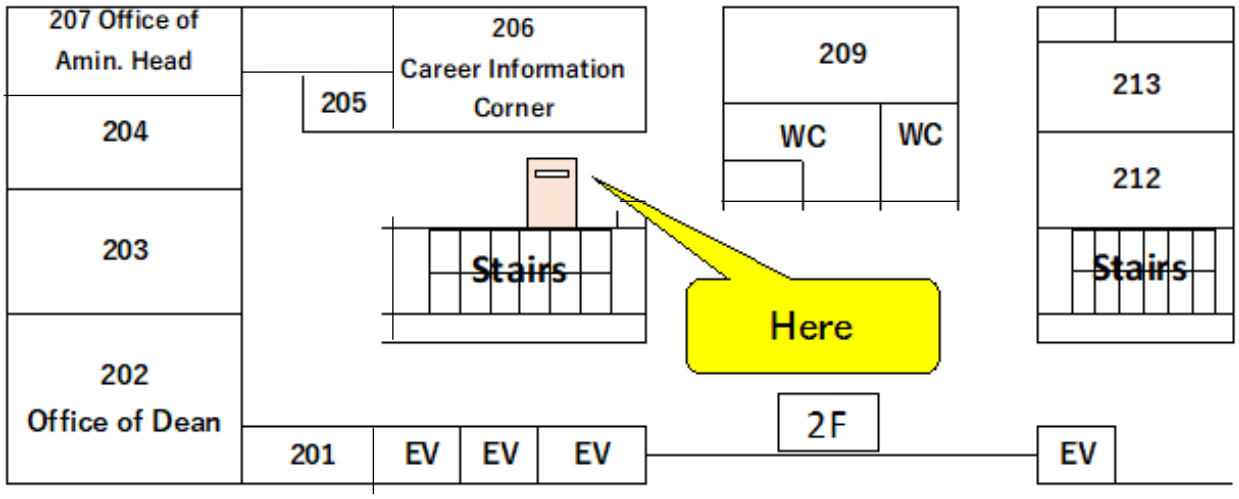
Suita Campus: IC Hall, 1st floor



Toyonaka Campus: Student Union, 2nd floor



Minoh Campus: Research and Education Hub, 2nd floor



Contact

Suita Student Center, IC Hall, 1st floor
The University of Osaka
1-1 Yamadaoka, Suita, Osaka
565-0871
TEL: 06-6879-7088 ext. 7161
Email: gakusei-sien-en1@office.osaka-u.ac.jp
Office hours: Weekdays 8:30 AM - 5:00 PM (Note: Closed from 12:00 PM - 1:00 PM during school holidays)

*The Suita Student Center receives a high volume of applications and inquiries; we respond to them on first-come, first-served basis. We thank you for your understanding and patience.

*Please note that we will not respond to inquiries regarding the screening process.

*The Student Center will be closed from 19 September to 27 September. We will be unable to respond to inquiries during this period.

Misc

1. Personal information handling policy

   I. Personal information that you submit to the university when applying for an enrollment/tuition fee exemption, etc. is used exclusively for the purposes of screening applications and providing various financial aid.

   II. Personal information obtained in accordance with I. above and the results of the selection process for the Enrollment/Tuition Fee Exemption, etc. may be used by the university in work related to financial support for students. In cases where the information is used improve university education, student support, and/or administration processes, including statistical surveys and analyses, planning, etc., the information will be processed in a way where an individual cannot be personally identified.

   III. Although your personal information is disclosed to the university's contractors, disclosure is limited only to the extent reasonable and necessary to achieve the purposes mentioned above.

2. As repeatedly stated in these guidelines, a strict observation of the deadlines are required when applying. If you fail to meet any of the designated deadlines, your application will not be accepted under any circumstances. With this understanding in mind, you are expected to act early to complete the necessary procedures.

3. Information on the enrollment/tuition fee exemption, etc. is also posted on the University of Osaka website along with frequently asked questions and answers. Check the website if you are considering applying.
   Note that you are deemed to have read and understood the information provided on the website, and that the university does not provide information to individuals by e-mail or other means.

The University of Osaka's Website:
https://www.osaka-u.ac.jp/en/campus/tuition/remission/index.html