OSAKA UNIVERSITY

Campus Life 2015

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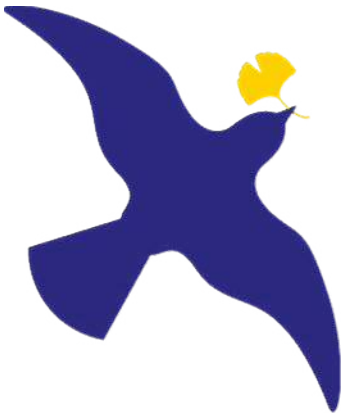
●Campus Calendar for the 2015 Academic Year



First semester begins	April 1 (Wed.), 2015
Entrance Ceremony	April 2 (Thu.), 2015
Anniversary of the founding of Osaka University	May 1 (Fri.), 2015
Icho Festival	May 1 (Fri.) and May 2 (Sat.), 2015
Graduation Ceremony (Fall enrollment)	September 25 (Fri.), 2015
First semester ends	September 30 (Wed.), 2015
Entrance Ceremony (Fall enrollment)	October 1 (Thu.), 2015
Second semester begins	October 1 (Thu.), 2015
University Festival (Machikane Festival)	November 1 (Sun.) – November 3 (Tue.), 2015
Graduation Ceremony	March 28 (Mon.), 2016
Second semester ends	March 31 (Thu.), 2016

Note 1 The campus calendar is set according to the Osaka University Undergraduate School Regulations. However, the Center for Education in Liberal Arts and Sciences as well as undergraduate and graduate schools may make changes to the calendar. Please refer to their handbooks or guides for details on any changes.

Note 2 There may be temporary closure of certain facilities due to the entrance examination given by the National Center for University Entrance Examinations, entrance examinations, or other events. Please check schedules on the bulletin boards.

■■■Important Things to Be Noted Before Starting Your Campus Life■■■

This “Campus Life 2015” booklet offers a wide range of important information that will help during your time on campus. Please read this booklet carefully so that you will be able to enjoy a meaningful campus life.

The first thing to be noted

Make it a daily habit to check information provided by Osaka University!

・In principle, Osaka University posts important information on the online bulletin boards at the Center for Education in Liberal Arts and Sciences, each school/faculty and graduate school, and each Student Center. The university also offers such information via the student information system (KOAN)*1.

・Such information includes announcements of class cancellations and makeup classes, and matters relating to application for tuition fee exemption and various other financial assistance programs.

・It should be noted that if you fail to check any information about an application period or deadline for a program, you should take responsibility yourself for any inconvenience or disadvantage that may result.

・It is strongly recommended that you make it a daily habit to visit a bulletin board and access KOAN.

* If any necessity arises for the university to urgently contact you or request you to submit a document, you may be contacted at your registered address or telephone number.

Emails sent from KOAN

Set up automatic email transfer on KOAN!

・KOAN may send information about class cancelations and makeup classes, as well as information posted on bulletin boards, to you by email.

・In this case, the email is sent to the email address that the university distributed to all students.

・While you can check for the arrival of an email by accessing KOAN, you are strongly recommended to set up automatic email transfer to the email address you use on your mobile phone, smartphone or PC to ensure you can receive all information provided by the university without fail. You are also requested to set up automatic email transfer if your email transfer address changes.
For more details about how to set up automatic email transfer, see p. 64.

*1 KOAN is a student information system that can be used to register for and/or change courses, check class syllabuses and bulletin boards, answer questionnaires, register addresses, and various other purposes, via networked computers, both on-campus and off-campus. As KOAN caters to your needs throughout your entire enrollment period, you are expected to make good use of this system. For more details about KOAN, see pp. 63-64.

Dr. Wani:
Osaka University’s
official mascot

Osaka University's Goals

World Tekijuku – Creating Harmonious Diversity through Scholarship

Osaka University traces its beginnings to Tekijuku, a private place of learning founded in 1838 by OGATA Koan, a doctor of Western medicine. Tekijuku produced many prominent individuals, including FUKUZAWA Yukichi, OMURA Masujiro and NAGAYO Sensai to name just a few, all of whom made great contributions to the modernization of Japan during the Meiji period.

The spirit of OGATA Koan, "For people, for society, and for benevolence," and the free and open-minded culture of Tekijuku were inherited by Osaka Imperial University, which was founded in 1931, and have remained an integral part of present-day Osaka University.

To contribute to creating a spiritually rich society by promoting scholarship, which is a kind of language common to all humankind, we define 2014 as the first year of "World Tekijuku" with a determination to develop human resources with standards from an international society, and become one of the world's top 10 comprehensive research universities by our 100th anniversary in 2031.

Osaka University's Educational Goals

Based on the principle that providing scholarship and training in order to become able to ascertain the essence of things is the mission of a university, Osaka University will continue to contribute to society by striving to fulfill this mission in keeping with its motto of "Live Locally, Grow Globally." Osaka University aims to produce capable personnel capable of being leaders in the next-generation society and make efforts to attain the ideals of all human beings.

In order to achieve this goal, the undergraduate schools and faculty, graduate schools, and all the other educational organizations of the university are committed to nurturing future leaders for a knowledge-based society, who are equipped with a high degree of professionalism and in-depth academic knowledge, as well as critical thinking, design prowess, and transcultural communicability.

○ **High-degree of professionalism and in-depth academic knowledge**
- Possession of in-depth knowledge in a field of specialty
- Ability to ascertain the true essence of things
- Ability to apply acquired knowledge to problem solving

○ **Critical thinking**
- Possession of a wide range of knowledge
- Ability to think flexibly from a broad perspective

・Ability to think comprehensively and evaluate things objectively

○ **Design prowess**

・Ability to identify problems ・Ability to think freely ・Ability to find paths to solutions

○ **Transcultural communicability**

・Ability to appreciate the culture of one's home country ・Ability to appreciate different cultures

・Ability to interact with people of different cultural backgrounds

Osaka University's Logo and School Color

With its ginkgo-leaf motif, Osaka University's logo expresses a sense of community between university, students and townspeople, without diminishing the institution's wisdom and dignity as a historical seat of learning.

The university's school color is sky blue.

The university logo and school color were instituted in May, 1991 to commemorate the 60th anniversary of the institution's founding.

Osaka University Charter

March 2003

Following the semi-privatization of what were known as Japan's national universities, Osaka University has evolved from its former incarnation, stepping forward in a new direction. The university has from its birth inherited the spirit of the citizens of Osaka present in the university's founding institutions, Kaitokudo and Tekijuku. With this spirit and with the motto "Live Locally, Grow Globally," Osaka University has always--and across generations--responded to the challenges of society. As the world crosses the threshold to a new era, Osaka University will use the opportunities afforded it through semi-privatization and, in looking to a future of substantial development, reaffirm the following principles as the guidelines of the university and of each and every one of its members.

1. Conduct World-class Research

Osaka University will strive to become a vanguard for scholarly research in the world, delving into (1) the truth of matters concerning humans and their varied societies, (2) the truth of all fields related to the environment in which those societies exist, as well as (3) the truth of the interlocking relationships shared by all of the aforementioned.

2. Promote Advanced Education

Osaka University will commit itself to cultivating able and talented persons, persons capable of helping humanity realize its ideals and support the society for future generations.

3. Contribute to Society

Osaka University will, through the application of education and research and under its motto of "Live Locally, Grow Globally," contribute to social stability and welfare, world peace, and the creation of a society in which humans will live in harmony with the natural environment.

4. Promote Academic Independence and Citizenship

In both fields of education and research, Osaka University will, in the traditions of its founding schools *Kaitokudo* and *Tekijuku*, continue and advance a free and open-minded citizenry, a citizenry possessing critical thought. Rooted in the essence of academic learning, Osaka University will encourage the spirit of autonomy and independence without flattering any power or authority.

5. Value Fundamental Research

Osaka University will affirm itself as a leader in research for the next generation, focusing on logical and theoretical research, and making global-level research a target.

6. Focus on Practical Learning

Osaka University will make use of its tradition of practical education and concern itself with the balance between fundamental and applied knowledge, conducting education and research that fits the actual needs of society.

7. Strengthen Inter-Departmental Connectivity

Osaka University will pursue distinction as a truly integrated university. Instead of simply consisting of an assembly of schools or departments, Osaka University will focus on mutually complementary aspects of all fields of learning, including the humanities, sociology, natural sciences, life sciences, and more, while promoting inter-departmental education and research as deemed suitable for this new era.

8. Continue a Tradition of Reform

Osaka University will strive to continually inspect and reorganize itself, continuing its tradition of self-reform as a university that is consistently world leader inaugurating new academic fields, and in integrating those fields with others.

9. Support Human Rights

Osaka University will support fundamental human rights, rejecting intolerance in all aspects of its activities, including discrimination regarding race, ethnicity, religion, beliefs, financial situation, social status, gender, or disabilities.

10. Promote Dialogue

At Osaka University, both educators and students will, from each of their various positions and going beyond those official positions, show respect for one another in all avenues of exchange.

11. Adhere to Autonomy

Osaka University will, regarding challenges confrontational situations, work towards the solution of such by making clear its own intentions and by enlisting the cooperation of the members of the bodies consisting the university.

■■■ Osaka University Academic Initiatives for 2012–2015 ■■■

-- "to be a university that shines forth even into the 22nd century"

May 16, 2012

Based on the principle that providing scholarship and training that enables one to perceive the true essence of things is the mission of a university and that universities contribute to society by fulfilling this mission, Osaka University aims to become a world center for both scholarship and training under the motto of "Live Locally, Grow Globally," and to develop outstanding graduates with a high sense of ethics and international-mindedness.

As the saying goes, "Education is the measure of a nation's 100-year plan," Japan's future depends on the development of our nation's human resources. Osaka University has a mission to provide our society with outstanding internationally-minded graduates capable of discovering the true essence of things and acting as leaders in manifold fields.

Innovation bringing peace and change to society cannot be realized without the promotion of basic research to ascertain the true essence of things. Society expects universities to promote fundamental academic research as a creative intellectual activity and to carry out university-industry collaboration and university-community collaboration grounded in fundamental research. Universities will contribute to the development and welfare of human beings by fulfilling such a mission. Moreover, universities demonstrate how education and research should be conducted and put such into action.

A condition in which each staff member can work with vigor and in which research and educational institutions of diversity cooperate with each other and at the same time enjoy their own uniqueness is essential for the development of a university. Under the leadership of the president, all members of management, administration, and education and research organizations must actively promote university reform in accordance with the requests of society.

Originating from Tekijuku and having inherited the spirit of Kaitokudo, Osaka University aims to build a foundation upon which it can continue to shine as a world-leader in the 22nd century by coalescing the wisdom of all members of the Osaka University community in accordance with the following eight principles:

Eight Principles of Academic Initiatives

1. The Institute for Academic Initiatives (IAI) was set up for the purpose of making flexible and swift decisions in strategic areas in order to (1) draft science policies and international strategies, (2) explore interdisciplinary research fields, (3) develop personnel with international-mindedness, expertise, and diversity, (4) promote fundamental research, and (5) nurture young researchers. The president assumes the position of director in order to display leadership and instill IAI in the heart of all university reform.

2. The Center for Education in Liberal Arts and Sciences will play a central role in implementing the globalization of Osaka University education. The university will provide support for students wishing to study abroad and also work to actualize as early as possible campuses with a diversity of persons from all over the world -- i.e., "Global Campuses."

3. In order to achieve Global Campuses, an international strategy must be devised, one that reexamines the role of Osaka University Overseas Centers in order to ensure a greater level of exchange with overseas universities.

4. Funds must be allocated effectively, a step that will encourage promotion of basic research and professional development, steps linked to our future growth. We will realize this end by making a use of the perspectives of individuals and organizations and seeing the whole picture from a mid- and long-term perspective based on the ideas of the president, deans, and directors.

5. The university will continue to assume responsibility to implement maintenance and management of facilities in accordance with the plan. To this end, we will create and implement measures to secure financial resources. Additionally, we will formulate measures on utilizing the university's facilities and lands, including disposal, from a mid- and long-term perspective.

6. Based on the Osaka University future strategies, we will draft and implement measures to increase future funds permanently in cooperation with the alumni union.

7. We will share Osaka University's fundamental attitude with society and the nation and aim to become a university more open to the public. We will further strengthen publicity and university-community collaboration activities at home and abroad in order to achieve this goal.

8. We aim to have healthy, comfortable, global campuses where there is reason to study and work not only because of renewed facilities, but because measures will be drafted and carried out to maintain an environment where one can immerse oneself in study and work while maintaining a healthy body and mind.

Campus Map, Shuttle Bus Service

Suita, Toyonaka and Minoh campus maps,

building layout of the Center for Education in Liberal Arts and Sciences, and

inter-campus shuttle bus timetable

Suita Campus Map

Administration

1 Administration Bureau

2 Convention Center

3 IC Hall (Intercultural Collaboration Hall)

Center for International Education and Exchange

4 Life Sciences Library

5 Science and Engineering Library

Medicine / Dentistry / Pharmaceutical Sciences / Hospital

10 Faculty of Medicine / Graduate School of Medicine

11 Icho Hall (Restaurant & Hall)

12 Osaka University Hospital

13 Nurse Housings

14 School of Allied Health Sciences, Graduate School of Medicine (Division of Health Sciences)

15 School of Dentistry / Graduate School of Dentistry

16 Osaka University Dental Hospital

17 School of Pharmaceutical Sciences / Graduate School of Pharmaceutical Sciences

Research Centers

40 Research Center for Environmental Preservation

41 Radioisotope Research Center

42 Institute of Laser Engineering

43 Suita Educational Training Center, Cybermedia Center

44 Main Hall, Cybermedia Center

45 Research Center for Ultra-High Voltage Electron Microscopy

46 Research Center for Nuclear Physics (RCNP)

47 Office for University-Industry Collaboration Bldg. A

48 Office for University-Industry Collaboration Bldg. B

49 Office for University-Industry Collaboration Bldg. C

50 Office for University-Industry Collaboration Bldg. D

51 Research Bldg. for Superconductivity Photonics

52 Low Temperature Center

53 International Center for Biotechnology

54 Techno Alliance Complex

55 Global Collaboration Center (GLOCOL)

56 Immunology Frontier Research Center

57 Photonics Center P3

58 Center for Information and Neural Networks (CiNet)

59 Center of Medical Innovation and Translational Research

School of Engineering / School of Human Sciences

20 School of Engineering / Graduate School of Engineering

21 School of Human Sciences / Graduate School of Human Sciences

22 21st Century Plaza

Research Institutes

30 Institute of Social and Economic Research

31 Institute of Social and Economic Research

32 Institute of Scientific and Industrial Research

33 Institute for Protein Research

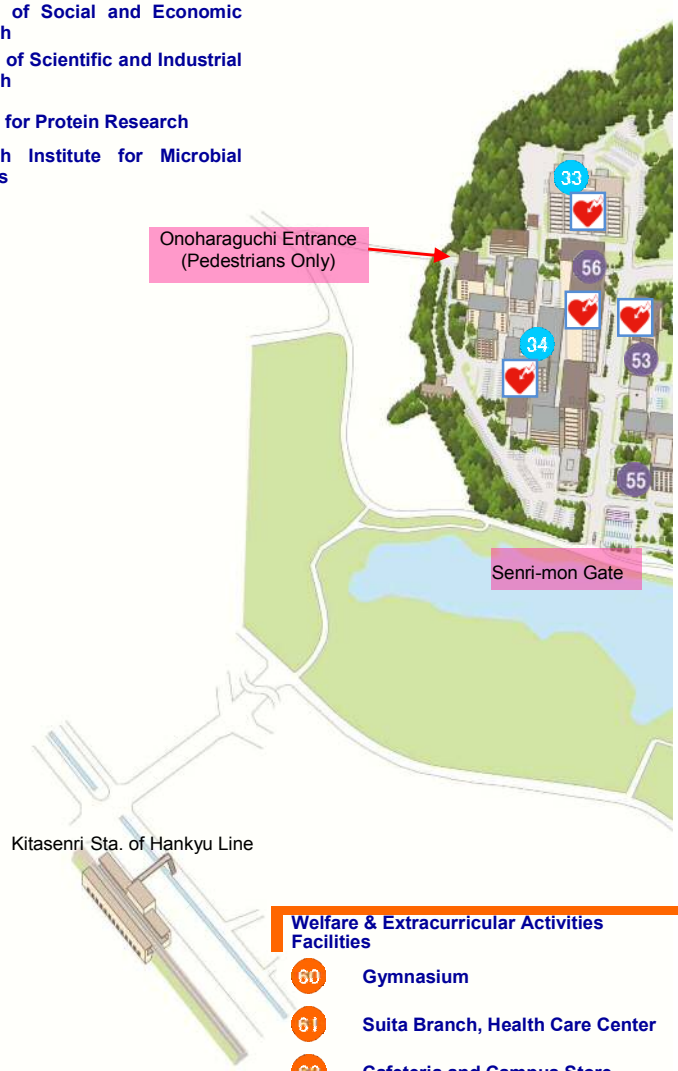
34 Research Institute for Microbial Diseases

Graduate Schools

70 Graduate School of Frontier Biosciences

71 Graduate School of Information Science and Technology

72 United Graduate School of Child Development



Welfare & Extracurricular Activities Facilities

60 Gymnasium

61 Suita Branch, Health Care Center

62 Cafeteria and Campus Store

63 Cafeteria (Takumi)

64 Restaurant (Sawarabi)

65 Suita Cafeteria and Campus Store

66 Kasugaoka House

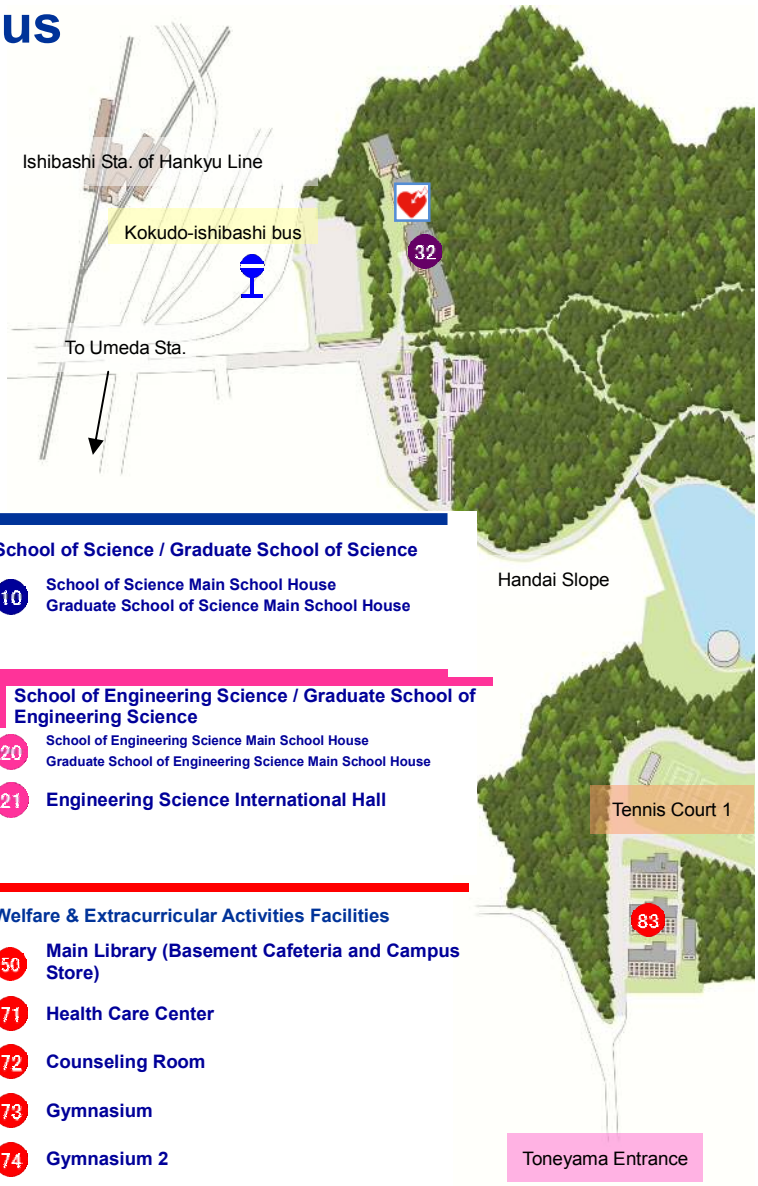
67 Takenoko Nursery School

68 Makiba Nursery School

69 Poplar St. Cafeteria and Campus Store

Location of AED
Please scan the QR code below to see more detailed information about the locations of AEDs.
To Saito-nishi Sta.
North Entrance (Pedestrians Only)
Inter-campus shuttle bus, School of Engineering
Ibaraki-mihogaoka bus stop
Inukai Pond
Reservoir
Handai-igakubu-byoin-mae bus stop
Handai-higashimon-ma bus stop
East Gate
West Gate
Handai-byoin-mae Sta. of Osaka Monorail
Shigakubu-byoin-mae bus stop
Handai-honbu-mae bus stop
Handai-igakubu-mae bus stop
Inter-campus shuttle bus, School of Human Sciences
To Bampaku-kinen-koen Sta
Inter-campus shuttle bus, Convention Center
Tennis Courts
Main Gate
Athletic Administration Building
Japanese Archery Range
Archery Range
Ground (Suiran)
Banpaku-gaishu-doro Road
Air Rifle Yard
Banpaku Entrance (Pedestrians Only)

Toyonaka Campus



Humanities and Social Sciences

1. Graduate School of Language and Culture
2. School of Letters / Graduate School of Letters
3. School of Law / Graduate School of Law and Politics
4. Osaka University Law School
5. School of Economics / Graduate School of Economics
6. Osaka School of International Public Policy
7. Graduate School of Law and Graduate School of Economics Buildings
8. Common Hall for Humanities & Social Sciences

Center for Education in Liberal Arts and Sciences

30. Center for Education in Liberal Arts and Sciences
30. Interdisciplinary Research and Education
63. Center for the Study of Communication-Design (CSCD)
89. Teaching and Learning Support Center

Osaka University Hall Museum of Osaka University

31. Osaka University Hall
    - Kaitokudo for the 21st Century
    - Tekijuku Commemoration Center
    - Intellectual Property Center (IPrism Room)
    - Museum of Osaka University (Office)
32. Museum of Osaka University (Machikaneyama Museum)

University Library Cybermedia Center

50. Main Library
51. Cybermedia Center, Main Hall of Toyonaka
52. Cybermedia Center, Data Station
53. Cybermedia Center, Toyonaka Educational Training Center

School of Science / Graduate School of Science

10. School of Science Main School House
    Graduate School of Science Main School House

School of Engineering Science / Graduate School of Engineering Science

20. School of Engineering Science Main School House
    Graduate School of Engineering Science Main School House
21. Engineering Science International Hall

Welfare & Extracurricular Activities Facilities

50. Main Library (Basement Cafeteria and Campus Store)
71. Health Care Center
72. Counseling Room
73. Gymnasium
74. Gymnasium 2
75. Student Hall
    Center for International Education and Exchang (Toyonaka Branch Office)
76. Club House (Meidokan)
77. Toyonaka Cafeteria and Campus Store
78. Cafeteria and Campus Store (DonDon)
79. Cafeteria (La Foret)
80. Machikaneyama Hall
81. Table Tennis Room
82. Student Service & Union, Osaka University (Sor
    Student Service Center (Shop)
83. Dormitory Toneyama Ryo
84. International House, Toyonaka
85. Music Practice Room
86. Health and Sport Science Research Building
87. Machikane Nursery School
88. Music Practice Room 2

Location of AED

Please scan the QR code below to see more detailed information about the locations of AEDs.

Research Centers

- 60 Low Temperature Center
- 61 Radioisotope Research Center
- 62 Research Center for Solar Energy Chemistry
- 63 Global Collaboration Center (GLOCOL)
- 64 Center for Quantum Science and Technology under Extreme Conditions
- 65 High Magnetic Field Preparation Facility
- 66 High Magnetic Field Facility II
- 67 Extreme Research Complex
- 68 Institute for NanoScience Design (INSD) (Engineering Science Bldg. G)
- 69 Center for the Study of Communication-Design (CSCD) (Orange Shop) (Engineering Science Bldg. I)
  Center for the Study of Finance and Insurance (CSR) (Engineering Science Bldg. I)
  Intellectual Property Center (Engineering Science Bldg. I)
- 91 Interdisciplinary Research Building
  - Center for Scientific Instrument Renovation and Manufacturing Support
  - Global Admissions Office
  - International College
    UC/UCEAP Osaka Office etc.

Minoh Campus Map

School of Foreign Studies and Graduate School of Language and Culture (Studies in Language and Society / Studies in Japanese Language and Culture)

1. Research/Lecture Building (Building A)
2. Research/Lecture Building (Building B)
3. Research/Lecture Building (Building E)
4. Research/Lecture Building (Building C)
5. Research/Lecture Building (Building D)

Center for Japanese Language and Culture

6. Center for Japanese Language and Culture

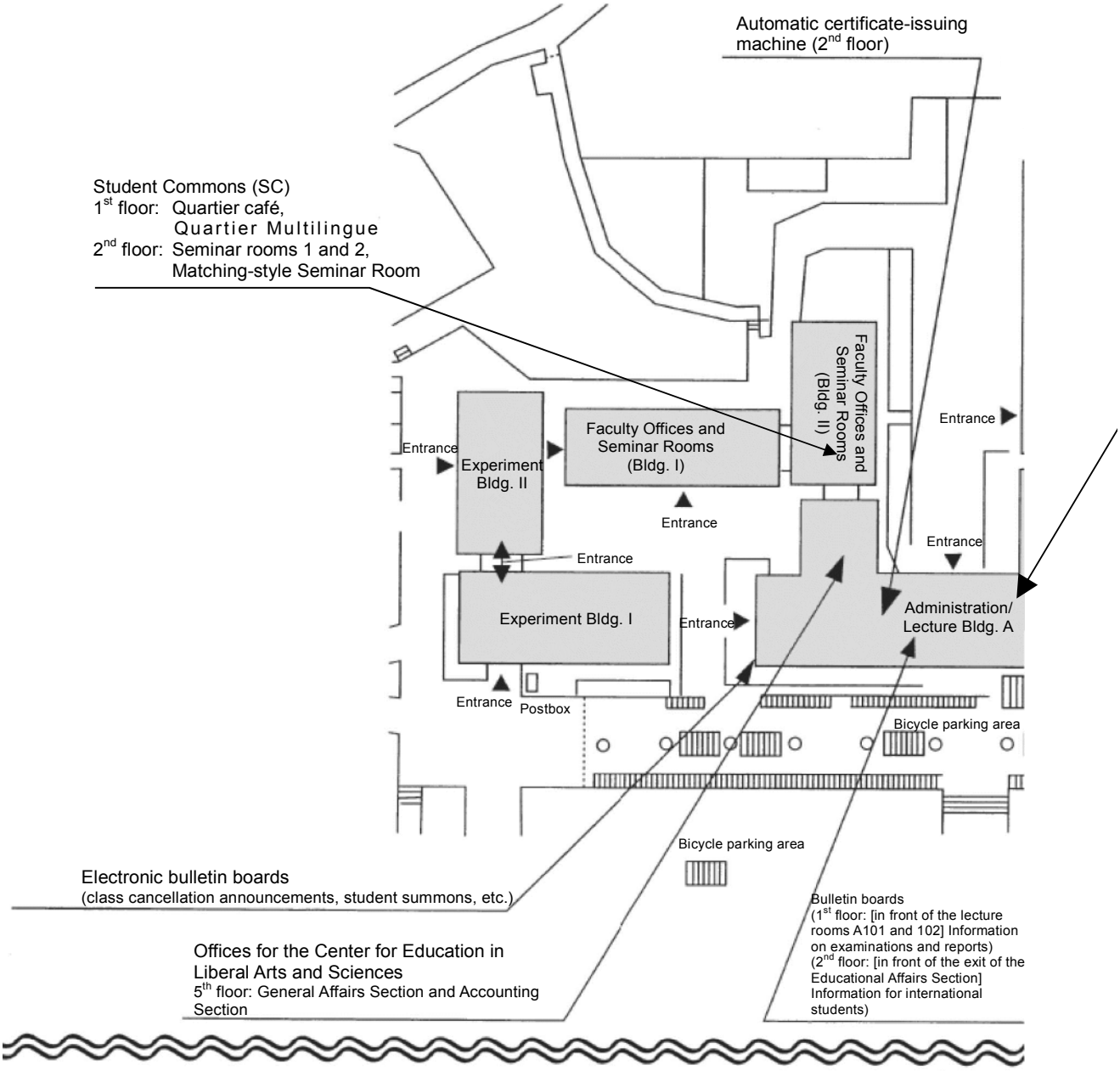
Location of AED

Please scan the QR code below to see more detailed information about the locations of AEDs.

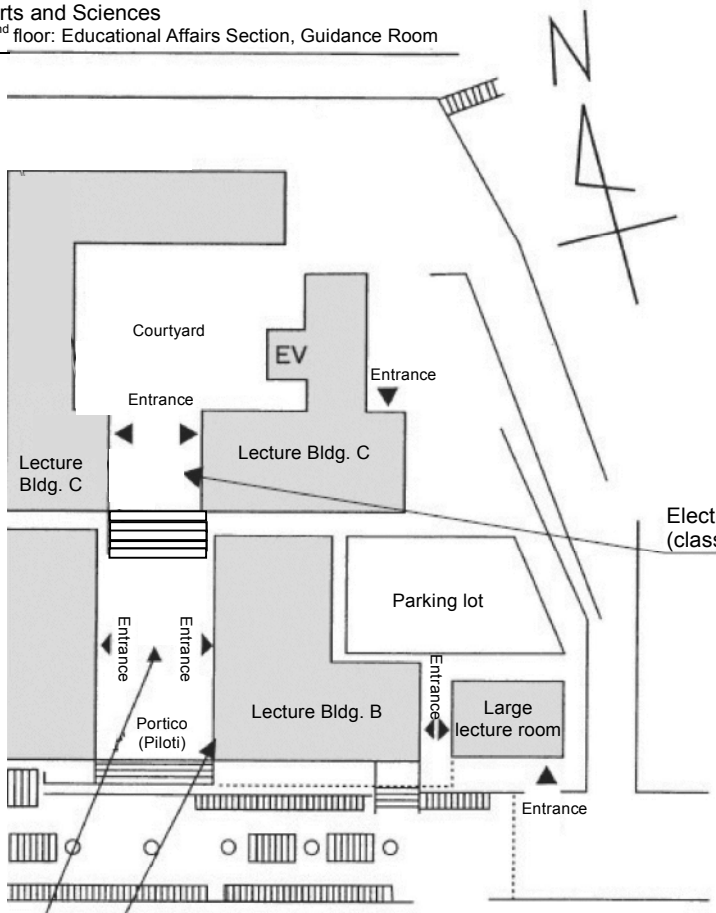
Others

7. Administration Building
   Archive Repository
8. International Studies Library
9. General Research Building
10. Gymnasium 1, 2
11. Minoh Welfare Building
12. Minoh International Student Dormitory Building 1
13. Minoh International Student Dormitory Building 2
14. Dormitory for Students
15. Minoh Dormitory for Foreign Students
16. Training Camp
17. Extracurricular Activities Facilities
18. Lodging Facilities
19. Memorial Hall
20. Guard Booth

Map of the Center for Education in Liberal Arts and Sciences (Toyonaka Campus)



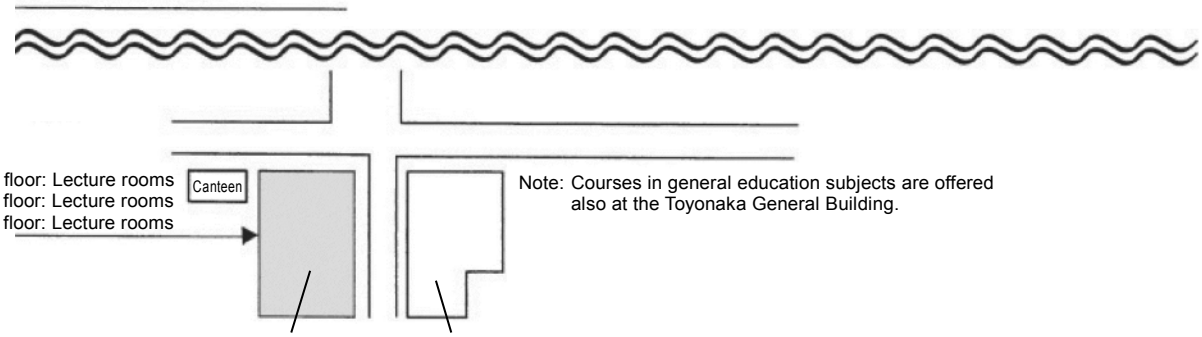
Offices for the Center for Education in Liberal Arts and Sciences
2nd floor: Educational Affairs Section, Guidance Room



Electronic bulletin boards
(class cancellation announcements, student summons, etc.)

Electronic bulletin boards
(class cancellation announcements, student summons, etc.)

Bulletin boards (Information on educational affairs, examinations and reports, tuitions, scholarships and loans, student summons,



Note: Courses in general education subjects are offered also at the Toyonaka General Building.

Toyonaka General Building

General Research Building of the Graduate School of Law and the Graduate School of Economics

TOYONAKA Campus
MINOH Campus
SUITA Campus
Nakanoshima Center
for Takarazuka
Ishibashi
Shibahara
Osaka(Itami) Airport
Kita-Senri
Senri-Chuo
Yamada
Saito-nishi
Handai Byoin Mae
Ibaraki
Ibaraki-Shi
Minami Ibaraki
Esaka
for Shin-Kobe, Hiroshima
Shin-Osaka
for Kyoto
Juso
Awaji
Kadoma-Shi
for Kobe
Hanshin Line
Osaka (Umeda)
Tammabashi
Keihan Line
Nakanoshima
Nishiumeda
Yodoya bashi
Kyobashi
Kitahama
Morinomiya
Honmachi
Subway(mido-suji)
Kintetsu Line
Namba
IR Namba
Tsuruhashi
for Nara
Tennoji
Dobutsuen Mae
Tengachaya
Kansai International Airport
Nankai Line
Izumisano
for Wakayama
JR Shinkansen
JR Lines
Subway
Subway(mido-suji)
Kita-Osaka Kyuko
Monorail
Hankyu Lines
Other Private Lines
Bus Lines

Access to Toyonaka Campus

By train

●Hankyu Takarazuka Line

・Get off at Ishibashi Sta. (limited express and express trains stop here), and walk east.

Center for Education in Liberal Arts and Sciences:	about 15 min.
School of Letters, School of Law, and School of Economics:	about 20 min.
School of Science and School of Engineering Science:	about 25 min.

By monorail

●Osaka Monorail

・Get off at Shibahara Sta. and walk for 7–15 min.

Access to Suita Campus

By bus

●Hankyu Bus

・Take a bus bound for Handai-honbu-mae or Ibaraki-mihogaoka from Senri-chuo or a bus bound for Handai-igakubu-byoin-mae from Kitasenri, get off at Handai-igakubu-mae or Handai-honbu-mae, and walk for 5–15 min.

* A bus service bound for these destinations from Senri-chuo via Kitasenri is also available.

●Kintetsu Bus

・Take a bus bound for Handai-honbu-mae (via JR Ibaraki Sta.) from Hankyu Ibaraki-shi Sta., get off at Handai-igakubu-mae or Handai-honbu-mae, and walk for 5–15 min.

By monorail

●Osaka Monorail

・Get off at Handai-byoin-mae Sta. and walk for 5–15 min.

By train

●Hankyu Senri Line

・Get off at Kitasenri Sta. and walk east.

Department of Student Affairs, School of Human Sciences, and Faculty of Medicine (Medicine):	about 30 min.
Faculty of Medicine (Allied Health Sciences), School of Dentistry, and School of Pharmaceutical Sciences:	about 25 min.
School of Engineering:	about 15 min.

Access to Minoh Campus

By bus

●Hankyu Bus

・Take a bus bound for Handai-gaikokugogakubu-mae or Matanijutaku from Senri-chuo or a bus bound for Handai-gaikokugogakubu-mae or Matanijutaku from Kitasenri, and get off at Handai-gaikokugogakubu-mae or Matanijutaku 4.

By monorail

●Osaka Monorail

・Get off at Saito-nishi Sta. and walk west.

School of Foreign Studies:	about 15 min.

Access to Toyonaka Campus

By train

●Hankyu Takarazuka Line

・Get off at Ishibashi Sta. (limited express and express trains stop here), and walk east.

Center for Education in Liberal Arts and Sciences:	about 15 min.
School of Letters, School of Law, and School of Economics:	about 20 min.
School of Science and School of Engineering Science:	about 25 min.

By monorail

●Osaka Monorail

・Get off at Shibahara Sta. and walk for 7–15 min.

Access to Suita Campus

By bus

●Hankyu Bus

・Take a bus bound for Handai-honbu-mae or Ibaraki-mihogaoka from Senri-chuo or a bus bound for Handai-igakubu-byoin-mae from Kitasenri, get off at Handai-igakubu-mae or Handai-honbu-mae, and walk for 5–15 min.

* A bus service bound for these destinations from Senri-chuo via Kitasenri is also available.

●Kintetsu Bus

・Take a bus bound for Handai-honbu-mae (via JR Ibaraki Sta.) from Hankyu Ibaraki-shi Sta., get off at Handai-igakubu-mae or Handai-honbu-mae, and walk for 5–15 min.

By monorail

●Osaka Monorail

・Get off at Handai-byoin-mae Sta. and walk for 5–15 min.

By train

●Hankyu Senri Line

・Get off at Kitasenri Sta. and walk east.

Department of Student Affairs, School of Human Sciences, and Faculty of Medicine (Medicine):	about 30 min.
Faculty of Medicine (Allied Health Sciences), School of Dentistry, and School of Pharmaceutical Sciences:	about 25 min.
School of Engineering:	about 15 min.

Access to Minoh Campus

By bus

●Hankyu Bus

・Take a bus bound for Handai-gaikokugogakubu-mae or Matanijutaku from Senri-chuo or a bus bound for Handai-gaikokugogakubu-mae or Matanijutaku from Kitasenri, and get off at Handai-gaikokugogakubu-mae or Matanijutaku 4.

By monorail

●Osaka Monorail

・Get off at Saito-nishi Sta. and walk west.

School of Foreign Studies:	about 15 min.

Shuttle Buses

Osaka University operates a free shuttle bus service traveling between the Minoh, Suita and Toyonaka campuses. (except on the days shown below in "Non-service days".)
The shuttle bus timetable and non-service days for the 2014 academic year (April 1, 2015–March 31, 2016) are as follows.

Shuttle Bus Timetable (Suita Campus – Toyonaka Campus)

Bus No.	Toshokan-mae (Main Library)	Convention Center-mae	Kogakubu-mae (School of Engineering)	Bus No.	Kogakubu-mae (School of Engineering)	Ningenkagakubu-mae (School of Human Sciences)	Toshokan-mae (Main Library)
	Toyonaka	Suita	Suita		Suita	Suita	Toyonaka
1-A	8:00	8:25	8:30				
1-B	8:00	8:25	8:30	2	8:10	8:15	8:40
3	8:20	8:45	8:50	4	8:30	8:35	9:00
5	8:40	9:05	9:10	6	8:50	8:55	9:20
7	9:00	9:25	9:30	8	9:30	9:35	10:00
9	9:20	9:45	9:50	10	9:50	9:55	10:20
11	9:40	10:05	10:10	12	10:10	10:15	10:40
13	10:00	10:25	10:30	14	10:30	10:35	11:00
15	10:20	10:45	10:50	16	11:10	11:15	11:40
17	10:40	11:05	11:10	18	11:30	11:35	12:00
19	11:00	11:25	11:30	20	11:50	11:55	12:20
21	11:20	11:45	11:50	22	12:10	12:15	12:40
23	11:40	12:05	12:10	24	12:30	12:35	13:00
25	12:00	12:25	12:30	26	12:50	12:55	13:20
27	12:20	12:45	12:50	28	13:10	13:15	13:40
29	12:40	13:05	13:10	30	13:30	13:35	14:00
31	13:00	13:25	13:30	32	13:50	13:55	14:20
33	13:20	13:45	13:50	34	14:10	14:15	14:40
35	13:40	14:05	14:10	36	14:30	14:35	15:00
37	14:00	14:25	14:30	38	14:50	14:55	15:20
39	14:20	14:45	14:50	40	15:10	15:15	15:40
41	14:40	15:05	15:10	42	15:30	15:35	16:00
43	15:00	15:25	15:30	44	15:50	15:55	16:20
45	15:20	15:45	15:50	46	16:10	16:15	16:40
47	15:40	16:05	16:10	48	16:30	16:35	17:00
49	16:00	16:25	16:30	50	16:50	16:55	17:20
51	16:20	16:45	16:50	52	17:10	17:15	17:40
53	16:40	17:05	17:10	54	17:30	17:35	18:00
55	17:00	17:25	17:30	56	17:50	17:55	18:20
57	17:20	17:45	17:50	58	18:10	18:15	18:40
59	17:40	18:05	18:10	60	18:30	18:35	19:00
61	18:00	18:25	18:30	62	18:30	18:35	19:00
63	18:20	18:45	18:50	64	19:10	19:15	19:40
65	18:40	19:05	19:10				
66	19:00	19:25	19:30				

Shuttle Bus Timetable (Minoh Campus – Suita Campus – Toyonaka Campus)

Bus No.	Gaikokugogakubu-mae (School of Foreign Studies)	Ningenkagakubu-mae (School of Human Sciences)	Toshokan-mae (Main Library)	Bus No.	Toshokan-mae (Main Library)	Convention Center-mae	Gaikokugogakubu-mae (School of Foreign Studies)
	Minoh	Suita	Toyonaka		Toyonaka	Suita	Minoh
M-1	7:40	7:55	8:20	M-2	7:40	8:00	8:20
M-3	7:50	8:05	8:30	M-4	8:55	9:15	9:35
M-5	8:50	9:05	9:30	直-1	9:20	-	9:55
M-7	9:40	9:55	10:20	M-6	9:30	9:50	10:10
M-9	10:30	10:45	11:10	M-8	10:30	10:50	11:10
M-11	11:30	11:45	12:10	M-10	11:10	11:30	11:50
直-2	12:15	-	12:50	M-12	12:10	12:30	12:50
M-13	12:30	12:45	13:10	直-3	12:15	-	12:50
M-15	13:30	13:45	14:10	直-5	12:55	-	13:30
M-17	14:40	14:55	15:20	M-14	13:10	13:30	13:50
直-4	14:50	-	15:25	M-16	14:10	14:30	14:50
M-19	15:30	15:45	16:10	M-18	15:20	15:40	16:00
直-6	16:20	-	16:55	M-20	16:20	16:40	17:00
M-21	16:30	16:45	17:10	M-22	17:10	17:30	17:50
直-7	16:40	-	17:15	M-24	18:10	18:30	18:50
M-23	17:30	17:45	18:10	M-26	19:10	19:30	19:50
直-8	18:00	-	18:35	M-27	19:50	20:15	20:35
直-9	18:15	-	18:50				
M-25	18:30	18:45	19:10				

* Bus services numbered 直-1 to 直-9 shuttle directly between Minoh Campus and Toyonaka Campus, and they do not stop at Suita Campus.

【Non-service days】

- Saturdays, Sundays and national holidays
- April 1 to April 8, 2015
- April 30 to May 1, 2015
- August 10 to September 30, 2015
- November 2 to November 4, 2015
- December 22, 2015 to January 3, 2016
- January 15, 2016
- February 12, 2016, February 16 to March 31, 2016

【Shuttle bus schedule when a weather warning is issued】

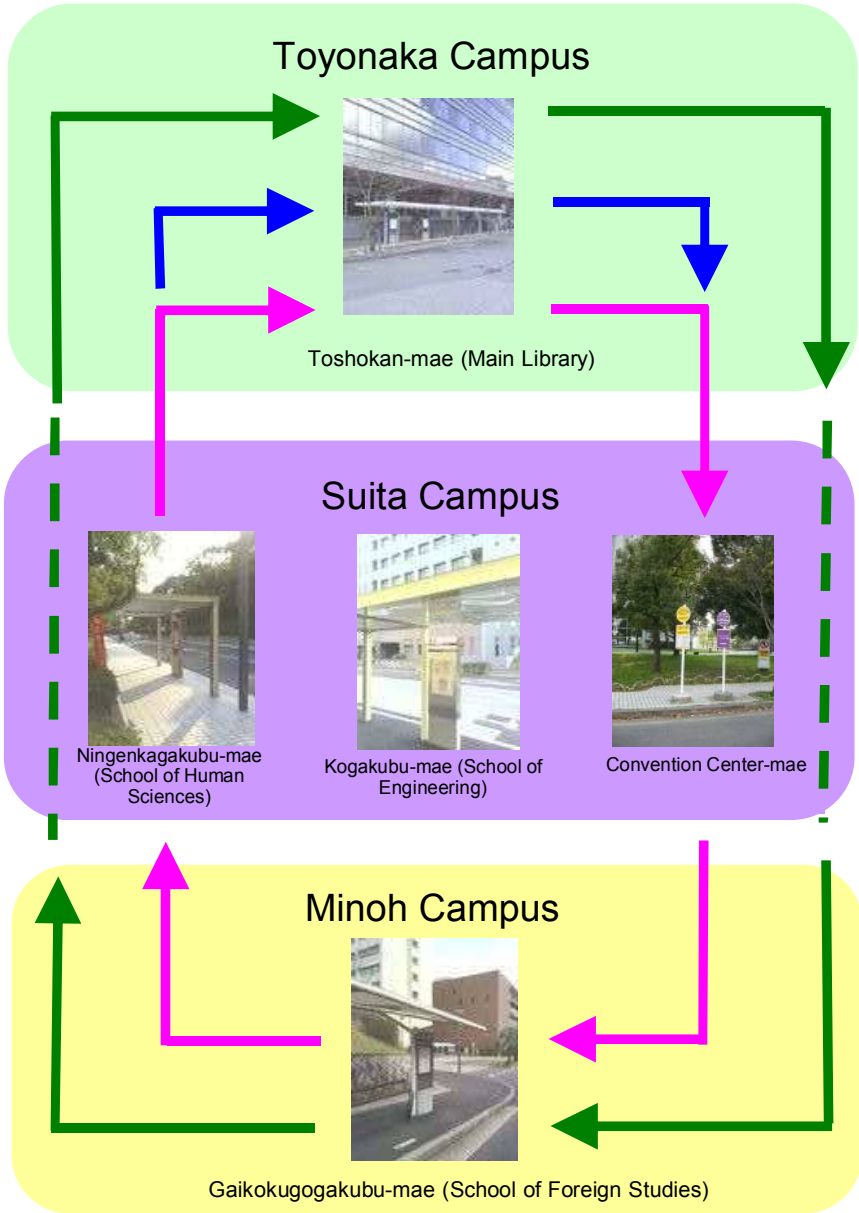
If a storm warning (*bofu keiho*) or special warning (*tokubetsu keiho*) is issued for Toyonaka City, Suita City, Ibaraki City and/or Minoh City, or for an area that includes any of these cities, the following rules apply.

- If the warning is lifted before 6:00 a.m., the bus service will be provided as scheduled.
- If the warning is lifted before 9:00 a.m., the bus service will be provided from noon as scheduled (morning service is cancelled).
- If the warning is in effect at 9:00 a.m., the bus service will be canceled all day.

【Note】

When a bus bound for Minoh Campus is crowded, persons wanting to get off at Suita Campus are requested to refrain from boarding.

Shuttle bus stops and routes



Bus stops

1) Minoh Campus – Suita Campus – Toyonaka Campus

Minoh Campus: Gaikokugogakubu-mae (School of Foreign Studies)
Suita Campus: Ningenkagakubu-mae (School of Human Sciences), Convention Center-mae
Toyonaka Campus: Toshokan-mae (Main Library)

2) Minoh Campus – Toyonaka Campus (Direct service)

Minoh Campus: Gaikokugogakubu-mae (School of Foreign Studies)
Toyonaka Campus: Toshokan-mae (Main Library)

3) Suita Campus – Toyonaka Campus

Suita Campus: Kogakubu-mae (School of Engineering), Ningenkagakubu-mae (School of Human Sciences), Convention Center-mae (disembark only)
Toyonaka Campus: Toshokan-mae (Main Library)

Lost and found

Any items found on a bus are brought to the Education Planning Division in the Department of Education Development (first-floor basement of Administration Bureau, Suita Campus) the following day (or later) and kept there for three months.
So please collect your item within this period.
Contact: 06-6879-7094

Other information

Please understand that there may be delays due to traffic and weather conditions.

The shuttle bus may be used for traveling between campuses for purposes of taking classes at other departments or for extracurricular activities by students, as well as for teaching and
researching activities by staff members.
(The service cannot be used for commuting to campus.)

1) Minoh Campus – Suita Campus – Toyonaka Campus

2) Minoh Campus – Toyonaka Campus (Direct service)

3) Suita Campus – Toyonaka Campus

Q&A for Students

Frequently asked questions

Q&A for Students - Frequently asked questions -

<About your studies>

Q: What is KOAN? [Refer to pp. 75-78.]

A: KOAN stands for Knowledge of Osaka University Academic Nucleus. It is a student information system which you can access via networked computers, both on-campus and off-campus, to register and change courses, check class syllabuses and bulletin boards, answer questionnaires, etc. throughout the period of your enrollment in the university. You can also register or change your address or contact information via KOAN. For instructions about how to use KOAN, refer to pp. 75–78.

Contact
- Educational Affairs office in each school, faculty and graduate school. (For more contact information, refer to pp. 179–181.)

Q: I lost my student ID card. How can I have the card reissued? [Refer to pp. 43–44.]

A: Apply to your campus Student Center to have your student ID card reissued due to loss or damage. In case of any changes in the information given on your student ID card (e.g. your name), notify the Educational Affairs office in your school, faculty or graduate school without delay.

Contact
- Student Affairs Information Section, Educational Planning Division, Department of Education Development
  06-6879-7105 (First floor basement, Administration Bureau, Suita Campus)
- Toyonaka Student Center
  06-6850-5030 (Second floor, Student Service & Union, Toyonaka Campus)
- Minoh Student Center
  072-730-5082 (First floor of Research/Lecture Building [Building A], Minoh Campus)

Q: How can I travel between campuses for classes? [Refer to pp. 22–23.]

A: A free shuttle bus service is available for students to travel between Suita, Toyonaka, and Minoh campuses. Please check the above pages or the university website for shuttle bus schedule and bus stop sites. Any items left on a bus are brought to the university office the following day. So if you leave something on a bus, please inquire at Educational Planning Division.

Inquiry • General Affairs Section, Educational Planning Division, Department of Education Development
06-6879-7094 (First-floor basement, Administration Bureau, Suita Campus)

Website http://www.osaka-u.ac.jp/en/access/bus.html

Q: How can I have a student fare discount certificate and other certificates issued? [Refer to pp. 45–51.]

A: Most certificates, including student registration certificates, grade certificates and student fare discount certificates, can be issued by automatic certificate-issuing machines available on campus. For the locations of the machines, please refer to the above pages.

Q: Are there any rules about class cancellations due to weather conditions? [Refer to p. 79–80.]

A: If a storm warning (*bofu keiho*) or special warning (*tokubetsu keiho*) is issued for Toyonaka City, Suita City, Ibaraki City and/or Minoh City, or for an area that includes any of these cities, classes will be cancelled. Different arrangements apply depending on the time when the warning is lifted. For specific information, refer to the above page.

Inquiry • Educational Affairs office in each school, faculty or graduate school
(For contact information, refer to pp. 179–181.)

<About your daily life>

Q:	**How can I apply for exemption of the tuition fee? [Refer to pp. 36–37.]**
A:	For detailed information on exemption, deferred payment and installment payments of the tuition fee, please check the university website and the bulletin boards on KOAN. Any questions should be directed to the inquiry offices shown below.
Inquiry	• Financial Aid Section, Suita Student Center: gakusei-sien-en1@office.osaka-u.ac.jp For inquiries, send an e-mail with “Inquiry about tuition fee exemption” in the subject line and include your name and your school/faculty or graduate school in the body of your message.
Website	http://www.osaka-u.ac.jp/en/guide/student/tuition/remission

Q:	**Where can I inquire about scholarships and loans? [Refer to pp. 38.]**
A:	For detailed information on the loans offered by the Japan Student Services Organization (JASSO) and financial aid programs offered by municipal governments and private organizations, please check the university website and the bulletin board on KOAN. Questions concerning any of these loans or financial aid, or other financial aid programs should be directed to the inquiry offices shown below.
Inquiry	[Loans from Japan Student Services Organization (JASSO)] Financial Aid Section, Toyonaka Student Center: gakusei-sien-en2@office.osaka-u.ac.jp For inquiries, send an e-mail with “Inquiry about JASSO loans” in the subject line and include your name and your school/faculty or graduate school in the body of your message. [Scholarships and loans from municipal governments and private organizations] Financial Aid Section, Suita Student Center: gakusei-sien-en1@office.osaka-u.ac.jp For inquiries, send an e-mail with “Inquiry about private scholarships/loans” in the subject line and include your name and your school/faculty or graduate school in the body of your message.
Website	http://www.osaka-u.ac.jp/en/guide/student/tuition/scholar/

Q: What should I do if I lose an item or find lost property on campus? [Refer to p. 139.]

A: If you lose or find an item on campus, report to the office of a nearby campus facility or the Student Center of the campus.

Inquiry For contact information of the Student Center of each campus and other facilities, please refer to pp. 179-181.

Q: Where should I go for advice about a personal problem? [Refer to pp. 99–112.]

A: Osaka University offers counseling service to students who have concerns about their studies or daily life. Please feel free to visit the counseling office to privately discuss any problem. Counseling details are kept strictly confidential.

Inquiry The counseling office you should contact differs depending on the nature of your problem. Please refer to the above pages to find the appropriate office.

Q: Where should I go for advice about career choice and job hunting? [Refer to pp. 113–118.]

A: Please visit the Career Development Services in the Support Center for Campus Life, where staff address your concerns over career choice and job hunting in general, and offer advice on career planning, job searching, internship participation, and employment opportunities, while providing guidance on preparing application forms, resumes and job interview tips. Counseling details are kept strictly confidential.

Inquiry
- Career Development Services, Support Center for Campus Life 06-6850-5023
  Suita Campus (First floor, IC Hall)
  Toyonaka Campus (Second floor, Student Service & Union)
  Minoh Campus (First floor of Research/Lecture Building [Building A])

Q: Is any support available to help students find a part-time job?
[Refer to p. 63–64.]

A: While Osaka University does not assist students in search of part-time jobs, the Osaka University Co-op offers part-time home tutoring jobs to students who have to do part-time jobs for financial reasons. Nasic I Support Co., Ltd. also provides part-time job placement service.

To find a part-time home tutoring job through the Osaka University Co-op, please visit the Co-op and complete the registration procedure at the service counter.

To find a job through Nasic I Support, please access the Osaka University Part-time Work Introduction System website to register yourself and obtain an ID and password.

* It should be noted that engaging in a part-time job means you are under an employment contract with the employer. Therefore, you should act responsibly with the awareness that you are solely responsible for any trouble that may arise in connection with the part-time job.

Inquiry
- Osaka University Co-op Travel Service Center, School of Engineering
  06-6877-6519 (Suita Cafeteria and Campus Store, Suita Campus)
- Osaka University Co-op Travel Service Center, Toyonaka
  06-6841-3307 (Second floor, Toyonaka Cafeteria and Campus Store, Toyonaka Campus)
- Osaka University Co-op Minoh, Administrative Office
  072-728-4526 (Second floor, Minoh Welfare Building, Minoh Campus)

Website http://www.osaka-u.ac.jp/en/guide/student/general/arbeit (Osaka University Part-time Work Introduction System)

Q: How can I apply for dormitory residence? Is any support available to help students find an apartment or condominium? [Refer to pp. 61–62.]

A: The university accepts applications for dormitory residence if there are vacancies. Information on the additional application is posted on the university website and KOAN bulletin boards.

The Osaka University Co-op (MY ROOM) offers assistance to students in finding an apartment or condominium (fee is required).

Inquiry [Dormitory]

- Facilities Management Section, Housing Division 06-6879-4968
  (First floor, Administration Bureau, Suita Campus)

[Apartment or condominium]

- MY ROOM Toyonaka 06-6841-3360 (Second floor, DonDon, Toyonaka Campus)
- MY ROOM Suita 06-6877-6572 (Suita Cafeteria and Campus Store, Suita Campus)
- MY ROOM Minoh 072-729-6389 (Minoh Welfare Building, Minoh Campus)

Procedures for Various Student Support Service and the Issuing of Certificates

A guide to procedures for enrollment and various student support services, along with the steps to be taken to have certificates issued

Enrollment and Tuition Fees

Tuition payment

1. Amount to be paid

Semester	Amount to be paid	
	Undergraduate and graduate students	Osaka University Law School
Yearly tuition	535,800 yen	804,000 yen
First-semester tuition	267,900 yen	402,000 yen
Second-semester tuition	267,900 yen	402,000 yen

*The tuition fees shown above are for the 2013 academic year. In case of a revision in tuition fees, the new rates will be applied on and after the date of the revision.

2. Tuition due dates

	Automatic transfer from an account	Payment at a financial institution
First-semester tuition	May 27 (or on the following business day if the financial institution is closed on the day)	By the end of May
Second-semester tuition	November 27 (or on the following business day if the financial institution is closed on the day)	By the end of November

The university will send either an account transfer notice (postcard) to each student who opts to pay the tuition by automatic transfer from his or her account or a payment request form (postcard) to each student who will pay the tuition at a teller window of a financial institution. The postcard will be sent to the registered address of each student in mid-May and mid-November for the first-semester tuition and second-semester tuition, respectively.

3. Method of tuition payment

Tuition fees should be paid by automatic transfer from an account held by each student either at a member bank of the Japanese Bankers Association or at the Japan Post Bank (Yucho Bank) (hereinafter referred to as the “designated financial institution”*).

Under this tuition fee bank transfer system, tuition fees are automatically withdrawn from the account at a designated financial institution on the day specified by the university. (Please refer to “2. Tuition due dates” above.) Each student is required to: 1) open an

account in his or her name at one of the designated financial institutions and 2) complete the procedures for automatic transfer of tuition fees from the account. Please ensure to take all the necessary steps, following the instructions included in the enrollment documents. If you already have an account in your name at one of the designated financial institutions, then just complete the procedures for automatic transfer.

The university does not accept cash payments. If, for some unavoidable reason, you cannot pay your tuition fees by automatic transfer, then you may pay the fees at the teller window of one of the designated financial institutions (not including Yucho Bank) by the specified date, using the payment request form that is provided by the university. Payment by ATM or online banking is not acceptable, as the identity of the payer cannot be confirmed. Thus, be sure to pay the fees using the specified payment request form. For more details, please refer to the note below.

Unlike payment by automatic transfer, payment using the specified payment request form may require payment of additional bank fees, which are the responsibility of the student.

* The list of the designated financial institutions is included in the enrollment documents.

Note:

Due to the change in law concerning confirming identity when making a bank transfer at the bank, proof of identification documents (driver's license, health insurance card, passport, etc.) are required to be shown to the teller to make a bank transfer exceeding 100,000 yen. In the case of a parent or guardian making a transfer on behalf of the student, identification documents for both the owner of the account and the proxy will be required. Bank transfers cannot be made without the confirmation documents.

Please contact your financial institution for more details.

4. Tuition payment in case of a leave of absence and withdrawal

Students applying for a leave of absence or withdrawal in or after May and November must have paid the tuition for the first semester and second semester respectively in full. Tuition fees once paid cannot be refunded under any circumstances.

5. Removal from register due to non-payment of tuition fees

If tuition for the first or second semester is not received by the due date, a reminder notice will be sent to the student and his or her parent or guardian. If after a certain time, payment has not been received, then the student's register will be removed.

Removal from register is a very severe punishment, with the student no longer being registered with the university. Please ensure that tuition payments are made properly.

As a relief measure, the university allows any student who was removed from register due to the nonpayment of tuition fee to return to the university on the condition that the student will pay the outstanding tuition within a specified period.

Contact

◆Income Section, Accounting Division, Department of Finance
(Second floor of Administration Bureau, Suita Campus)
06-6879-7055

Enrollment and/or tuition fee exemption

1. Enrollment fee: exemption and deferred payment

Enrollees of Osaka University who have great difficulty paying their enrollment fee for financial reasons may be granted a full exemption from, or a 50% reduction of the enrollment fee, or they may be allowed deferred payment of the fee upon application, subject to the screening of the university, within the limits of the university budget.

Undergraduate students

① An exemption of the enrollment fee is granted to any enrollee who is recognized as having great difficulty in paying the enrollment fee due to the death of the person primarily responsible for the payment of the enrollee's school expenses within one year prior to his or her entrance to the university or due to a natural disaster affecting the enrollee in question or the person responsible for the payment of his or her school expenses within said period.

② An exemption of the enrollment fee is granted to any enrollee who is recognized as eligible for the exemption by the president for reasons similar to 1) above.

③ Deferred payment of the enrollment fee is granted to any enrollee who is recognized as having difficulty paying the fee by the due date because of financial reasons.

Graduate students

① An exemption of the enrollment fee (or deferred payment in the case that it is difficult to pay by the due date) is granted to any enrollee who has difficulty paying because of financial reasons and who has also met the required academic standard.

② An exemption of the enrollment fee is granted to any enrollee who is recognized as having great difficulty paying the enrollment fee due to the death of the person primarily responsible for the payment of the enrollee's school expenses within one year prior to his or her entrance to the university or due to a natural disaster affecting the enrollee in question or the person responsible for the payment of his or her school expenses within said period. The deferred payment of the enrollment fee is allowed to any enrollee who is recognized as having difficulty paying the fee by the due date because of said reasons.

2. Tuition fee: exemption, deferred payment, and the installment payment

Students of Osaka University who have difficulty paying the tuition fee for financial reasons may be granted a full exemption from or a 50% reduction of the tuition fee, or they may be allowed the deferred payment or an installment payment of the fee upon application, subject to the screening of the university within the limits of the university budget.

Undergraduate and graduate students

① An exemption of tuition fee is granted to any student who has difficulty paying the tuition fees for financial reasons and who has also met the required academic standard.

② An exemption of tuition fee is granted to any student who is recognized as having difficulty paying tuition fees due to the death of the person responsible for the payment of the student's school expenses, or due to a natural disaster affecting the student in question or the person responsible for the payment of his or her school expenses, within the six months prior to the due date for the semester (or, in the case of the tuition fee for the first semester for a new student, within a year prior to the due date).

③ The deferred payment or an installment payment of the tuition fee is allowed to any student who is recognized as having difficulty paying the tuition fee by the due date because of financial reasons or due to compelling circumstances.

Information on applications for the above is offered on the official website of Osaka University for download in mid-February (for the first semester) and mid-August (for the second semester). (Applications are accepted from late March to early April for the first semester and from late September to early October for the second semester.)

More detailed information on exemption, deferred payment, and the installment payment of enrollment and tuition fees is given on the website of Osaka University and the KOAN bulletin board.

Website	http://www.osaka-u.ac.jp/en/guide/student/tuition/remission

◆Financial Aid Section, Suita Student Center 06-6879-7088
(First floor of IC Hall, Suita Campus)

Scholarships System

It is very difficult for unsponsored international students to earn an income sufficient to cover the costs of living in Japan. About 40% of the students receive some scholarship aid each year, however, the financial resources of the scholarship programs are limited and are very competitive. Also, there are only a few scholarships available for prospective international students.

If a student wishes to enroll in a Japanese University as an unsponsored international student, it is recommended to prepare sufficient funds prior to her/his arrival in Japan.

Scholarships for Unsponsored International Students

1. Monbukagakusho Honors Scholarship for Privately Financed Students

This scholarship program is offered by the JASSO (Japan Student Services Organization) to unsponsored international students with excellent academic records and good personality, who have financial difficulties in continuing studies in Japan. An applicant awarded this scholarship receives financial support of ¥48,000 per month for undergraduate and graduate student (As of April 2015).

2. Private and Public Scholarships

A variety of scholarship programs are also offered by private scholarship organizations. Applications for some scholarship programs require a recommendation from the university, while other programs can be applied for directly by the students.

The amount of the scholarships varies from ¥30,000 to ¥200,000 per month but most of them are from ¥50,000 to ¥100,000 per month. Requirements for application and the number of awardees vary depending on the nature and purpose of the respective program. Announcements or advertisements for these scholarships are made through each school/ graduate school.

Website	JASSO - Scholarships for Study in Japan – http://www.jasso.go.jp/study_i/scholarships_e.html

Contact

◆ International Student Affairs Division, Department of Education Development 06-6879-7102
(First floor of IC Hall, Suita Campus)

Osaka University Foundation for the Future General Education Curriculum Scholarship

Second-year undergraduate students (third-year students enrolled in the undergraduate English course at the International College) at Osaka University who have achieved an outstanding academic record in general education (liberal arts and sciences) courses will receive a certificate of merit. Selection is by academic record in university-wide general education subjects, with the winners announced in December. For more details, please see the website of the Center for Education in Liberal Arts and Sciences.

Contact

◆Educational Affairs Section, Center for Education in Liberal Arts and Sciences (Second floor of Administration/Lecture Building A, Center for Education in Liberal Arts and Sciences, Toyonaka Campus)

Osaka University Foundation for the Future – Specialized Education Awards

From the 2013 academic year, third-year undergraduate students at Osaka University who have achieved an outstanding academic record in major subjects in the school or faculty in which they are enrolled will receive a certificate of merit, with an additional prize of 250,000 yen (up to 40 recipients). Details will be published on the website.

Contact

◆General Affairs Section, Education Planning Division, Department of Education Development 06-6879-7094
(First-floor basement, Administration Bureau, Suita Campus)

Procedures for Changing Your Registration Status

Procedures concerning your study at the university

Reason	Form	Apply to	Procedure
Taking a leave of absence for more than three months due to illness or for other reasons	Request for leave of absence	Educational Affairs office of your school, faculty, or graduate school	After consulting with the staff of the Educational Affairs office or your instructor, submit the prescribed form to the dean of your school, faculty, or graduate school for permission. You are recommended to consult with the Educational Affairs office as early as possible and complete the procedure according to their instructions.
Returning to the university prior to the expiration of the leave of absence because the reason for taking the leave no longer exists	Request for reinstatement	Educational Affairs office of your school, faculty, or graduate school	After consulting with the staff of the Educational Affairs office or your instructor, submit the prescribed form to the dean of your school, faculty, or graduate school for permission. You are recommended to consult with the Educational Affairs office as early as possible and complete the procedure according to their instructions.
Returning to the university upon the expiration of the leave of absence	Notification of reinstatement	Educational Affairs office of your school, faculty, or graduate school	Submit the prescribed form to the dean of your school, faculty, or graduate school for permission. Some schools (faculty) and graduate schools allow students to return to the university without submitting the prescribed form. For details, inquire at the Educational Affairs office of your school, faculty, or graduate school.
Withdrawing from the university	Request for withdrawal	Educational Affairs office of your school, faculty, or graduate school	After consulting with the staff of the Educational Affairs office or your instructor, submit the prescribed form to the dean of your school, faculty, or graduate school for permission. You are recommended to consult with the Educational Affairs office as early as possible and complete the procedure according to their instructions.
Studying abroad	Request for studying abroad * Students studying abroad under the "Inter-University Academic Exchange Agreement" or the "Inter-Faculty Academic Exchange Agreement" Request for leave of absence	Educational Affairs office of your school, faculty, or graduate school	Submit the prescribed form to the dean of your school, faculty, or graduate school for permission.

	* Other students		

Note　You should consult with the Educational Affairs office and implement the necessary procedures as early as possible so that you will incur no inconvenience, which may result from a delay in taking action.

!◆Warning to recipients of scholarships and loans◆!

If you are receiving a scholarship or loan, you must submit documentation to change your scholarship and loan status when you change your registration status. For more details, please see the website of Osaka University (Introduction → Support Services → Financial Aid → Scholarships & Loans → Japan Student Services Organization (JASSO) → Changes in recipient status during a financial aid period)

Reason	Form	Apply to	Procedure
Changes in your name	Notification of name change*	Educational Affairs office of your school, faculty, or graduate school	Submit the prescribed form along with the certificate designated by your school, faculty or graduate school.
Changes in your address and/or telephone number	–	–	Register the change on KOAN without delay. Some schools (faculty) and graduate schools require student to submit a prescribed form. For details, inquire at the Educational Affairs office of your school, faculty, or graduate school.
Changes in your parent or guardian or emergency contact address and telephone number	Notification of change of guardian* Notification of change of guardian's address*	Educational Affairs office of your school, faculty, or graduate school	Submit the prescribed form. Some schools (faculty) and graduate schools do not require students to submit a prescribed form. Follow the instructions given in the student handbook of your school, faculty or graduate school and register the change on KOAN without delay. When registering the contact information of your parent or guardian on KOAN, type in the full address, not "same as above." Please type in the contact information correctly, as the university needs the information to contact your parent or guardian in case of emergency and send notices and other documents.

Note 1　The form is referred to by a different name at each school/faculty/graduate school.

Note 2 If you are a recipient of a scholarship or loan, you have to complete certain procedures when changing your registration status. For more details, please see the website of Osaka University (Introduction → Support Services → Financial Aid → Scholarships & Loans → Japan Student Services Organization (JASSO) → Changes in recipient status during a financial aid period)

Website of My Handai linked to KOAN	https://my.osaka-u.ac.jp/

For information about KOAN, please refer to pp. 75–78.

⚠ Warning!!

There have been several cases of people posing as university staff members requesting current address details. If this happens to you, do not give your address but take the name, department and contact details of the staff member and contact the Student Center on 06-6879-7162.

!◆Warning to recipients of scholarships and loans◆!

If you are receiving a scholarship or loan, you must be sure to complete the change of address procedures on KOAN if your address has changed.

If important information about your scholarship or loan sent by the university does not reach you due to your failure to complete the procedure, you will be solely responsible for any adverse consequences that may result.

Student ID Card

The student ID card does more than prove that you are a student of the university. It is also used for the automatic certificate-issuing machine and entry to the library. Please keep your card in a safe place and carry it with you at all times.

⚠ Important reminders concerning student ID card

- The student ID card is valid for the duration of your enrollment.
- Please take care not to damage or lose your student ID card.
- The student ID card is not transferable to another person.
- Please contact the Educational Affairs office staff in your school/faculty/graduate school if you need changes made to your student ID such as a name change.
- If you are removed from the university register due to withdrawal or for other reasons prior to the expiration of the validity of your student ID card, please return the card to the Educational Affairs office of your school, faculty or graduate school without delay.
- The student ID card must be presented when sitting regular exams; applying for certificates; when boarding a vehicle with commutation fare discount certificates or student fare discount certificate (upon request of an attendant), or any time a university staff member requests it.

FAQ concerning student ID cards

Q What shall I do when the validity of my student ID card has expired?

A If the validity of your student ID card has expired due to failure to advance to the next year or for other reasons, please notify the Educational Affairs office of your school, faculty or graduate school.

Q What procedures are required if I lose or damage my student ID card?

A If the reissue of a student ID card is required due to loss, damage or theft, please visit a nearby Student Center without delay and complete the necessary procedures.
In addition, please notify a nearby police station if your student ID card is lost or stolen, as you could be involved in future problems if the card is used illegally for applying for a student loan or for other improper purposes.

Q What shall I do if I cannot use the automatic certificate-issuing machine?

A Please visit a nearby Student Center and have your student ID card remagnetized.

Application for the reissue of a student ID card is accepted at:

- Student Affairs Information Section, Education Planning Division, Department of Education Development 06-6879-7105
  (First-floor basement, Administration Bureau, Suita Campus)
- Toyonaka Student Center 06-6850-5030
  (Second floor of Student Service & Union, Toyonaka Campus)
- Minoh Student Center 072-730-5082
  (First floor of Research/Lecture Building [Building A], Minoh Campus)

Certificates of Various Kinds

Various certificates are issued as needed. Most certificates can be issued by automatic certificate-issuing machines located on campus. The following certificates can be issued from the machines.

Certificates that can be issued by automatic certificate-issuing machines	Certificates that cannot be issued by automatic certificate-issuing machines
●Student registration certificate ●Grade certificate ●Certificate of expected graduation (undergraduate) (Only for students in the final year) ●Certificate of expected completion (graduate school) (Only for students in the final year) * Requirements regarding the issue of expected graduation/completion certificates may be set differently depending on your school, faculty or graduate school. ●Student fare discount certificate ●Health certificates * In some cases the machine may not be able to issue a health certificate. Please contact a Health Care Center on campus. ●Certificate of graduation/completion (issued after the date of graduation/completion) →These certificates can be issued by automatic certificate-issuing machines from the day following graduation/completion until the end of the month. If you need the certificate after this period, complete the necessary procedures at the Educational Affairs office of your school/faculty/graduate school.	●Commutation fare discount certificate ●Certificate of academic ability (Teacher credits certificate) ●Certificate of the expected acquisition of a teacher's license →Complete the necessary procedures at the Educational Affairs office of your school/faculty/graduate school to have these certificates issued. ●Withdrawal certificate →Complete the necessary procedures at the Educational Affairs office of your school/faculty/graduate school to have this certificate issued. ●Certificate of dormitory residence →Complete the necessary procedures at the Housing Division to have this certificate issued.

Note These certificates can also be issued in English, except for student fare discount certificates. Health certificates are issued in both Japanese and English.

Matters to note when using automatic certificate-issuing machines

- If you have advanced to a master's course from a school/faculty of Osaka University, or to a doctoral course from a master's course of Osaka University, certificates of your school/faculty or master's course, as appropriate, may also be issued.
- If you find any error in a certificate received (e.g., a misspelled name), or if any question arises as to the information contained within, please consult with the Educational Affairs office of your school, faculty, or graduate school.
- If you need to have your certificate sealed, please request that the Educational Affairs office of your school or graduate school do so.
- Please request only 10 copies at a time from the automatic certificate-issuing machine to prevent jamming.

1. Schools (faculty) and graduate schools for which grade certificates and certificates of expected graduation/completion are issued by an automatic certificate-issuing machine

* Student registration certificates, student fare discount certificates, and health certificates can be issued by automatic certificate-issuing machines for students of all schools/faculty and graduate schools. (○ is issued, × is not available)

Course/type of certificate / School/faculty/ graduate school	Undergraduate		Graduate (Master's course)		Graduate (Doctoral course)		Law School	
	Grade certificate	Certificate of expected graduation	Grade certificate	Certificate of expected completion	Grade certificate	Certificate of expected graduation	Grade certificate	Certificate of expected completion
School of Letters/Graduate School of Letters	○	○	○	○	○	×	–	–
School of Human Sciences/Graduate School of Human Sciences	○	○	○	○	○	×	–	–
School of Foreign Studies	○	○	–	–	–	–	–	–
School of Law/Graduate School of Law and Politics	○	○	○	○	○	×	–	–
School of Economics/Graduate School of Economics	○	○	○	○	○	×	–	–
School of Science/Graduate School of Science	○	○	○	○	○	×	–	–
Faculty of Medicine/Graduate School of Medicine	○	○	○	○	○*1	○	–	–
Faculty of Medicine (Allied Health Sciences)/Graduate School of Medicine (Health Sciences)	○	○	○	○	○	○	–	–
School of Dentistry/Graduate School of Dentistry	○	○	–	–	○	○	–	–
School of Pharmaceutical Sciences/Graduate School of Pharmaceutical Sciences	○	○	○	○	○	×	–	–
School of Engineering/Graduate School of Engineering	○	○	○	○	○	×	–	–
School of Engineering Science/Graduate School of Engineering Science	○	○	○	○	○	×	–	–
Graduate School of Language and Culture	–	–	○	○	○	×	–	–
Osaka School of International Public Policy	–	–	○	○	○	×	–	–
Graduate School of Information Science and Technology	–	–	○	○	○	○	–	–
Graduate School of Frontier Biosciences	–	–	○	×	○	×	–	–
Osaka University Law School	–	–	–	–	–	–	○	○*2
United Graduate School of Child Development, Osaka University, Kanazawa University, Hamamatsu University School of Medicine, Chiba University and University of Fukui	–	–	–	–	○	○	–	–

*1 Certificates are issued to students enrolled in the Division of Medicine only. Students in other

divisions are required to inquire at the Graduate School Section at the Graduate School of Medicine.

*2 Certificates are issued from October.

- Students who have advanced to a doctoral course after completing a master's course and who require a certificate while enrolled in a master's course should choose a grade certificate (master's course) and a certificate of completion (master's degree).
- For students who require a certificate of expected completion for a doctoral degree (doctoral course) should contact their graduate school as some graduate schools have set requirements.

2. Number of copies that can be issued

● Student fare discount certificate: Three copies a day up to 10 copies a year

* Contact the Educational Affairs office in your school, faculty or graduate school if you require more than the above number of copies.

● Student registration certificates/grade certificates/certificates of expected graduation/certificates of expected completion/health certificate: Any number of copies can be issued.

3. Location and hours of automatic certificate-issuing machines

* Automatic certificate-issuing machines can be used Monday to Friday (except on national holidays, the year-end/New Year holidays, and designated days during summer vacation.)

The machines can be used until 17:00 at the School of Foreign Studies on days without classes.

<Toyonaka Campus>

Location	Toyonaka Student Center, second floor hall (x 2)	Educational Affairs Section, second floor, Administration/Lecture Building A, Center for Education in Liberal Arts and Sciences (x 1)
Hours	08:30 to 17:00	08:30 to 17:00

<Suita Campus>

Location	Next to the Educational Affairs Section in the Administration Building (U1M) of the School of Engineering, first floor (x 2)	Suita Student Center, first floor hall (x 1)	Administration Building of the Medical School, Faculty of Medicine, first floor main entrance (x 1)
Hours	09:00 to 17:00	08:30 to 17:00	08:30 to 17:00

<Minoh Campus>

Location	**South entrance, Research/Lecture Building (Building A), Graduate School of Language and Culture/School of Foreign Studies, first floor (x 2)**
Hours	**08:30 to 20:00**

Commutation fare discount certificate

The commutation fare discount certificate (通学定期乗車券発行控) is required when purchasing a student commuter pass to commute to the university to attend regular courses.

How to use a commutation fare discount certificate

The commutation fare discount certificate is distributed to students commuting to school, faculty or graduate school by train or through other public transportation modes by the Educational Affairs office of the respective school, faculty or graduate school. You should carefully read the instructions given on the back side of the certificate, and fill in your address and commutation route (one zone and one route) on it. Please have the Educational Affairs office ensure that the certificate is properly filled out before using it. You must ask the staff to check any changes in the information given on the form (including correcting mistakes).

通学定期乗車券発行控　学校種別　大学

大阪大学

平成26年度在籍確認

大阪大学学校長印

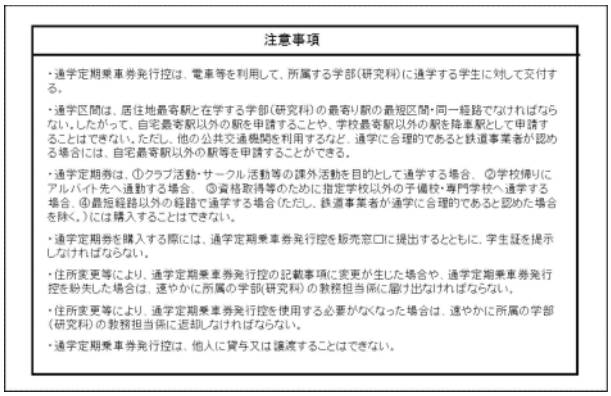
学籍番号　氏名

住所変更の際に記入するスペース

住所

通学区間	電鉄会社名欄	駅～	駅間（	線経由）
		駅～	駅間（	線経由）
		駅～	駅間（	線経由）
		駅～	駅間（	線経由）

通学定期乗車券発行控は、年度ごとに更新する。　有効期限　平成27年3月31日


注意事項

・通学定期乗車券発行控は、電車等を利用して、所属する学部(研究科)に通学する学生に対して交付する。

・通学区間は、居住地最寄駅と在学する学部(研究科)の最寄り駅の最短区間・同一経路でなければならない。したがって、自宅最寄駅以外の駅を申請することや、学校最寄駅以外の駅を降車駅として申請することはできない。ただし、他の公共交通機関を利用するなど、通学に合理的であると鉄道事業者が認める場合には、自宅最寄駅以外の駅等を申請することができる。

・通学定期券は、①クラブ活動・サークル活動等の課外活動を目的として通学する場合、②学校帰りにアルバイト先へ通勤する場合、③資格取得等のために指定学校以外の予備校・専門学校へ通学する場合、④最短経路以外の経路で通学する場合(ただし、鉄道事業者が通学に合理的であると認めた場合を除く。)には購入することはできない。

・通学定期券を購入する際には、通学定期乗車券発行控を販売窓口に提出するとともに、学生証を提示しなければならない。

・住所変更等により、通学定期乗車券発行控の記載事項に変更が生じた場合や、通学定期乗車券発行控を紛失した場合は、速やかに所属の学部(研究科)の教務担当係に届け出なければならない。

・住所変更等により、通学定期乗車券発行控を使用する必要がなくなった場合は、速やかに所属の学部(研究科)の教務担当係に返却しなければならない。

・通学定期乗車券発行控は、他人に貸与又は譲渡することはできない。

Issuance of a commutation fare discount certificate from the second year

The commutation fare discount certificate is updated annually. To have your commutation fare discount certificate issued in the second year and after, please follow the instructions given by the Educational Affairs office of your school/faculty or graduate school on the KOAN or other bulletin boards around March every year.

⚠ Important reminder concerning commutation fare discount certificates

If you use your commutation fare discount certificate to purchase a commuter pass for purposes other than commuting to the university (e.g. club activities, part-time job), you will be ordered to pay a substantial penalty. Furthermore, your misconduct may cause restrictions to be placed on other students of the university regarding their right to buy a

commuter pass at a discounted price for students. Do not abuse your privilege.

If you have any queries, please contact the Educational Affairs office in your school, faculty or graduate school, or the Student Affairs Section, Education Planning Division, Department of Education Development.

Inquiries about commutation fare discount certificates should be directed to:

- Educational Affairs office in each school, faculty or graduate school
  (For contact information, please refer to pp. 179–181.)
- Student Affairs Section, Education Planning Division, Department of Education Development 06-6879-7107
  (First-floor basement, Administration Bureau, Suita Campus)

Student fare discount certificates

Students can purchase a regular JR train ticket at a special discount rate by presenting a student fare discount certificate if the distance traveled over a one-way trip exceeds 100 km. The student fare discount system is intended to provide students with economic assistance and to allow them to concentrate on their studies, not to grant a right that can be exercised freely. For this reason, certain restrictions are imposed on the purposes of use and the number of copies that can be issued.

Matters to note concerning student fare discount certificates

Up to three copies of a student fare discount certificate can be issued a day by an automatic certificate-issuing machine. Each student is eligible for 10 copies of a student fare discount certificate a year, while the certificate is valid for three months following the date of issue. With this in mind, you should use the certificate in a well-planned manner.
If you need more than 10 copies of a student fare discount certificate a year, consult with the Educational Affairs office of your school, faculty or graduate school.

⚠ Important reminder concerning student fare discount certificates

The discount under this system is applicable to trips for the following purposes only:
1) regular curricular activities, 2) extra-curricular activities, 3) employment/examinations, 4) homecoming trips, 5) study tours, 6) treatment of injuries or diseases, and 7) trips with parents. Each certificate is valid only for the person named on it and cannot be lent to anyone. If a student is found to have misused the certificate, not only will a disciplinary action be taken against the student but the university will have to suspend the issue of the certificate, causing substantial trouble to many students. For this reason, you should refrain from any improper use of the certificate.
It should be also noted that a student fare discount certificate, once issued, cannot be altered in any way.

Inquiries about student fare discount certificates should be directed to:

◆Financial Aid Section, Suita Student Center 06-6879-7088
(First floor of IC Hall, Suita Campus)

Insurance

Personal Accident Insurance for Student Pursuing Education and Research (Gakkensai)

“Personal Accident Insurance for Student Pursuing Education and Research” is designed to compensate students for sudden and accidental physical injuries resulting from external causes, which may befall them while engaged in the university’s educational or research activities, whether in Japan or abroad. (*Diseases are not covered by this insurance.)

At Osaka University, all the students are required to participate in this insurance plan. If you have not yet obtained coverage, complete the application procedures immediately.

For more detailed information about this insurance, please refer to the “学生教育研究災害傷害保険加入者のしおり” (*Gakusei kyoiku kenkyu saigai shogai hoken kanyusha no shiori*, or the Guide for Enrollment in the Personal Accident Insurance for Student Pursuing Education and Research) which you receive when applying for this insurance.

1. Coverage

Undergraduate students, graduate students, research students, international students, auditors, and special students (Research fellows who only use campus facilities, excluding JSPS fellows, are not covered by the insurance.)

2. Insurance benefits

Injuries covered by the insurance	Type of insurance benefit	Amount of insurance benefit	Daily additional hospitalization benefit
Injuries incurred during regular curricular activities or school functions	Death	20 million yen	4,000 yen per day
	Residual disability	Between 1.2 million and 30 million yen, depending on the severity of the disability.	
	Medical treatment	Between 3,000 and 300,000 yen **(when treatment of the injury requires one day or more)**	
Injuries incurred while commuting to and from the university and when traveling between campus facilities	Death	10 million yen	
	Residual disability	Between 600,000 and 15 million yen, depending on the severity of the disability.	
	Medical treatment	Between 6,000 and 300,000 yen **(when treatment of the injury requires four days or more)**	
Injuries incurred while engaged in extra-curricular activities at campus facilities, off-campus extra-curricular activities, or while staying at campus facilities	Death	10 million yen	
	Residual disability	Between 600,000 and 15 million yen, depending on the severity of the disability.	
	Medical treatment	Between 30,000 and 300,000 yen **(when treatment of the injury requires 14 days or more)**	

(Since April 2014)

Note 1 This insurance does not cover injuries incurred while students are staying at a dormitory or at any places not permitted by the university, as well as when they are engaged in activities not permitted by the university.

Note 2 Injuries incurred while commuting to and from the university and when traveling between campus facilities are covered only if the student has complied with the commuting rules of the university.

Note 3 For the purpose of this section, off-campus extracurricular activities refer to activities of which the university has been notified by a university-approved club.

3. Insurance premiums (including special coverage*)

Affiliation / Year	Letters, Human Sciences, Foreign Studies, Law, Law and Politics, Economics, Science, Medicine (Allied Health Sciences), Pharmaceutical Sciences (Pharmaceutical Sciences), Engineering, Engineering Science, Language and Culture, International Public Policy, Information Science and Technology, Child Development, Law School		
	Undergraduate	Graduate (Master's course)	Graduate (Doctoral course)
1	3,300 yen	1,750 yen	2,600 yen
2	2,600 yen	1,000 yen	1,750 yen
3	1,750 yen		1,000 yen
4	1,000 yen		

Affiliation / Year	Medicine (Medicine), Dentistry, Pharmaceutical Sciences (Pharmacy)			Frontier Biosciences
	Undergraduate	Graduate (Master's course in medicine)	Graduate (Doctoral course)	Graduate (Doctoral course)
1	4,700 yen	1,750 yen	3,300 yen	4,050 yen
2	4,050 yen	1,000 yen	2,600 yen	3,300 yen
3	3,300 yen		1,750 yen	2,600 yen
4	2,600 yen		1,000 yen	1,750 yen
5	1,750 yen			1,000 yen
6	1,000 yen			

* The special coverage for commuting accidents covers injuries that you may incur while commuting to and from the university. (Coverage for the prevention of contagious diseases is not provided.)

4. Term of insurance

The insurance takes effect at 0:00 a.m. on the day following the day when the premium is paid and remains valid until March 31 of the year of expected graduation/completion. Insurance coverage is applicable only to students enrolled in Osaka University. (For students enrolled in October, coverage remains valid until September 30, not March 31.)

If a student remains at the university even after the expected enrollment period is over due to failure to advance to the next year or for other reasons, the student is required to enroll in the insurance plan anew.

5. How to enroll in the insurance plan

You will be provided with the "学生教育研究災害傷害保険加入者のしおり" (*Gakusei kyoiku kenkyu saigai shogai hoken kanyusha no shiori*, or the Guide for Enrollment in the Personal Accident Insurance for Student Pursuing Education and Research) and a payment form for the Japan Post Bank (Yucho Bank) together with the university's enrollment documents. Be sure to pay **the insurance premium (which includes special coverage for injuries that you may incur while commuting to and from the university) as applicable to you at a post office or at the teller's window of a Yucho Bank**.

* If an incorrect amount is paid, you cannot receive the insurance benefit even if you incur an injury covered by the insurance. Please pay the premium in the exact amount applied to your school/faculty/graduate school and your year at the university, without fail.

6. How to claim insurance benefits

Notification of an accident:

If you have an accident resulting in an injury covered by the insurance, you should immediately notify the insurance company of the date, time, place, and circumstances of the accident, along with the severity of your injury using an accident notification card. It should be noted that if you fail to notify this within 30 days after the accident, the insurance benefit may not be paid to you. Accident notification cards are available at Student Centers. If you have an accident, notify the Student Center without delay. The Student Center will send the card to the insurance company for you.

Claiming for an insurance benefit:

To make a claim for an insurance benefit, you should fill in and submit the following documents to one of the Student Centers. The prescribed documents to be submitted are available at Student Centers.

a) Insurance benefit claim form (which doubles as an accident certificate); and
b) A medical certificate prepared by your doctor

   You do not have to submit a medical certificate if the insurance benefit to be paid is 100,000 yen or less and if no residual disability remains. In this case, you are required to fill in a prescribed form, in your own handwriting, in order to report how your injury was treated, and submit the form together with your receipts etc. that evidence the date or dates when you received medical treatment.

Payment of an insurance benefit:
The Student Center will send the above documents to the insurance company for you. In principle, the insurance benefit will be transferred to your designated bank account within 30 days after receipt of the documents by the insurance company.

Website	http://www.osaka-u.ac.jp/en/guide/student/general/insurance.html

Contact

◆Insurance Section, Toyonaka Student Center 06-6850-6114
(Second floor of Student Service & Union, Toyonaka Campus)

Personal Liability Insurance for Students (Gakkenbai)

This insurance insures one against personal liability claims in the case of injury to someone or damage to another person's property during regular curricular activities (except medical related training such as clinical or nursing practice), school functions, internships, nursing care practice, teaching practice or volunteer activities (recognized by the university as curricular or school events), as well as during commutation to and from the sites of such activities. Enrollment in "Gakkensai" is a requirement of enrollment in this insurance.

The insurance coverage and premiums are as shown below.

Insured person	Students enrolled in the Personal Accident Insurance for Student Pursuing Education and Research (Gakkensai)					
Insurance benefit	Up to 100 million yen per accident for bodily injury and property damage combined (Deductible: 0 yen) The coverage extends to accidents both domestic and overseas.					
Premium	340 yen (One year)	680 yen (Two years)	1,020 yen (Three years)	1,360 yen (Four years)	1,700 yen (Five years)	2,040 yen (Six years)
Term of insurance	The insurance takes effect at 0.00 a.m. on the day following the day on which the premium has been paid, and remains valid until March 31 of the designated year of graduation or completion of studies.					
How to enroll	Pay the insurance premium using the payment form following the instructions given in "5. How to enroll in the insurance plan."					

* For students enrolled in October, coverage remains valid until September 30, not March 31.

Website	http://www.osaka-u.ac.jp/en/guide/student/general/insurance.html

Contact

◆Insurance Section, Toyonaka Student Center 06-6850-6114
(Second floor of Student Service & Union, Toyonaka Campus)

Expansive Insurance for General Student Life (Futaigakuso)

This voluntary insurance is designed to supplement the Personal Accident Insurance for Student Pursuing Education and Research (Gakkensai) mentioned previously. It protects insured students from a wider range of risks that could befall them during campus life, by covering the actual medical costs for the treatment of injuries and diseases and damage due to accidents for which students are held liable. For some courses, this may also include compensation for accidents resulting from an earthquake, volcanic eruption, or tsunami.

Enrollment in “Gakkensai” is a requirement of enrollment in this insurance.

The insurance coverage is as shown below. See the pamphlet enclosed with the information on Gakkensai for details of insurance premiums and other information.

<table>
<tr><th colspan="3" rowspan="2"></th><th colspan="3">Student living with family</th><th colspan="3">Student living alone</th></tr>
<tr><th>Type A</th><th>Type B</th><th>Type C</th><th>Type D</th><th>Type E</th><th>Type F</th></tr>
<tr><td rowspan="12">Insurance benefit</td><td rowspan="2">Injury</td><td>Death, residual disability</td><td colspan="3">1 million yen</td><td colspan="3">1 million yen</td></tr>
<tr><td>Hospitalization, outpatient treatment</td><td colspan="3">Actual expenses incurred for medical treatment</td><td colspan="3">Actual expenses incurred for medical treatment</td></tr>
<tr><td>Disease</td><td>Hospitalization, outpatient treatment</td><td colspan="3">Actual expenses incurred for medical treatment</td><td colspan="3">Actual expenses incurred for medical treatment</td></tr>
<tr><td colspan="2">Compensation liability</td><td colspan="3">Up to 100 million yen per accident</td><td colspan="3">Up to 100 million yen per accident</td></tr>
<tr><td colspan="2">Rescue expenses</td><td colspan="3">1 million yen</td><td colspan="3">1 million yen</td></tr>
<tr><td colspan="2">Expenses for infection prevention (*Applicable to students enrolled in a medicine-related faculty and school only.)</td><td colspan="3">(500,000 yen)</td><td colspan="3">(500,000 yen)</td></tr>
<tr><td colspan="2">Living expenses</td><td colspan="2">1 million yen</td><td rowspan="3">Not covered</td><td colspan="2">1 million yen</td><td rowspan="3">Not covered</td></tr>
<tr><td colspan="2">School expenses (injury)</td><td colspan="2">1 million yen</td><td colspan="2">1 million yen</td></tr>
<tr><td colspan="2">School expenses (disease)</td><td>1 million yen</td><td>Not covered</td><td>1 million yen</td><td>Not covered</td></tr>
<tr><td colspan="2">Movable property for living</td><td colspan="3">Not covered</td><td colspan="3">800,000 yen</td></tr>
<tr><td colspan="2">Tenant liability</td><td colspan="3">Not covered</td><td colspan="3">5 million yen</td></tr>
</table>

* The medicine-related faculties and schools referred to here comprise the Medical School and the School of Allied Health Sciences of the Faculty of Medicine and the School of Dentistry.

Contact

◆ Main consultation service:
Consulting Desk for Student Life and Insurance
(Outside of the university) 0120-811-806

◆On-campus consultation service:
Insurance Section, Toyonaka Student Center 06-6850-6114
(Second floor of Student Service & Union, Toyonaka Campus)

National Pension Plan

Do not forget to subscribe to the National Pension Plan when you reach the age of 20.

All residents in Japan aged between 20 and 59 are obligated to be covered by a public pension plan under law. Accordingly, students are required to subscribe to the National Pension Plan when reaching the age of 20.

If you fail to subscribe to the plan, you will not be eligible to receive a disability basic pension, which is provided to a pensioner suffering from residual disability resulting from an injury or disease, and you will not be paid the full amount of your old-age basic pension in the future.

Special Payment System for Students

Students who have financial difficulties paying contributions toward the National Pension Plan qualify for the Special Payment System for Students, which allows the students to postpone the payment of contributions until they start working. In case of death or injury during the period when this system is applied ("contribution-exempted period"), a relevant pension will be paid in full.

It should be noted that a contribution-exempted period counts as a qualifying period for old-age basic pension, but this period will not be considered when calculating the amount of said pension. To receive your old-age basic pension in full, you have to retroactively pay the contributions that would have been paid during the contribution-exempted period.

To subscribe to the Special Payment System for Students, submit an application form to the National Pension section of the government office of your municipality either directly or by postal mail. You are also required to take prescribed procedures annually.

For more details about the Special Payment System for Students, visit the website of your local municipal government or the following website.

Website of the Japan Pension Service	http://www.nenkin.go.jp/n/www/english/index.jsp

Housing

Residential Facilities for International Students:

Osaka University and other public organizations have a limited number of residential facilities for international students. The rent of rooms of these publicly managed facilities are inexpensive compared with those of private housing. The maximum duration of an overseas student's residence at these publicly owned facilities is one to two years.

【Osaka University Residential Facilities】

Residence	Status	Fee (monthly)	Utility charges(monthly)	Lodging period
Toneyama Student Dormitory	Single/unaccompanied International students (Male students only)	¥5,900	Separately required	31 nights to one year
Seimei Student Dormitory	Single/unaccompanied International students (Male students only)	¥5,900	Separately required	31 nights to one year
Momiji Student Dormitory	Single/unaccompanied International students (Male students only)	¥5,900	Separately required	31 nights to one year
Suita International Student Dormitory	Single/unaccompanied International students (Male students only)	¥15,000	Separately required	31 nights to one year
Niina International Dormitory	Single/unaccompanied International students (Male students only)	¥10,000	Individual payment	Specified period within the standard term of a master's or doctorate course
Minoh International Student Dormitory	Single/unaccompanied International students (Male students only)	¥9,000	Separately required	31 nights to one year
Minoh International Student House	Single/unaccompanied International students (Male students only)	¥9,000	Separately required	31 nights to one year
Tsukumodai International Student dormitory	Single/unaccompanied International students (Male students only)	¥21,000	Separately required	31 nights to one year
Toyonaka Campus International House	All international Students, Researchers/For Singles, married-couples and families	Single household ¥10,000 Married coupled household ¥14,000 Family household ¥16,000	Separately required	31 nights to one year

【Private Housing】

About 70% of the international students at Osaka University live in private housing.

To find and rent private housing, local real estate brokers are generally used, along with the Center for International Education and Exchange and the Advising Room for International Students of each school/graduate school. Osaka University CO-OP also provides housing advice and information (inexpensive service fee required) for international students.

When you make a contract to rent private housing, in most cases you will be required to pay a “Shiki-kin” (deposit) and / or a “Reikin” (key money) to the lessor. Also, you must pay a brokerage fee to the real estate broker.

The average rent in Osaka Prefecture are as shown in the following table, although the rent and other terms of lease vary depending on the location, conditions of the property and other factors.

Type of housing	Monthly rent (Utilities not included)	Other charges (to be paid upon the conclusion of the lease agreement)
1R (1 bedroom)	¥30,000 ～ ¥70,000	¥10,000 ～ ¥250,000
1LDK (1 bedroom with living, dining and kitchen)	¥50,000 ～ ¥120,000 yen	¥150,000 ～ ¥400,000

* If an international student cannot find a surety needed for concluding a private housing lease agreement, Osaka University offers “Housing Rent Joint Surety Program”. Contact the administrative office of your school / graduate school for more details.

Contact

◆Support Office for international students and scholars 06-6879-4748
(Second-floor, IC Hall, Suita Campus)

◆Facilities Management Section, Housing Division 06-6879-4968
(First-floor, Administration Bureau, Suita Campus)

Website	http://iss-intl.osaka-u.ac.jp/supportoffice/eng/housing/

Contact

◆ MY ROOM Toyonaka 06-6841-3360
Second floor, DonDon, Toyonaka Campus
Weekdays 10:00 to 18:00, Saturdays 10:00 to 14:00

◆ MY ROOM Suita 06-6877-6572
Suita Cafeteria and Campus Store, Suita Campus;
Weekdays 10:00 to 17:00

◆ MY ROOM Minoh 072-729-6389
(University Hall, Minoh Campus);
Weekdays 10:30 to 19:00

Website	http://www.handai-myroom.com (Available only in Japanese)

Support for Part-time Job Searching

While Osaka University does not assist students in search of part-time jobs, the Osaka University Co-op offers part-time home tutoring jobs to students who have to do part-time jobs for financial reasons. Nasic I Support Co., Ltd. also provides part-time job placement service.

Please read the following instructions, if you wish to use these part-time job introduction services.

Note: For educational reasons, these services are not made available to first-year students during their first semester.

Introduction services provided by the Osaka University Co-op

To find a part-time home tutoring job through the Osaka University Co-op, fill in a registration form at the Co-op service counter. After registration, you are able to use the services.

Contact

◆Osaka University Co-op Travel Service Center, School of Engineering
06-6877-6519 (Suita Cafeteria and Campus Store, Suita Campus)
Weekdays 10:00 to 18:00

◆Osaka University Co-op Travel Service Center, Toyonaka
06-6841-3307 (Second floor, Toyonaka Cafeteria and Campus Store, Toyonaka Campus)
Weekdays 10:00 to 18:15

◆Osaka University Co-op Minoh, Administrative Office
072-728-4526 (Second floor, University Hall, Minoh Campus)
Weekdays 10:00 to 17:00

Introduction services provided by Nasic I Support Co., Ltd.

To find a job through Nasic I Support, Ltd., please access the Osaka University website “Campus Life” → “Student Support Services” → “Support Services” →“Part-time Work” → “Osaka University Part-time Work Introduction System”. First register to obtain your ID and password. After registration, you are able to use the services.

Website	http://www.osaka-u.ac.jp/en/guide/student/general/arbeit

Please use one of the two systems mentioned above, if you need support for part-time job searching.

Be careful not to choose part-time jobs that are too hard for you. Working too much may prevent you from devoting yourself to your studies or may affect your health, causing you to interrupt or discontinue your studies at university.

Note:
International students may engage in part-time work only if the application for "Permission to engage in an activity other than permitted under the resident status" is accepted by the Immigration Bureau. Starting from July 9, 2012, persons with a "Student" visa who are entering Japan for the first time are allowed to apply for this permission at Narita, Haneda, Chube, and Kansai airports (where residence cards are issued) under the new residence management system. If you are granted the permission, you should comply with the following requirements:
1. The part-time work must not interfere with academic work.
2. Those with "Student (/ryugaku)" status are permitted to work up to 28 hours per week and 8 hours a day only during a long vacations.
3. The part-time work must not affect public order and morals (e.g., sex-related industry employment is forbidden).

Student Centers
Support Center for Campus Life

Services offered at the Suita, Toyonaka and Minoh Student Centers

and the Support Center for Campus Life and the contact details for each center

Student Centers

There is a Student Center on each campus (Suita, Toyonaka and Minoh).

Students of the undergraduate and graduate schools of Osaka University can use their services, for example, for submitting applications for scholarships and loans and enrollment/tuition fee exemptions, as well as for taking necessary procedures concerning extracurricular activities. The Student Centers also offer career guidance and other information. See p. 70 for inquiries about each service.

The Student Centers provide a variety of information necessary for students. Please feel free to drop by at any time.

Announcements concerning application procedures and application deadlines for scholarships and loans and tuition fee exemption, etc., are made on the official website of Osaka University and KOAN bulletin boards. You must take responsibility not to miss announcements and complete applications. The university will not take responsibility for any problems that may arise from missing an announcement.

Please feel free to ask Student Center staff if you have any queries or concerns about your studies or student life.

Beware of suspicious persons claiming to be university staff.

There have been several incidents of people claiming to be Student Center staff calling students homes and asking for their current address and contact details. If you feel a call may be suspicious, don't answer but say you will call the university back. Ask your family to take care to check the identity of the caller.

Opening hours of each Student Center

General service counter (common to Suita, Toyonaka and Minoh Student Centers)

Weekdays (Note 1)		Saturday, Sundays and national holidays
During semesters (Note 2)	On days when there are no classes	
8:30–17:00	8:30–12:00 13:00–17:00	Closed

Extracurricular activities counter (Toyonaka Student Center only) (Note 3)

Weekdays		Saturdays	Sundays and national holidays
During semesters	On days when there are no classes		
8:30–20:00	8:30–12:00 13:00–20:00 (Closed at 17:00 during the summer holiday)	8:30–16:30	Closed

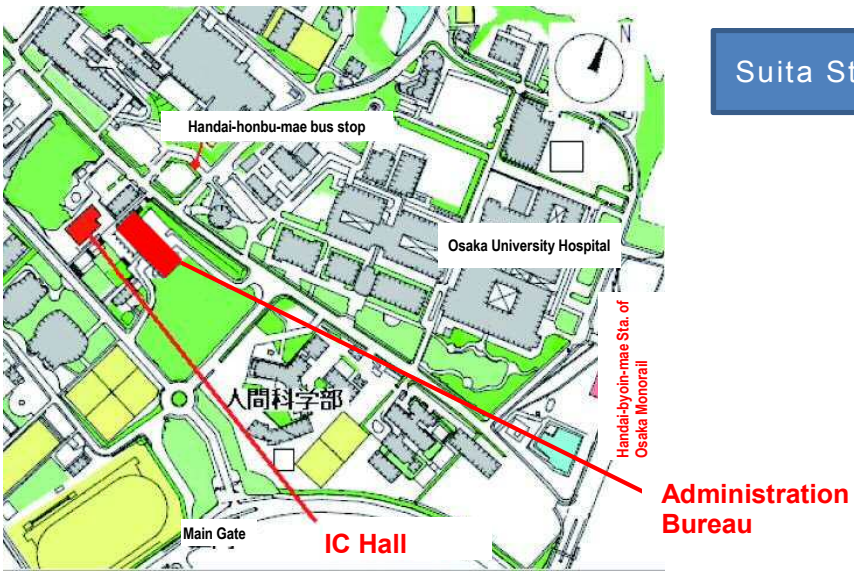
Note 1 Opening hours may be shortened in the event of a storm or other severe weather warning.

Note 2 "During semesters" refers to those days on which classes are held according to the academic calendar for general education classes.

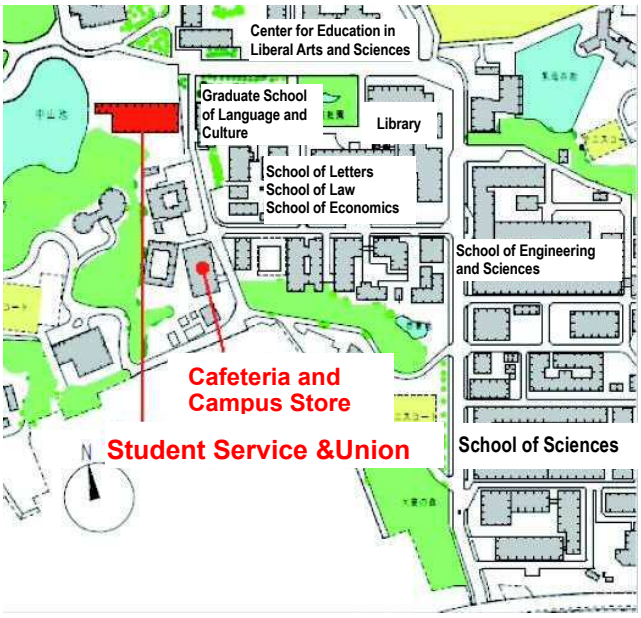
Note 3 Opening hours may be changed for reasons such as university events.

Location of Student Center

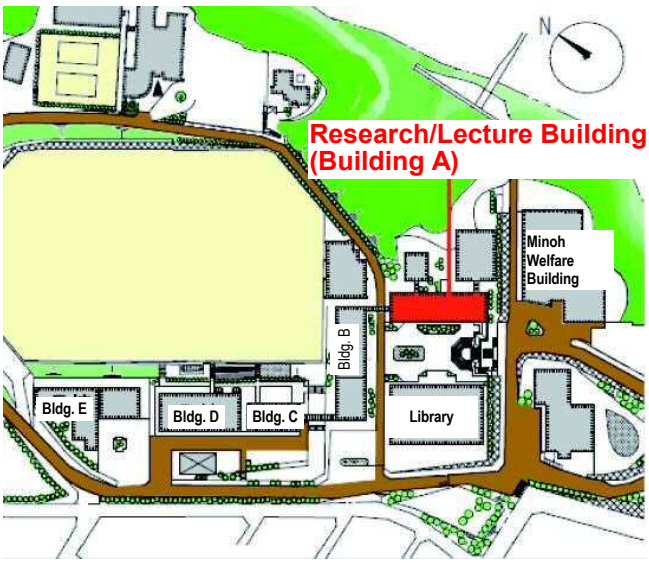
＊Occupation information corners are available at each Student Center.



Suita Student Center



Toyonaka Student Center



Minoh Student Center

Student Center

Services: **Matters relating to tuition fee exemption, scholarships and loans, extracurricular activities, insurance, job placements, internships, etc.**

Suita Student Center (IC Hall, first floor)
Toyonaka Student Center (Student Service & Union, second floor)
Minoh Student Center (Research/Lecture Building [Building A], first floor)

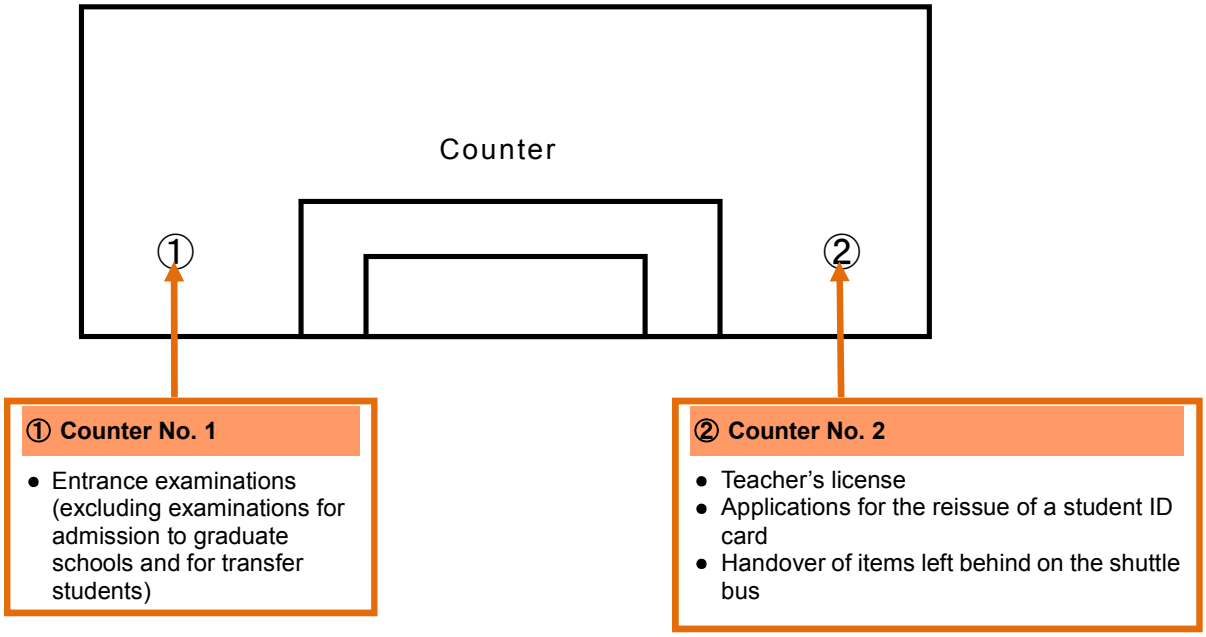
Contact

◆Enrollment and tuition fee exemption 06-6879-7088 (Suita)
◆Loans from Japan Student Services Organization(JASSO) 06-6850-5037 (Toyonaka)
◆Scholarships and loans from private organizations 06-6879-7084 (Suita)
＊**For detailed information, see the "Financial Aid" page on the website of Osaka University.**
http://www.osaka-u.ac.jp/en/guide/student/tuition
◆Extracurricular activities 06-6879-7120 (Suita)
◆Personal Accident Insurance for Student Pursuing Education and Research 06-6850-6114(Toyonaka)
◆Job placement/internships 06-6879-7087 (Suita)

Teacher's License/Entrance Examination/Other Student Affairs

Services: **Matters relating to teacher's licenses, application for reissue of student ID cards, return of items left behind on the shuttle bus, entrance examinations, etc.**

Counter locations



Contact

◆Obtaining a teacher's license Student Affairs Section, Education Planning Division, Department of Education Development 06-6879-7947
(first-floor basement of Administration Bureau, Suita Campus)

Occupation Information Corner

Occupation information corners are available at each Student Center.

Suita Campus	Suita Student Center (IC Hall, first floor,)
Toyonaka Campus	Toyonaka Student Center (Student Service & Union, second floor)
Minoh Campus	Minoh Student Center (Research/Lecture Building [Building A], first floor)

Service hours

◆Service hours　Monday to Friday　08:30 to 17:00
(Closed between 12:00 and 13:00 during semester breaks.)

Support Center for Campus Life

The Support Center for Campus Life was opened in June 2013 to take over the services of the Student Support Station.

The center consists of three units: Student Disability Services, Student Counseling and Consultation Services, and Career Development Services. The three units work together to comprehensively support students to achieve personal growth. Specifically, the center offers support to students with disabilities or chronic diseases in their studies, provides counseling to students to address their problems and concerns. The center also gives advice to assist students in their career development, as well as implements educational and awareness-rising programs for students and staff, conducts research and surveys.

The center forms a network with other facilities of Osaka University including the student counseling room at the Health Care Center, the Harassment Counseling Office, the student guidance room at the Center for Education in Liberal Arts and Sciences, and general counseling room at each school/faculty. Through this network and the collaboration with cooperating students, faculty and staff members, the center works to provide high-quality student services.

For more details, see “Counseling Services and Support for Students who Need Advice on Campus Life/Job Hunting and for Students with Disabilities” on pp. 125–127.

Contact

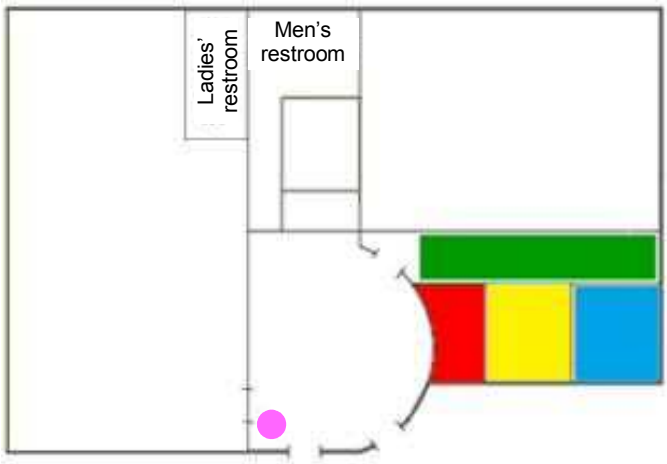
◆Support center for campus life　06-6850-6651

Locations

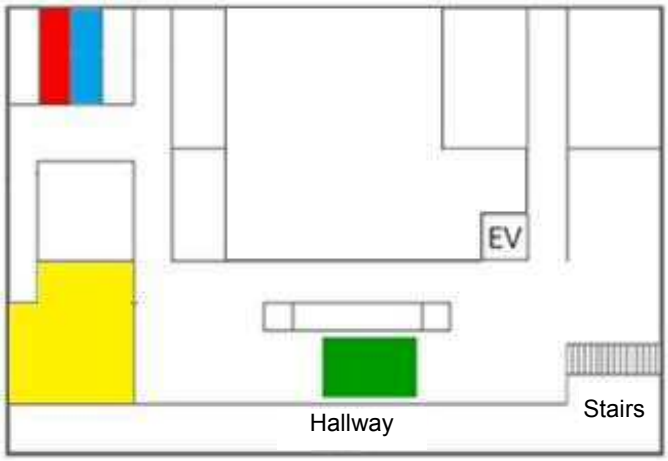
■ occupation information corners ● Automatic certificate-issuing machine

Support center for campus life
■ Student Counseling and Consultation Services
■ Job Counseling Office (Career Development Services)
■ Student Disability Services

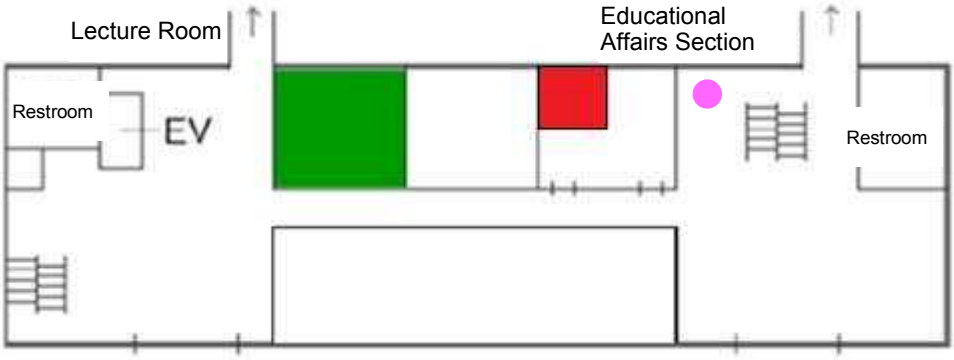
<Suita Campus> (IC Hall, first floor)



<Toyonaka Campus> (Student Service & Union, second floor)



<Minoh Campus> (Research/Lecture Building [Building A], first floor)



On Minoh Campus, Student Disability Services is located on the second floor of the Minoh Welfare Building. (For the exact location, see p. 69.)

Educational Environment

Basic information about the student information system (KOAN) and other educational matters

Student Information System

(Knowledge of Osaka U Academic Nucleus: KOAN)

At Osaka University, enrollment for classes, registration of address, syllabus searches, bulletin board announcements, notification of lecture cancellations and makeup classes, questionnaires, etc. all take place on a website called KOAN online which stands for Knowledge of Osaka University Academic Nucleus. Login with your student ID distributed at registration (A4 brown envelope) using the following guidelines.

Students of Osaka University who have advanced to a master's course from an undergraduate program of Osaka University or to a doctoral course from a master's course of the university can continue to use the student ID assigned to them while in the undergraduate program or master's course respectively.

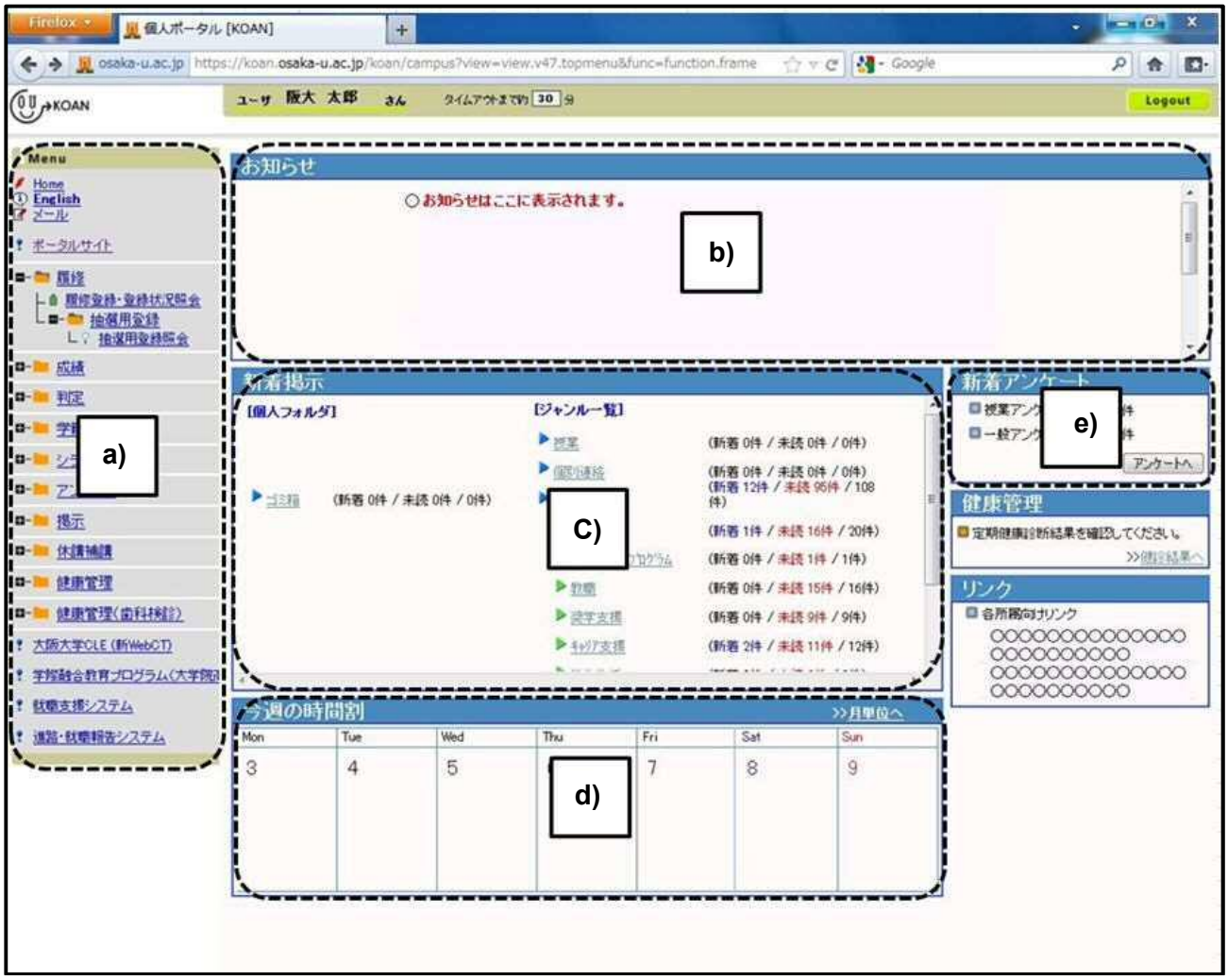
How to login to KOAN

1) Access My Handai (URL: https://my.osaka-u.ac.jp/) to open the authentication screen shown below (available only in Japanese).
2) Input your Osaka University personal ID and password and click on the "ログイン" (login) button.

3) Then you are brought to the My Handai page shown below. Click on the “KOAN” shortcut icon to open the KOAN page.

* Information on maintenance times of the KOAN system is shown on the portal My Handai page site. Please check this site regularly.

4) Upon logging in, you are brought to your personal portal site (below) of the KOAN system, where a list of information accessible through this site is shown.



a) **Menu**: Operation menu of the KOAN system. For English site, please click 'English.'

b) **お知らせ** (Notice): Important information such as maintenance period of the KOAN system is shown here. Be sure to check regularly.

c) **新着掲示** (Show new items): Each message can be marked as read or unread. Be sure to check the number of unread messages shown here.

[**個人フォルダ**] (Personal Folder)

You can save the chosen messages by category in your personal folder. Specify keywords by which to classify messages according to their titles or contents in your personal folder, and new messages will be automatically saved by category.

[**ジャンル一覧**] (List of genre)

The number of received messages is shown by genre.

d) **今週の時間割** (This week's class schedule): The class schedule is shown on a weekly basis, including information on lecture cancellations, makeup classes, and change of lecture rooms. Click on the title of the course, and the syllabus of the course is shown.

e) **新着アンケート** (Latest Surveys): The number of unanswered surveys is shown. Click on the "アンケートへ" (Go to surveys) button, and you are brought to the questionnaire screen.

* Information on lecture cancellations, makeup classes and other messages available on KOAN may be sent by email (sometimes information cannot be sent by email). Emails from KOAN are sent to the email address which Osaka University distributed to all students, and can be transferred to your mobile telephone and PC at home. Detailed steps to transfer emails are shown on the following site. Please follow the instructions on the site to complete the necessary settings so that you can receive emails from KOAN without fail.
  URL: https://koan.osaka-u.ac.jp/portal/manual/student/mail/html/tensou.html
  (Available only in Japanese)

  For more detailed information on the operation of the KOAN system, please refer to the web manual on the following site.
  URL: https://koan.osaka-u.ac.jp/portal/manual/student/man/j/g-kidou.htm
  (Available only in Japanese)

You can also check information on lecture cancellations, makeup classes and other messages available on KOAN by viewing the mobile site.
URL： https://koan.osaka-u.ac.jp/mb/keitai
*Call charges apply when you access this site.

You will not be able to view the mobile site on smartphones. If you have a smartphone, you can use it to access the regular site, but this cannot be guaranteed to function properly.

KOAN (Mobile)

* The same user name (Osaka University personal ID) and password for the My Handai portal site can be used.

University and Student Communication

In principle, Osaka University posts information relevant to students on the bulletin boards at the Center for Education in Liberal Arts and Sciences, each school/faculty and graduate school, and each Student Center. The University also offers such information via KOAN. Ensure to check the boards regularly.

Once an item has been posted it is considered to be common knowledge. **Responsibility for staying up-to-date lies with the student.** In particular, once the deadline for applications for scholarships or loans and tuition fee payment exemption has passed, the university will not accept late applications.

The university may contact you at the address and contact details you have provided to the university in emergencies or to send documentation.

Class Cancellation in Case of the Issuance of a Storm Warning

If a **storm warning (*bofu keiho*)** or **special warning (*tokubetsu keiho*)** is issued for Toyonaka City, Suita City, Ibaraki City and/or Minoh City, or for an area that includes any of these cities, classes will be cancelled.

Different arrangements apply depending on the time when the warning is lifted.

◇All schools/faculty/graduate schools, including the Center for Education in Liberal Arts and Sciences

Storm warning	Class cancellation
If the warning is lifted before 6:00 a.m.	Classes are held as scheduled.
If the warning is lifted before 9:00 a.m.	Morning classes are cancelled.
If the warning is in effect at 9:00 a.m.*	All classes are cancelled.

*This does not apply to the School of Foreign Studies (including the former School of Foreign Studies), or to Studies in Language and Society, or Studies in Japanese Language and Culture of the Graduate School of Language and Culture (including the former Graduate School of Language and Society), for which the sixth and the seventh classes are held if the warning is lifted before 3:00 p.m.

*This does not apply to the United Graduate School of Child Development, which will inform students of its decision by email whenever a warning is issued.

Notes: Check TV, radio, the Internet, or other sources to see whether the warning is lifted

or if it remains.
If a storm warning or special warning is issued during class, classes to follow are cancelled after the current class is over.

Safety Manual

The Safety Manual is managed by the Department for the Administration of Safety and Hygiene, and provide guidelines on accident and injury prevention when participating in experiments (available in English and Japanese).

It is particularly important for science and engineering students to acquire a thorough basic knowledge of the experiments they perform in order to prevent accidents from occurring during these experiments. They should carefully read the guidelines concerning the type of experiments or research in which they are engaged, and take all necessary care to ensure that accidents do not occur.

Student Services

University Libraries

University libraries offer various means of support to help students in their studies and research. Use these library services to a fuller extent to make your academic life more fulfilling.

Outline

Osaka University has four libraries: the **Main Library** on Toyonaka Campus, the **Life Sciences Library** and the **Science and Engineering Library** on Suita Campus, and the **International Studies Library** on Minoh Campus. Osaka University libraries boast large collections and they include not only books and magazines, but also audiovisual materials, digital data, and other academic resources, which are made widely available for educational and research purposes.

			Main Library	Life Sciences Library	Science and Engineering Library	International Studies Library
Opening hours	During semesters	Weekdays	08:00 to 22:00	09:00 to 21:00	09:00 to 22:00	09:00 to 21:00
		Sat. & Sun.	10:00 to 19:00	10:00 to 17:00	10:00 to 19:00	10:00 to 17:00
		National holidays	10:00 to 17:00*1	Closed*2	10:00 to 17:00	Closed
	During semester breaks	Weekdays	09:00 to 19:00	09:00 to 21:00	09:00 to 17:00*3	09:00 to 17:00
		Sat. & Sun.	10:00 to 17:00	10:00 to 17:00	10:00 to 17:00	10:00 to 17:00
		National holidays	Closed	Closed	Closed	Closed

*1 The Main Library is open from 10:00 to 19:00 on national holidays in July and February during semesters.
*2 The Life Sciences Library is open from 10:00 to 17:00 on national holidays in February during semesters.
*3 The Science and Engineering Library is open from 09:00 to 21:00 on weekdays in August during semester breaks.

Procedures for Using the Library

Entering the Building

- You will need to show your student ID card to enter the building.

Borrowing Books

- Bring the item you wish to borrow and your student ID card to the counter. You can also use the self-service system.
- The loan period and the number of items which may be borrowed differ in each library. Check the library guide booklet or online for details.

  * Maximum number of books that can be borrowed from the Main Library:
  16 items for 2 weeks (books, bound periodicals, audiovisual materials)
  1 item from 16:00 until 11:00 the next day on which the library is open (unbound periodicals)

Self-service system

- You can reserve materials that are currently out on loan or order items from other libraries on OPAC (the online catalog).

Returning Books

- Please return books by the due date. Items from other campuses may be returned to the nearest library (universal return service).
- When the library is closed, please post books through the return slot in the library entrance.
- A notification email will be sent to your email address registered on KOAN two days before the due date for return.
- If you have overdue books, your borrowing privileges will be suspended for the same number of days that you were late in returning them.
- If no-one else has reserved a book that you are currently borrowing, you may extend the loan period once per item.

User Services

Reference Services

Assistance is available to help you obtain the resources and information you need, such as explanations of search methods and descriptions of reference materials. The Main Library and the Life Sciences Library have separate reference counters in addition to their main counters.

Interlibrary Loans

If you are unable to obtain the materials you are looking for, it may be possible to order copies or the actual items from libraries on other Osaka University campuses or other university libraries. (Users are responsible for the cost of copying and postage.)

You can also complete the procedures for visiting libraries at other universities in Osaka University libraries.

Study Support by Teaching Assistants

At the Main Library, the Science and Engineering Library, and the International Studies Library, graduate students known as “teaching assistants” (TAs) are on duty to offer help to undergraduate students with their studies. Don’t hesitate to talk to them at any time, whether individually or in a group.

Workshops

The library holds a range of workshops. See the website or the library noticeboards for details.

Internet Services

Access http://www.library.osaka-u.ac.jp/index_eng.php for the following services:

1. Web services
   Check the loan status of books, reserve items, extend the loan period, or order materials.
2. Database provision
   In addition to newspapers, dictionaries, and encyclopedias, a number of databases are also available for access (most can also be accessed off-campus).
3. Provision of electronic journals and books
   Around 15,000 electronic journals and 15,000 electronic books are available for access (most can also be accessed off-campus).
4. OPAC (online catalog)
   This can be used to search the books and periodicals held on campus. Dedicated computers for searching OPAC can be found on each floor, and the catalog can also be accessed online

from off-campus.

5. Discovery service
   This is a novel tool for information searching that enables books, periodicals, electronic journals, databases and Osaka University's academic publications such as doctoral theses to be searched simultaneously.

Profile of the Main Library

At Osaka University, first-year students start their campus life at Toyonaka Campus where the Main Library best serves their studies.

The Main Library has a large collection and an extensive range of resources from both the humanities and the sciences, which students and faculty are free to use for study and research purposes.

Global Commons* (left) / Main Library (right)

Library Facilities

- **Learning Commons, Global Commons, group study rooms**
  Learning Commons, Global Commons*, and group study rooms allow you to study through discussion. (Group study rooms are for use by groups of three or more people.)

Learning Commons

- **Silent Zone, private booths**
  Silent Zone provides a quiet learning environment over the entire floor. You can read a book and focus on your study in a private booth. Private booths are small, self-contained areas for individual study by a single person. They can only be used by third-year students and above.

- **Lounge**
  Each library is equipped with a lounge where you can relax, quench your thirst with a drink from an automatic vending machine, and read newspapers, which are available nearby.

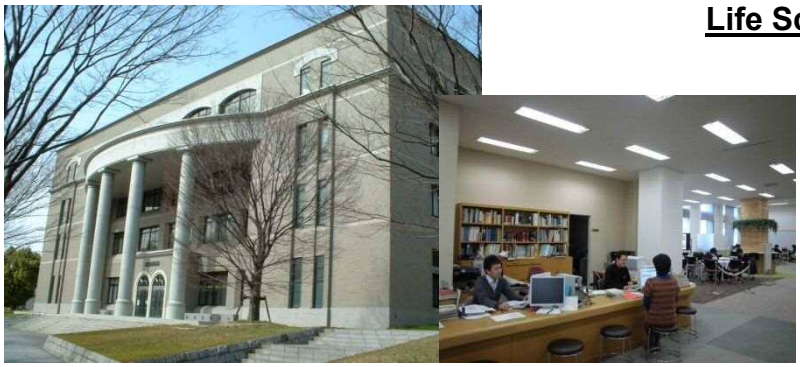
Silent Zone

Lounge

Library Equipment

- **Wireless LAN**
  The library is equipped with a wireless LAN.
- **Laptop computers to borrow**
  There are 29 laptops running Windows and 4 Macintosh laptops available to be borrowed at the main counter.
- **Projector**
  There are 10 small projectors available to be borrowed at the main counter, for use in the Learning Commons, Global Commons*, and group study rooms.
- **Interactive whiteboards**
  There are several interactive whiteboards (BIG PAD, Panaboard, UPIC) available for use in the Global Commons*. The required equipment can be borrowed from the main counter.
- **Presentation system**
  A ceiling-suspended projector and microphone audio system is available in the Global Commons*.

Outline of other university libraries



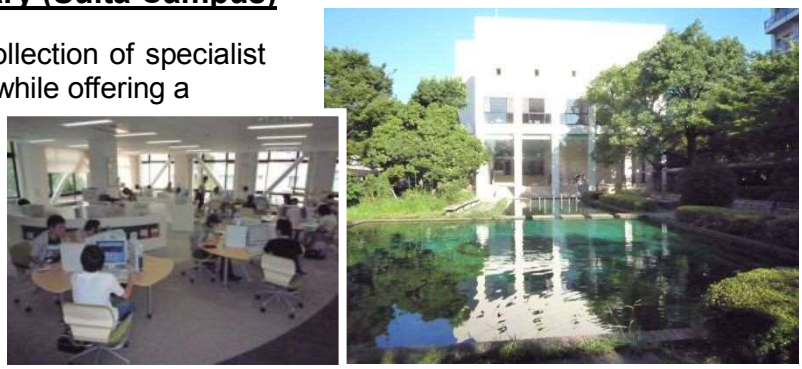
Life Sciences Library (left) / Student seeking advice at a reference counter (right)

Life Sciences Library (Suita Campus)

This library is **one of the most important domestic libraries that specialize in the field of life sciences**. It is designated as a National Center for Overseas Periodicals, stocking foreign journals in the fields of medicine and biology.

Science and Engineering Library (Suita Campus)

This library stocks an exhaustive collection of specialist science and engineering materials, while offering a comfortable environment for study. Its main users are students of the School of Engineering in the second year and beyond.



Science and Engineering Library (right)
Learning Commons (left)

International Studies Library (Minoh Campus)

This is a humanities library that mainly stocks materials related to foreign languages and cultures. There are also audio-visual resources, such as CDs and DVDs, and an **audio-visual library** where overseas broadcasts are available for use.

International Studies Library (left)
Audio-visual library (right)

Good manners when using the libraries

Eating and drinking

- Only drinks in stoppered containers (such as bottles and thermos flasks) may be brought into the building.
- No food of any kind may be brought into the building.

Mobile phones

- Only talk on mobile phones in the special booths provided. Please do not talk on your phone in any other areas.

Other points

- Keep valuables on your person at all times, and be careful of theft.
- Please return books to their original locations when you have finished with them.

Student Commons

STUDENT COMMONS

Winner of the 23rd Nikkei New Office Award (Special New Office Award in Kinki District)

The Student Commons consists of spaces that allow students to pursue their academic interests on their own and to enjoy interaction with other students and faculty/staff members. These spaces are located on the first and second floors of Faculty Offices and Seminar Rooms (Bldg. 1) in the Center for Education in Liberal Arts and Sciences (CELAS). The “Quartier” café is in the Student Commons.

Activities you can pursue in the Student Commons

These spaces are ideal for intellectual discussion among students and between students and academic staff members.

The space on the first floor is comfortably furnished with the Quartier café, where students can spend leisure time, engage in discussion, have brief meetings, and prepare for and review class work. Tables and chairs in this space are freely movable.

Four seminar rooms (booking by application required) are available as spaces for holding a variety of educational and extracurricular activities. For more detailed information, please refer to the CELAS website.

Outline of the Student Commons

Quartier (first floor of Faculty Offices and Seminar Rooms [Bldg. 1])

Quartier is a bright, open space furnished with movable tables and chairs as well as whiteboards, offering a flexible environment where students can engage in intellectual exchange. Eating and drinking are also permitted. Please feel free to use this space.

Light meals and snacks are sold in the café

Students engaged in discussions in Quartier

Seminar Rooms (First and second floors, Faculty Offices and Seminar Rooms [Bldg. 1])

Four seminar rooms are available for use for student-held events. Application in advance is required. Please make use of them as venues for student-led learning.

Teaching assistants are also available in the staff room on the second floor to offer IT support during semesters (08:30–17:00). Please feel free to ask if you have any questions about computers or the network.

Matching Seminar Room with the staff room and IT support room

Open-style Seminar Room

Seminar Room 1

Seminar Room 2

Location of the Student Commons

First and second floors of Faculty Offices and Seminar Rooms (Bldg. 1), Center for Education in Liberal Arts and Sciences, Toyonaka Campus

Website	http://www.celas.osaka-u.ac.jp/s_c (Available only in Japanese)

Umbrella agreement on Microsoft software

Under the umbrella agreement between Microsoft and Osaka University, undergraduate and graduate students of Osaka University (full-time students only) are entitled to a free install of security software and Microsoft Office (for Windows or Mac OS) and a free upgrade of Windows OS to the latest version, or a higher edition, for one privately-owned PC per student only. Therefore, you do not have to buy Microsoft Office and security software individually. When buying a PC, you are advised to select a PC without the above software products.

It should be noted that some software products offered under the umbrella agreement may not be installable on tablet PCs.

List of software products offered under the umbrella agreement

Security software

You must install security software on your PC prior to connecting to the network of Osaka University.

System Center 2012 Endpoint Protection(Win,Mac) (Japanese version/English version)

Office

Office Professional Plus 2013 (Japanese version/English version)
Office Professional Plus 2010 (Japanese version/English version)
Office Enterprise 2007 (Japanese version/English version)
Office Multi-Language Pack 2007
Office Multi-Language Pack 2010
Office Multi-Language Pack 2013
Office for Mac 2011 (Japanese version/English version)

OS (These are all upgraded versions. The original OS is not offered for free.)

Windows Vista Enterprise (Japanese version/English version)
Windows 7 Enterprise (Japanese version/English version)
Windows 8 Enterprise (Japanese version/English version)
Windows 8.1 Enterprise (Japanese version/English version)

* The above list is as of January 1, 2015. It should be noted that software products offered under the agreement may vary from time to time.

Features of setup files

- They can be downloaded from the distribution server at no cost to users.
- It takes long to download the files because of their size.

Prior to using the software, make sure that your PC and its peripherals meet the system requirements of the software.

For detailed information, including the size of setup files and system requirements, please refer to the following website regarding the umbrella agreement for software.

Website on the umbrella agreement for software	http://www.license.osaka-u.ac.jp/

Contacts

Information and Communications Technology Services Planning Unit, Information and Communications Technology Services Planning Division, Department of Information and Communications Technology Services
06-6879-7066 (First floor, Administrative Office, Cybermedia Center, Suita, Suita Campus) Weekdays, 08:30 to 17:00 (closed for lunch 12:00–13:00)

Education Computer System, Cybermedia Center

(A computing environment for students)

The Cybermedia Center offers three types of computer-assisted education systems, namely, the Information Education System, Computer-assisted Language Learning (CALL) System, and the Minoh Education System. These systems are mainly intended to serve students' educational needs.

Hours of service

- **During semesters**
  Main Hall of Toyonaka: Weekdays, 08:50 to 21:30
  Suita Educational Training Center: Weekdays, 08:50 to 17:00
  Computer Study Room of the General Research Building of Minoh Campus: Weekdays, 09:40 to 20:40
- **During semester breaks**
  Main Hall of Toyonaka: Weekdays, 08:50 to 17:00
  Suita Educational Training Center: Weekdays, 08:50 to 17:00
  Computer Study Room of the General Research Building of Minoh Campus: Weekdays, 10:00 to 17:00

Note Please check notifications from the Cybermedia Center for closing dates.

Available applications

As of December 2013

- **The Information Education System**
  Microsoft Office, VMware, Mathematica, Maple, ChemBio Office, PEN, ghostscript, kompozer, Meadow, WinShell, GIMP, Eclipse, etc.
- **The CALL System**
  Microsoft Office, Listen to Me!, TOEIC Vocabulary, CALL Deutsch, Click Le Français, Roboword Kenkyusha New English-Japanese and New Japanese-English dictionaries, Crown French-Japanese and Concise Japanese-French dictionaries, World Voice, MovieTeleco, etc.
- **Minoh Education System**
  Ichitaro, Microsoft Office, Visual Studio, Adobe Dreamweaver, Photoshop Elements, Acrobat X Standard, EmEditor 6.0 Free, IBM SPSS Statistics Base, etc.
- **Other linked systems**
  The following linked systems can be accessed using an Osaka University personal ID.

Osaka University Portal (My Handai), KOAN, OUMail, Osaka University Collaboration and Learning Environment (CLE), WebOCM Next language learning management system, NetAcademy2, etc.

Information Education System terminals

Department	Location of terminal	Terminal	OS
Toyonaka Campus			
Cybermedia Center Main Hall of Toyonaka	First floor, Information Education Room 1	66	Windows 8.1
	Second floor, Information Education Room 2	78	
	Second floor, Information Education Room 3	66	
	Second floor, Information Education Room 4	45	
	Third floor, Information Education Room 5	72	
School of Science	Main Building, second floor, Room No. B214	34	
Main Library	Second floor, Learning Commons	12	
	Third floor, Terminal Zone	38	
Center for International Education and Exchange	Toyonaka Branch	3	
Suita Campus			
Science and Engineering Library	West Building, first floor	20	Windows 8.1
Life Sciences Library	Second floor, Terminal Corner	5	
School of Human Sciences	Main Building, first floor, Computer Calculation Room	15	
Medical School, Faculty of Medicine	Lecture Building, first floor, Student Computer Terminal Room	12	
School of Allied Health Sciences, Faculty of Medicine	Second floor, Learning Resource Center	5	
School of Dentistry	Building D, fourth floor, Student Study Room	5	
School of Pharmaceutical Sciences	Main building, second floor, Room 217	2	
School of Engineering	General Research Building, second floor, GSE Common	144	Windows 7
Center for International Education and Exchange	Second floor, Information Room for International Students	6	Windows 8.1
Total		628	

The CALL System terminals

Department	Location of terminal	Terminal	Printer	OS
Toyonaka Campus				
Cybermedia Center Main Hall of Toyonaka	Third floor, CALL Room 1	100	2	Windows 7
	Fourth floor, CALL Room 2	60	2	
	Fourth floor, CALL Room 3	60	2	
	Fourth floor, Multimedia Seminar Room	35	2	
Center for Education in Liberal Arts and Sciences	Third floor, Room A315	55		Windows 7
	Third floor, Room A304	50		Windows 7
Suita Campus				
Cybermedia Center Main Hall	Cybermedia Commons	18		Windows 7
Minoh Campus				
General Research Building	Fifth floor, Minoh CALL Room	40	2	Windows Vista
Total		418	11	

Minoh Education System terminals

Department	Location of terminal	Terminal	Printer	OS
Minoh Campus				
General Research Building	Fourth floor, Computer Study Room	68	3	Windows 7
	Fifth floor, Information Processing Room	65	3	
Total		133	6	

Library terminals

The Internet and Microsoft Office can be used for studying and for preparing reports.

Location of terminal		Terminal	Printer	OS
Toyonaka Campus				
Main Library	Building B, third floor	28		Windows 7
Suita Campus				
Life Sciences Library	fourth floor	13	1	Windows 7
Science and Engineering Library	first floor, Learning Commons	9	1	Windows 7
Minoh Campus				
International Studies Library	first floor, Learning Commons	12		Windows 7
Total		62	2	

Information Sockets

Your Osaka University personal ID and password are required.

Location	
Toyonaka Campus	
Main Library	Building A, fourth floor group study rooms; research rooms, fifth floor research rooms
	Building B, second floor Learning Commons; third floor free zone, group study rooms
	Building C, second floor Global Commons
Suita Campus	
Life Sciences Library	second floor reading room, north side; fourth floor group research rooms, private booths
Science and Engineering Library	West Building, second-floor group study rooms
Minoh Campus	

What you will need: Personal computer with LAN port, LAN cable

Campus Members Discount System for National Museums

In order to provide students and faculty/staff members with opportunities to enjoy culture, art, science, and history in a wide variety of genres according to their interests, Osaka University has joined the campus members program which allows free entry to art galleries and museums.

In line with our principle, the university aims to develop people capable of “critical thinking” by expanding the scope of museums in the Kansai Region that students and faculty/staff members can use as if they were part of the university.

By showing the student ID card and faculty/staff ID card, Osaka University students and faculty/staff members are eligible for free admission to permanent exhibitions held in the following facilities and also given discounts for special exhibitions. Please take full advantage of this program.

Facilities covered by the program	
The National Museum of Art, Osaka	Osaka City
Kyoto National Museum*	Kyoto City
The National Museum of Modern Art, Kyoto	Kyoto City
Nara National Museum*	Nara City
National Museum of Ethnology	Suita City
Osaka City Museum of Fine Arts	Osaka City
The Museum of Oriental Ceramics, Osaka	Osaka City
Osaka Museum of History	Osaka City
Osaka Castle Museum	Osaka City
Osaka Museum of Natural History	Osaka City
Osaka Science Museum	Osaka City

As of April 2015

* For privileges available to Osaka University students and faculty/staff members, opening/closing times and days, and other information, please refer to the websites of the respective facilities.
* For the facilities marked with *, the privileges are offered to students only.

Introduction of Grade Point Average System

Osaka University has introduced the Grade Point Average (GPA) system from the 2014 academic year.
It is expected that this system will enable students to gain a more objective grasp of their standing in terms of the courses they are taking and help faculty to provide more detailed guidance on what courses to take, adding substance to the credit system used by Osaka University and contributing to the assurance of high-quality teaching.
The system is also regarded as necessary with a view to making our teaching more internationally compatible.
Please see the Q&A regarding the introduction of the GPA system at Osaka University on the My Handai page and KOAN for more information.

Counseling Services: Helping Students with Their Studies, Campus Life and Career

Counseling services for students sho need advice on studying,

health care, campus life, and job hunting, and for students with disabilities

Study Counseling Services

Guidance Room in the Center for Education in Liberal Arts and Sciences

The Center for Education in Liberal Arts and Sciences has a Guidance Room for help and advice on general education in studies.

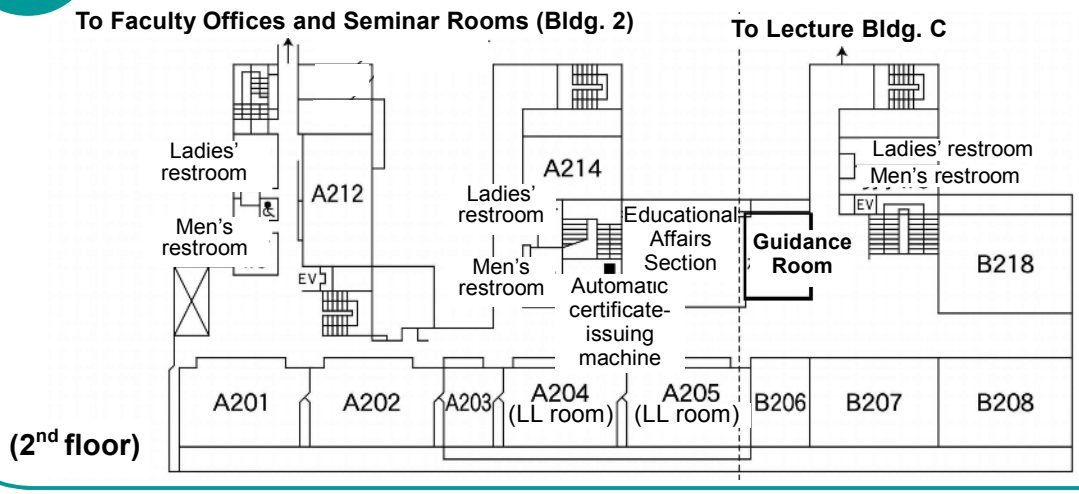
Hours of operation

The Guidance Room is open between 10:00 and 16:30 in April, August, September, October, February, and March, and between 11:15 and 17:45 in the rest of the year, during which staff address student needs for counseling. In response to requests for advice, an academic staff member can be contacted to offer advice at an appointed time, except during holidays (including summer holiday). The room is staffed with graduate students who serve as learning advisors during prescribed hours.

The affiliation and schedule of learning advisors are posted in the bulletin board in front of the Guidance Room and also on the website of the Center for Education in Liberal Arts and Sciences.

Contact

Tel: 06-6850-5611
Location: Second floor of Administration/Lecture Building A, Center for Education in Liberal Arts and Sciences, Toyonaka Campus (Please see the map below.)



Health Care Counseling Services

Health Care Center

1. Using the Health Care Center

Health Care Centers are mainly concerned with the maintenance and improvement of health focusing on prevention through health guidance, health counseling, medical care, first aid and mental health consultation, etc. They also offer advice to students who consider visiting Osaka University Hospital or local clinics. The Health Care Centers have a coordinated system to respond to health and wellness concerns that regard not only physical concerns—qualified psychiatrists are also available to respond to any mental health issues. Confidentiality is guaranteed so please feel free to consult us on any physical or mental concerns that you have.

The center has qualified physicians, nursing practitioners, radiologists and clinical laboratory technicians, etc. on staff. Anyone who wants to use the Health Care Center's services should directly contact the center. There is no fee for health guidance or medical care.

Health Care Centers are located in the Toyonaka, Suita, and Minoh campuses. For the weekly schedule for each of these Heath Care Centers, please see the table below.

2. Weekly schedule for the Health Care Centers

Facility	Day / Hours	Mon.	Tue.	Wed.	Thu.	Fri.
Health Care Center Toyonaka Headquarters	Morning 09:30–11:45	Psychiatry Orthopedics	Internal medicine	Internal medicine Psychiatry	Internal medicine Psychiatry	Internal medicine Psychiatry
	Afternoon 13:00–15:15	Internal medicine Psychiatry		Internal medicine Psychiatry	Psychiatry Orthopedics	Internal medicine Psychiatry
Health Care Center Suita Branch	Morning 09:30–11:45	Internal medicine (treatment by appointment) Psychiatry	Internal medicine Psychiatry	Internal medicine Psychiatry	Internal medicine Psychiatry Orthopedics	Internal medicine

Facility	Day / Hours	Mon.	Tue.	Wed.	Thu.	Fri.
	Afternoon 13:00–15:15	Internal medicine Psychiatry	Internal medicine	Internal medicine Psychiatry		Internal medicine
Health Care Center Minoh Branch (▼=first week, ▽=third week)	Morning 09:30–11:45			▼Internal medicine	Psychiatry	
	Afternoon 13:00–15:15		Internal medicine Psychiatry		Internal medicine	▽Internal medicine

Please submit your health insurance card or "遠隔地扶養者証明書" (*Enkakuchi fuyosha shomeisho*, a separately living dependent certificate).
Please check the latest information regarding the availability of these services on the website.

Physical and mental health counseling for female students and staff

Counseling services are provided by female doctors and counselors at Toyonaka Headquarters, Suita Branch and Minoh Branch.
(For availability of the service, please inquire by telephone in advance.)

Treatment for injuries resulting from curricular physical training, practical training and laboratory work

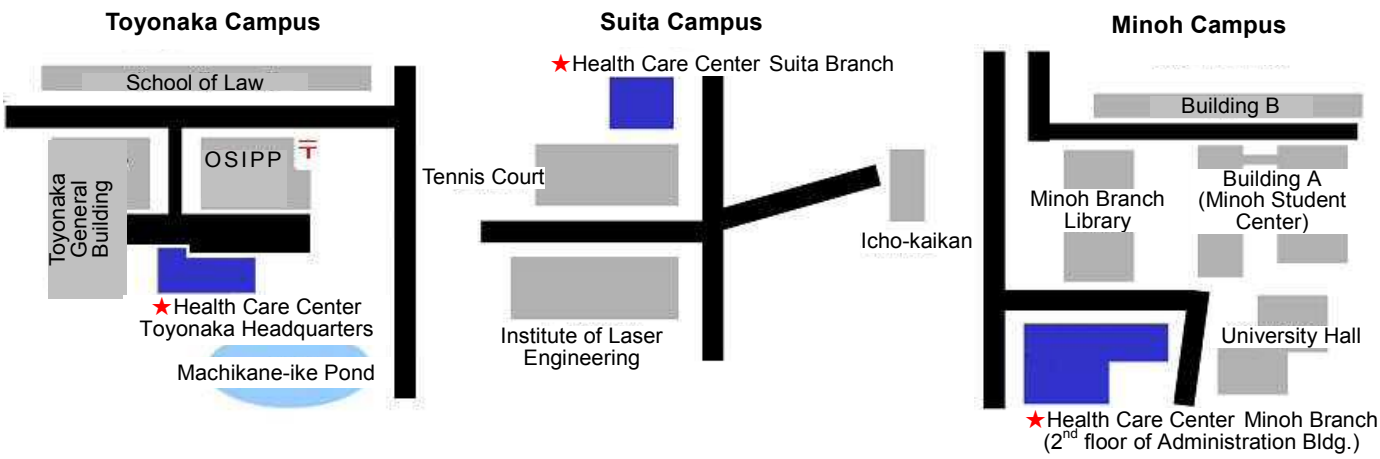
Please promptly inform academic staff as well as **Educational Affairs office staff at the Center for Education in Liberal Arts and Sciences** if you are injured during curricular physical training, practical training and laboratory work **(from fourth semester inform Educational Affairs office staff in your school/faculty)**.

3. Health Care Center annual dates

Event	Content	Notes
New undergraduate medical checkup	Medical interview; consultation; height and weight measurement; blood pressure measurement; urine test; thoracic radiography	April (Students enrolled in spring) November (Students enrolled in fall)
Regular health checkup for students	Internal medicine consultation, thoracic radiography, other medical tests	April
Medical checkup for people under ongoing observation	Internal medicine consultation; psychiatric consultation; blood pressure measurement; ECG; urine test; thoracic radiography	June
Issue of health certificate for employment	Medical certificate of medical checkups	June to January of the following year

* For more details about the Health Care Center, visit the following website.

Website	http://www.healthcarecenter.osaka-u.ac.jp/english.html



Contacts

- Health Care Center Toyonaka Headquarters: 06-6850-6038
  1-17 Machikaneyama-cho, Toyonaka
- Health Care Center Suita Branch: 06-6879-8970
  2-1 Yamadaoka, Suita
- Health Care Center Minoh Branch: 072-730-5151
  8-1-1 Aomatani-higashi, Minoh

List of medical Institutions in the vicinity of each campus

The following is a list of medical institutions you can visit when you need medical care during non-service hours of the Health Care Center.

* Check the service hours and closed days on the website or by telephone before visiting the medical institution.

1. Medical institutions around Toyonaka Campus

Name	Specialty	Address	Telephone No.
市立豊中病院 (Toyonaka Municipal Hospital)	General	4-14-1 Shibahara-cho, Toyonaka	06-6843-0101
巽病院 (Tatsumi Clinic & Hospital)	General	1-5-22 Tenjin, Ikeda	072-763-5100
やすずみ眼科クリニック (Yasuzumi Eye Clinic)	Ophthalmology	2F, IMD Bldg., 2-4-3 Ishibashi, Ikeda	072-763-3096
勝田クリニック (Katsuta Clinic)	Psychosomatic internal medicine, neurology	Ragen Bldg., 1-10-7 Iguchido, Ikeda	072-760-2626
まるおか歯科クリニック (Maruoka Dental Clinic)	Dentistry	2-16-14 Ishibashi, Ikeda	072-762-6480
桑田歯科 (Kuwata Dental Clinic)	Dentistry	1-12-6 Ishibashi, Ikeda	072-761-2171
いそがい整形外科クリニック (Isogai Orthopedic Clinic)	Orthopedics, rheumatology	1F, Ekuseruhaitsu, 2-12-13 Ishibashi, Ikeda	072-760-5000
白水内科 (Shirouzu Clinic)	Internal medicine	2-16-17 Ishibashi, Ikeda	072-761-1000
ちゃのき皮膚科クリニック (Chanoki Dermatologic Clinic)	Dermatology	1-1-26 Sakurai, Minoh	072-720-7474

2. Medical institutions around Suita Campus

Name	Specialty	Address	Telephone No.
市立吹田市民病院 (Suita Municipal Hospital)	General	2-13-20 Katayama-cho, Suita	06-6387-3311
済生会千里病院 (Saiseikai Senri Hospital)	General	1-1-6 Tsukumodai, Suita	06-6871-0121
Medical institutions housed in 北千里医療ビル (North Senri Medical Building)			
高橋脳神経外科クリニック (Takahashi NS Clinic)	Neurosurgery	1F, North Senri Medical Building, 4-2-60 Furuedai, Suita	06-6833-8555
なかむら内科 (Nakamura Clinic)	Internal medicine, neurological internal medicine, cardiology	3F, North Senri Medical Building, 4-2-60 Furuedai, Suita	06-6873-7751
板垣眼科 (Itagaki Eye Clinic)	Ophthalmology	3F, North Senri Medical Building, 4-2-60 Furuedai, Suita	06-6873-6411
北島皮フ科クリニック (Kitajima Dermatological Clinic)	Dermatology	3F, North Senri Medical Building, 4-2-60 Furuedai, Suita	06-6873-6055
森岡歯科 (Morioka Dental Clinic)	Dentistry	3F, North Senri Medical Building, 4-2-60 Furuedai, Suita	06-6873-6480
滝本耳鼻咽喉科 (Takimoto Ear, Nose and Throat Clinic)	Otorhino-laryngology	4F, North Senri Medical Building, 4-2-60 Furuedai, Suita	06-6831-5564
なりたクリニック (Narita Clinic)	Orthopedics, rheumatology	4F, North Senri Medical Building, 4-2-60 Furuedai, Suita	06-6873-5551
くろだクリニック (Kuroda Clinic)	Urology	4F, North Senri Medical Building, 4-2-60 Furuedai, Suita	06-6836-6025
ふじた歯科 (Fujita Dental Clinic)	Dentistry	4F, North Senri Medical Building, 4-2-60 Furuedai, Suita	06-6873-5777
坂元クリニック (Sakamoto Clinic)	Psychosomatic internal medicine, psychiatry	5F, North Senri Medical Building, 4-2-60 Furuedai, Suita	06-6836-1175
上田クリニック (Ueda Clinic)	Gastroenterology, surgery, proctology	5F, North Senri Medical Building, 4-2-60 Furuedai, Suita	06-6873-7510
林田レディースクリニック (Hayashida Ladies Clinic)	Gynecology	5F, North Senri Medical Building, 4-2-60 Furuedai, Suita	06-4863-5773

3. Medical institutions around Minoh Campus

Name	Specialty	Address	Telephone No.
箕面市立病院 (Minoh City Hospital)	General	5–7–1 Kayano, Minoh	072-728-2001
友紘会総合病院 (Yukoukai General Hospital)	General	1-34-1 Shimizu, Ibaraki	072-641-2488
ガラシア病院 (Gratia Hospital)	General	6-14-1 Aomatani-nishi, Minoh	072-729-2345
荒木医院 (Araki Clinic)	Internal medicine, radiology, cardiology, gastroenterology	2-6-4-101 Aomatani-nishi, Minoh	072-729-6563
水野眼科 (Mizuno Eye Clinic)	Ophthalmology	Minoh-ao-dainana-danchi 106, 2-8-22 Aomatani-nishi, Minoh	072-727-6361
おざわクリニック (Ozawa Clinic)	Internal medicine, gastroenterology, surgery	1F, Chateau Noma, 3-7-9 Aomatani-nishi, Minoh	072-730-0721
加茂野歯科 (Kamono Dental Clinic)	Dentistry	3-11-18 Aomatani-nishi, Minoh	072-730-0039
くさかクリニック (Kusaka Clinic)	Internal medicine, dermatology, cardiology	1F, Fields Minoh, 1-33-3 Aomatani-higashi, Minoh	072-749-3717
渡辺クリニック (Watanabe Clinic)	Dermatology, orthopedics	6-1-9 Onohara-nishi, Minoh	072-727-5656
小川・貴島診療所 (Ogawa Kijima Clinic)	Psychosomatic internal medicine, psychiatry	15F, Senri Life Science Center, 1-4-2 Shinsenri-higashimachi, Toyonaka	06-6836-6007

You can check the medical institutions in vicinity of each campus by the following method.

By Internet

Osaka Medical Facilities Information System

http://www.mfis.pref.osaka.jp/apqq/qq/men/pwtpmenult01.aspx

By Telephone

Osaka Emergency Care Information Center 06-6693-1199

(Consultations are offered 24 hours a day, 365 days a year.)

Center for Education in Liberal Arts and Sciences—Department of Health and Exercise Promotion

The Sports and Health Education Division in the Center for Education in Liberal Arts and Sciences is constantly designing, planning and improving the Health and Sports course to ensure that it is beneficial for all students enrolled. Fitness differs for every individual so a wide variety of classes are offered. If a student is concerned about their ability to participate due to injury, illness or any other reason, they should speak to a member of staff.

Training sessions and lectures are held occasionally to emphasize the importance of exercise and sport. As some of these events are open only to university staff, students are advised to apply to participate after checking their eligibility on the website.

Please contact the Educational Affairs Section of the Center for Education in Liberal Arts and Sciences, the Guidance Room staff or the Sports and Health Education Division staff if you have any concerns about health, fitness and exercise on 06-6850-6111.

Counseling Services and Support for Students with Disabilities and Students who Need Advice on Campus Life and Job Hunting

Support Center for Campus Life

The Support Center for Campus Life, established under the auspices of the university, consists of the following three units, which, in cooperation with each other or with relevant organizations as necessary, offer advice to students who have problems relating to campus life. Instead of dwelling on the problem alone, feel free to visit the Support Center for Campus Life to seek advice.

1. Student Disability Services

This works with each school, faculty or graduate school, and relevant organizations to coordinate services so that students with disabilities will be able to study and have the same opportunities to enjoy campus life just as students without such disabilities do.
No prior appointment is required to visit. Consultation is offered also by telephone, fax, and email. For specific details about the support offered, please visit the website.

	Suita Campus	Toyonaka Campus	Minoh Campus
Hours	10:00–17:00		
Days	Tue. and Thu.	Mon. and Wed.	Fri.

* Closed on the non-service days of each Student Center, e.g., Saturday, Sunday, national holidays, and the year-end and New Year holiday.

Website	http://www.osaka-u.ac.jp/en/guide/student/support_st/shien

Contacts

- Student Disability Services (Suita Campus)
  (First floor of IC Hall, Suita Campus)
- Student Disability Services (Toyonaka Campus)
  (Second floor of Student Service & Union, Toyonaka Campus)
- Student Disability Services (Minoh Campus)
  (First floor of Research/Lecture Building [Building A], Minoh Campus)

For contact information (Toyonaka Campus) Tel & Fax: 06-6850-6107
Email: campuslife-sds@office.osaka-u.ac.jp

2. Student Counseling and Consultation Services

If you are concerned about your studies, career choice, relationships, student club activities, troubled by a cult group or a dishonest salespersons, or suffering from financial or other problems that affect your campus life, please feel free to visit the Student Counseling and Consultation Services, where academic staff, as well as graduate school students majoring in clinical psychology who are close to your age are available to help you. Prior appointment is not necessary, and confidentiality is guaranteed.

	Suita Campus	Toyonaka Campus
Hours	13:00–17:00	
Days	Fri.	Mon., Wed. and Fri.

* Closed on the non-service days of each Student Center, e.g., Saturday, Sunday, national holidays, and the year-end and New Year holiday.
* For the latest information on days and hours of operation, please check the website of Osaka University.

Contacts

- Student Counseling and Consultation Services (Suita Campus)
  (First floor of IC Hall, Suita Campus)
- Student Counseling and Consultation Services (Toyonaka Campus)
  (Second floor of Student Service & Union, Toyonaka Campus)

For contact information (Toyonaka Campus) Tel: 06-6850-6651

3. Career Development Services

Career Development Advisors are available to provide advice at the Career Development Services offices during the service hours shown below. Feel free to use the service, and note that all discussions between you and the staff are strictly confidential.

To use the service, make an appointment via the following website in advance.
Career Development Service Appointment System
https://cs-web.osaka-u.ac.jp/soudan/

- How to go about job hunting
- Career counseling
- Recruitment information
- Companies' businesses and staff treatment
- Interview tips and points to remember
- How to fill in entry sheets and write a resume
- Alumni visits
- Job offers, etc.

	Suita Campus	Toyonaka Campus	Minoh Campus
Hours	April to August, March of the following year 10:30 to 17:00 (Closed between 12:50 and 13:50) May to February of the following year 13:50 to 17:00		
Days	Mon. to Fri.		

* Closed on the non-service days of each Student Center, e.g., Saturday, Sunday, national holidays, and the year-end and New Year holiday.
* For the latest information on days and hours of operation, please check the website of Osaka University.

Contacts

- Career Development Services (Suita Campus)
  (First floor of IC Hall, Suita Campus)
- Career Development Services (Toyonaka Campus)
  (Second floor of Student Service & Union, Toyonaka Campus)
- Career Development Services (Minoh Campus)
  (First floor of Research/Lecture Building [Building A], Minoh Campus)

For contact information (Toyonaka Campus) Tel: 06-6850-5023

* Please refer to pp. 67-72 for maps and counter locations.

Counseling and student guidance (Health Care Center)

The Student Counseling Office caters for any problem an Osaka University undergraduate or graduate may have. Experienced counselors will lend a sympathetic ear and help you to solve your problem. Please don't fight it alone, come and talk to the staff at the Student Counseling Office.

The following are common concerns of students.

a) The future----------unsure of which direction (study, career) to take
b) Personal relationships -------friendships, parent/child relationship
c) Lack of ambition------no goals, can't attend classes, prefer to stay in bedroom
d) Group and club -------concerns that appear during student group and club activities
e) Relationships----------no one to talk to about relationships
f) Academic ----------can't keep up with classes and studies

All personal information and counseling details are guaranteed to be kept confidential. If desired, a referral can be made to a medical institution.

The Student Counseling Office also accepts queries from parents and guardians.

1. Location

Toyonaka Campus:

Second floor of the building on the east of the Health Care Center Toyonaka Headquarters (An entrance is provided separate from the entrance to the Health Care Center.)

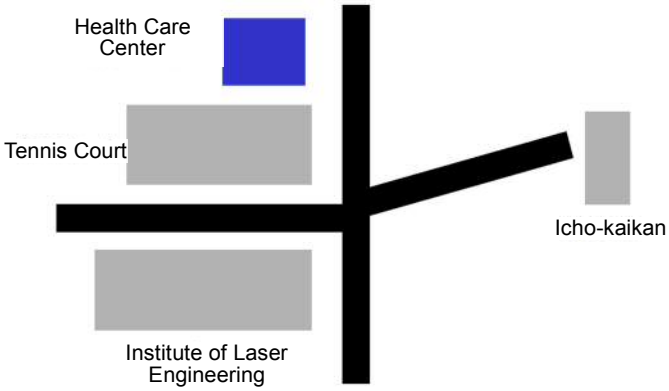
Suita Campus:

Second floor of the Health Care Center Suita Branch

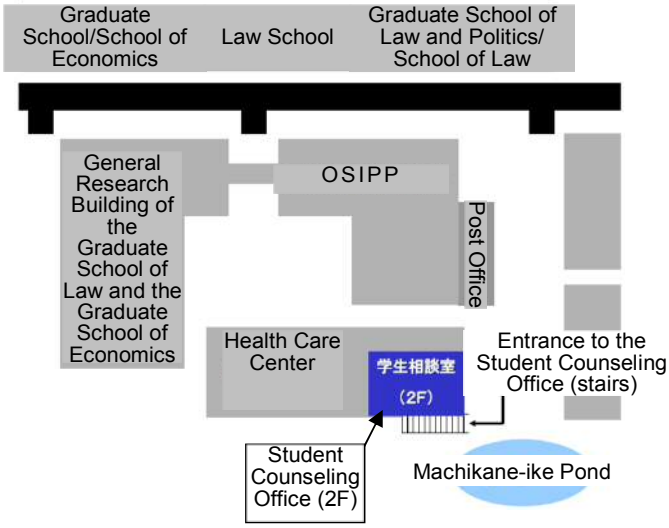
Minoh Campus:

Health Care Center Minoh Branch (second floor of Administration Building)

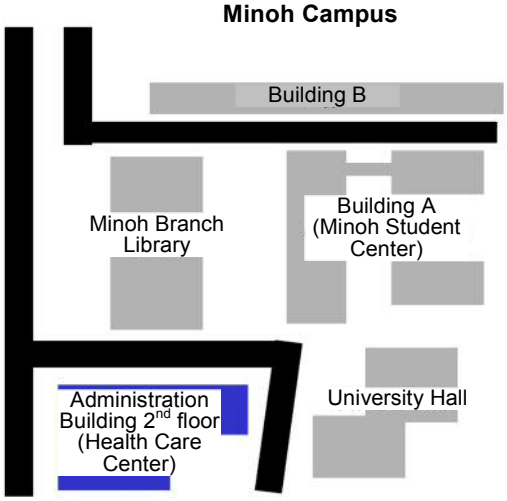
Suita Campus



Toyonaka Campus



Minoh Campus



2. Weekly schedule of the student counseling offices

Counseling office	Hours	Mon.	Tue.	Wed.	Thu.	Fri.
Toyonaka Tel: 06-6850-6014	Morning	○	○	○	○	○
	Afternoon	○	○	○	○	○
Suita Tel: 06-6850-6014	Morning	○			○	○
	Afternoon	○	○	○	○	○
Minoh Tel: 06-6850-6014	Morning	○			○	
	Afternoon				○	

*Schedule is subject to change.

Basically, these student counseling offices are also open during semester breaks.

Please inquire directly by telephone to check which of the offices are open.

Application procedures for counseling

All counseling is by appointment. Please make sure you make an appointment beforehand either by visiting the counseling room or by telephone or email.

There are also days for counseling during the summer holidays. Please telephone to find out opening times during the summer holidays. Announcements are also posted on the bulletin board in front of the Health Care Center.

Contact

Tel: 06-6850-6014 (Toyonaka, Suita and Minoh)
Times for accepting appointments: Monday to Friday, 09:30 to 12:00 and 13:00 to 16:00
You can make an appointment by email via the website of the student counseling offices.

Website	http://www.healthcarecenter.osaka-u.ac.jp/3_stu.html (Available only in Japanese)

or

Osaka University Health Care Center Student Counseling Office | search

Career Support

The Campus Life and Career Support Division of the Department of Education Development offer employment and career guidance and counseling, while also providing students with employment information at the Occupation Information Corners.

1. Occupation Information Corner

The Occupation Information Corners are at the Student Centers at the Suita and Toyonaka campuses, and the Occupation Information Room is at the Minoh Student Center.

Suita Campus:
Suita Student Center (First floor of IC Hall)
Mon. to Fri, 08:30 to 17:00
Toyonaka Campus:
Toyonaka Student Center (Second floor of Student Service & Union)
Mon. to Fri, 08:30 to 17:00
Minoh Campus:
Minoh Student Center (First floor of Research/Lecture Building [Building A])
Mon. to Fri, 08:30 to 17:00

* Service hours on days when no classes are held are 08:30 to 12:00 and 13:00 to 17:00.

* Closed on days when the Student Center is closed (Saturdays, Sundays, national holidays, and the year-end and New Year holiday).
For the locations of the Occupation Information Corners, see p. 72.

Resources

Information on seminars and orientation sessions held on and off campus, recruitment magazines, materials helpful for job hunting, etc. (Materials helpful for job hunting are available at the Main Library on the Toyonaka Campus, the Science and Engineering Library on the Suita Campus, and the International Studies Library on the Minoh Campus.)

* A registry of the alumni is available for viewing at the Student Center in each campus.

2. Support Center for Campus Life

The Career Development Services of the Support Center for Campus Life offers consultation services to students (please refer to p. 127).

3. Employment Search Guidebook

“就職ガイドブック” (*Shushoku gaidobukku*, or Employment Search Guidebook) is produced for Osaka University students and distributed among third-year students in the undergraduate program, first-year students in the master’s course, second-year students in the doctoral course, and others. (Available only in Japanese)

The guidebook is a reference for finding employment and includes information on job hunting and employment applications.

* The guidebook is accessible and downloadable via the website of Osaka University and through the Career Support Web (a support system for finding employment).

4. Job openings and other related information

Job openings that have been submitted to Osaka University by companies, various organizations, educational institutions and internship information can be accessed via the Career Support Web.

Files of printed copies of job openings are available at the Occupation Information Corner in the Toyonaka Student Center.

5. Employment and career guidance

Company guidance, employment strategy seminars, and various other employment and career guidance services are offered to students. The schedules of these events are announced on the website of Osaka University, through the Career Support Web, and on other relevant internal bulletin boards.

6. Career Support Web

A database of the graduate employment record for the past three years as held by the university is open to students, which enables students to easily search employment information of the university's graduates and that of respective schools/faculties and departments, through various keywords, such as by company name, industry, and specialty. (Data is accessible only by Osaka University staff and students. No personal information is made public.)

In addition to employment information, this system offers various kinds of useful information to assist students in finding jobs such as information on job offers, company guidance and corporate internships.

- Information on the career choices of past Osaka University graduates
- Information on job openings and internships
- Schedules of employment and career guidance and orientation sessions held both on and off campus
- Information on civil servants, teachers, and healthcare professionals
- Q&A concerning job hunting activities

Website	https://cs-web.osaka-u.ac.jp/recruit/ (Available only in Japanese)

7. “Career choice after graduation” reporting system

Each student in their final year at an undergraduate or graduate course at Osaka University is required to report his or her final career choice on the website to allow the university access to the latest information on student career paths, in real-time. (Only students and the administrators of the website are allowed to login to the system.)

Osaka University handles the information given via this system with the utmost care, and uses it for the purposes of assisting students in career development/job hunting, facilitating educational improvement, and managing the operation of the university (e.g. various surveys, analytical studies, and project planning).
Please be assured that the university does not use any personal information for any other purpose, other than those given above.

Website	https://cs-web.osaka-u.ac.jp/report/

Contacts

◆ Career Support Section, Suita Student Center 06-6879-7087
(First floor of IC Hall, Suita Campus)

◆ Career Support Section, Toyonaka Student Center 06-6850-6115
(Second floor of Student Service & Union, Toyonaka Campus)

* Administrative staff are stationed on both the Suita and Toyonaka campuses, so please inquire at either of these campuses.

Information on careers and employment is also available on the Osaka University website.
Osaka University website → Introduction to Osaka University → Career & Further Education Info

Website	http://www.osaka-u.ac.jp/en/guide/career

Career Paths of Students who Graduated from Osaka University’s Undergraduate and Graduate Courses in March 2014

The following tables show the career paths and main employers of students who graduated from Osaka University’s undergraduate and graduate courses in March 2014.

Data on Osaka University graduates' career choices for the past three years are accessible via the Career Support Web.

Main employers of graduates who graduated in the 2014 academic year (by school/faculty)

School of Letters
Teacher licensed by Osaka City
Osaka Prefectual Government
Dai Nippon Printing
Toyonaka City Government
West Japan Railway Company
The Mainichi Newspapers
Morinaga Milk Industry
Yomiuri Telecasting Corporation

School of Human Sciences
Osaka Gas
Kansai Telecasting Corporation
Dentsu
West Nippon Expressway Company
NTT West
NEC
Panasonic
Hyogo Prefectual Government

School of Foreign Studies
Itochu Corporation
H.I.S.
Teacher licensed by Osaka Prefecture
Ministry of Foreign Affairs of Japan
Japan Airlines
Hitachi
Marubeni
Sumitomo Mitsui Banking Corporation
Mitsubishi Electric
Bank of Tokyo-Mitsubishi UFJ

School of Law
The Asahi Shimbun Company
Ajinomoto Company
Itochu Corporation
Kansai Electric Power
Ministry of Health, Labour and Welfare
Court
Toyota Motor Corporation
Ministry of Justice

School of Economics
Suntory Holdings
Tokio Marine & Nichido Fire Insurance
Nippon Life Insurance Company
Mizuho Finacial Group
Sumitomo Mitsui Banking Corporation
Mitsubishi Electric
Bank of Tokyo-Mitsubishi UFJ
Deloitte Touche Tohmatsu LLC

School of Science
Teacher licensed by Kyoto City
Sumitomo Corporation
Chubu Electric Power
Tokyo Metropolitan Government
Nomura Research Institute
Hikari Tsushin

Faculty of Medicine (Allied Health Science)
Osaka City University Hospital
Osaka Koseinenkin Hospital
Osaka Red Cross Hospital
Osaka University Hospital
Osaka Prefectual Hospital Organization
National Hospital Organization

School of Pharmaceutical Science
Pharmaceutical and Medical Devices Agency
Shionogi & Co.
Takeda Pharmaceutical Company
Sumitomo Dainippon Pharma
Nihon Chouzai

School of Engineering
IHI
Kawasaki Heavy Industries
Kyocera Corporation
Komatsu
Kobe Steel
Sumitomo Electric Industries
Taisei Corporation
Dentsu
Fujitsu

School of Engineering Science
Itochu Corporation
Olympus Corporation
Kyocera Corporation
Ministry of Land, Infrastructure, transport and Tourism
Daihatsu Motor
Hitachi
Fuji Xerox
Mitsubishi Corporation

*Graduates of the Faculty of Medicine (Medicine) and the School of Dentistry are not included, because 905 of them work as trainee dovtors.
*Listed in the order of the Japanese alphabet

Internships

The Osaka University internship program is defined as “a program in which students are given the chance to experience working in a company or other organization for a certain period of time while in university as a part of their education.”

Internships vary greatly by type, including work experience (the chance to experience actual work), problem-solving (students investigate and give presentations on an allotted theme), and briefing sessions (lectures), and it is important to have a clear sense of your objective in undertaking one. Decide on what your objective is, whether that means finding out more about a particular industry or company, or considering your future career by experiencing actual work.

The duration of internships also varies. It may be difficult to gain experience through shorter programs, which can become more like briefing sessions.

Internships are ultimately only a means of achieving a goal. Rather than embarking on an internship, it may be other activities that bring you closer to your own goal, and internships should therefore be viewed in a wider context. It is particularly vital not to neglect your studies while participating in an internship.

* Information regarding internships is posted on the Career Support Web.

Contacts

◆ Career Support Section, Suita Student Center 06-6879-7087
(First floor of IC Hall, Suita Campus)

◆ Career Support Section, Toyonaka Student Center 06-6850-6115
(Second floor of Student Service & Union, Toyonaka Campus)

* Administrative staff are stationed on both the Suita and Toyonaka campuses, so please inquire at either of these campuses.

Obtaining a Teacher's License

Becoming a teacher means the opportunity to contribute to the growth and development of other people. A teacher can have a significant impact on students' character formation. To facilitate and improve the quality of such an important profession, in order to qualify as a teacher (full-time or part-time) in any national or private school (except university [two-year university] and technical colleges), it is necessary to obtain the appropriate teacher's license.

Please refer to the teacher training booklet, "教職課程ブックレット①教職課程への招待（教育職員免許状取得ガイド）" (or, Teacher Training Booklet (1) Invitation to teacher training—a guidebook for obtaining a teacher's certificate" for further details).

The booklet is available from Educational Affairs office staff in your school/faculty, graduate school or Educational Affairs Section of the Center for Education in Liberal Arts and Sciences, and the Student Affairs Division, Education Planning Division, Department of Education Development.

Announcements concerning teaching are posted on the KOAN bulletin board (with "教職" [teacher certification course] in the title).

KOAN Website	https://my.osaka-u.ac.jp/

Please login to My Handai to access KOAN.
For information on how to login to KOAN, please refer to pp. 95–98.

Contacts

◆ Student Affairs Section, Student Affairs Division, Department of Student Affairs 06-6879-7947
(First-floor basement, Administration Bureau, Suita Campus)

Things to Bear in Mind as a Student of Osaka University

Rules that should be observed to enjoy your campus life

Beware of Cult Groups that May Operate under the Guise of Sports Clubs and Volunteer Groups!

There are many cult groups that try to approach students, particularly new ones, under the pretext of inviting them to join a sports club or volunteer group. In fact, they are looking for opportunities to bring you to their church, video-screening center or the like, where you will be persuaded to become a member of their sect. Unfortunately, students at Osaka University have experienced problems with such sects.

They may claim to pursue plausible aims such as friendship, deeper understanding of life, solutions to environmental issues, and contribution to local and global communities. However, they could actually be an “antisocial” cult with destructive tendencies, that asks for your total surrender to a specific leader. They are skilled in attracting newcomers. You may be unknowingly affected by their mind control, accept the fear and sense of guilt that they implant in you, and become willing to do whatever they tell you to do. As a victim of mental, physical and financial exploitation, you will lose precious moments from your youth.

The members of such sects may approach you in various ways. They may invite you to join a club, ask you to cooperate in their survey, tell you they will be holding an orientation meeting about academic guidance, or invite you to participate in a seminar to think more deeply about life. You should be particularly wary when you are asked to do any of the following:

- ○ Participate in an overnight seminar
- ○ Donate or undertake door-to-door sales of commodities
- ○ Solicit other students into the group

You are advised to take heed of such approaches by cult group members, always remaining aware that risks do exist.

If you are approached by what appears to be such a cult group, firmly turn down their invitation and consult the Campus Life and Career Support Division of the Department of Student Affairs.

- ○ Find the courage to turn down an invitation if you feel something is wrong.
- ○ Consult a friend, family member, or the university without delay.
- ○ If you are aware that the group is giving you misleading information, is trying to manipulate you, or control your access to information, part with the group immediately.

If you see someone being approached by a suspicious group or if you are approached

by such a group, consult the Support Center for Campus Life.

Contact

◆Support Center for Campus Life
Student Counseling and Consultation Services
(Second floor of Student Service & Union, Toyonaka Campus)
campuslife-sccs@office.osaka-u.ac.jp

Do Not Be Hooked by Dishonest Sales Approaches: How well do you know the types of consumer problems that plague young people?

According to the National Consumer Affairs Center of Japan, they still receive many calls from students who need advice on what to do about their consumer lifestyle including consultation relating to fraudulent demands for money or problems relating to internet shopping, credit card use, etc.

You should be particularly wary of dishonest sales approaches, new deceptive practices and other pitfalls, such as the following:

● Bulk emails requesting outrageous payments

You may receive a bulk email that arouses your curiosity by claiming to offer secret photos of a famous celebrity. You click on a URL, wishing to take a look, before deleting the email. You are then surprised to see the message appears that you have been registered as a member and have to pay 90,000 yen within three days.

→ In a panic, you may feel the urge to contact the sender of the email by emailing back or telephoning, which is what you should never do. If you respond, you will be telling them your name and telephone number. Do not do that, and if they threaten you, report the case to the police without hesitation. Do not be so easily drawn by curiosity to click on an URL in an email from an unknown sender.

● Multiple debts

You are happy to shop with credit cards, which even allows you to easily withdraw cash. However, you should be aware that you are using money on loan. You may become a multiple debtor, and find yourself incapable of reimbursing the debts from many financial institutions and card companies.

→ Stick to the principle of using credit only within your capacity of easy repayment based on your monthly income. Do not use credit without careful deliberation or recklessly resort to loans.

● Pyramid sales

A friend in the club you have joined may offer to introduce you to a “highly-paid part-time job.” You are invited to an orientation meeting. They tell you that you can earn a margin and become a “winner,” by purchasing health food from them and selling it to your friends.

→ Never believe in promises such as “quick return for your investment” and “guaranteed profitability.” You will find it difficult to maintain trustful relations with your friends, including older and younger members in the club, if you begin to solicit them into the same business.

● Troubles related to online shopping and internet auctions

Be careful with internet auctions, because you may encounter the following issues:

a) You bid successfully for a PC component that you always wanted. You complete the payment, but the goods do not arrive. After a while, you find that you cannot contact the seller any more.

b) You bid successfully for a bag by a famous brand. You open the package and find that the bag is clearly a fake.

→ Think twice before you make any advance payments. Note that the “cooling off” system does not apply to catalog or online sales. Whenever you find the need to be more careful, choose a cash-on-delivery or escrow service (a service that acts as an intermediary guaranteeing the safety of transactions), instead of advance payment. Be sure to keep hard copies of the page that displays the seller’s contact information, as well as pages that confirm your application or bid.

● Affiliation

Attracted by a good “affiliation” margin, you may be tempted to agree to post on your blog an advertisement for health food, and even make an exaggerated statement in your blog, to the effect that this product has helped you lose 5 kg in weight, for example. Later, you receive complaints from people who are disappointed with the health food they purchased after reading your blog.

→ Note that any information you broadcast on the Internet must be accurate. Any infringement of other people’s rights and any false statements made may render

you legally accountable for consequential damages. Please be careful.

● Appointment sales or catch sales

You may be approached on the street and asked to become a respondent in a survey on cosmetics, with the promise of free cosmetic samples. After filling in a questionnaire at their office, you are likely to be approached by another person, who asks you to buy expensive cosmetic products. This takes place in a closed room, and you begin to feel that you cannot leave unless you sign the purchase agreement.

→ Do not be attracted so easily by free samples leading you to follow a stranger. Firmly turn down any offer of products that you do not really need. Do not allow yourself to be intimidated into signing a purchase agreement.

● Fake dating

A person of the opposite sex, whom you met on a social networking site you accessed, asks you out on a date. On the date, he/she invites you to visit to an event space where accessories he/she designed are being exhibited. He/she recommends that you buy those that you like. Afraid to displease him/her, you purchase these accessories on credit.

→ Be cautious of new contact with the opposite sex made through a social networking site! In a case such as the above, if the person really cares for you, he/she will not insist on you buying such expensive commodities. It is most important that you become suspicious in such situations.

● Unwanted visits by door-to-door salespersons

Someone knocks on the door, saying that they have something for you. On opening the door, you find a newspaper salesman. He asks you to subscribe, even in name only, because he would like to increase the apparent number of contracts, and tries to persuade you to agree, telling you that you can terminate the contract anytime you want. Since he is so persistent and argumentative, and moreover, it is nighttime, you agree to subscribe and, later, regret doing so.

→ Such unwanted salespersons target people who live alone. They appear unexpectedly and try to enter by faking a visit from a telephone company, fire department, or the like. Do not open the door so easily. Before opening the door, ask the visitor the purpose of his/her visit. Do not be fooled by what they wear or

what they say. Think carefully before signing any contract.

● “Qualifications” business

Someone calls you up suddenly and tells you about a course that purportedly makes you worthy of a certain qualification. Without thinking, you tell them your postal address. Later on, you are surprised to receive confirmation of your subscription to the course or of your agreement to purchase learning materials.

→ Your ambiguous responses over the phone, such as “OK” or “Yeah,” may cause you problems. Verbal consents can be legally interpreted as your formal agreement to the contract. Firmly turn down the offer, if you do not wish to make such agreement.

● Continuous provision of specified services

Just out of curiosity, you apply for a free trial session of esthetic treatment. After the trial session, they invite you to subscribe for a one year treatment program, which, they say, is available at a discount rate if you decide to subscribe now. Later on, you find that the treatment program is not as satisfactory as you expected. You regret that you have already paid for the whole year, but they tell you that you cannot have your money back by canceling the contract.

→ Before signing such a contract, you should examine the details, such as the services offered, contract term (duration), settlement method in the case of early termination (or membership cancellation) and payment method (by credit, etc.). You must be very careful. It is advisable to avoid signing any contract that requires advance payment of a large amount of money for services over a long period.

● Scam websites that trick you into paying for services

You use a free social networking site that includes a link to your favorite pop or TV star. After that, you receive a message that appears to come directly from the star that invites you to go to a different site, saying “I’d like to deal with you on another site, which I’m keeping secret from my management.” You end up paying 2.6 million yen to purchase points to send and receive emails.

→ Be very suspicious of emails which seem to be from entertainers and entertainment management offices or saying things like “I’ll pay you for advice,” “I

want to put money into your bank account” (e.g., to accept an inheritance, or to accept money to help avoid tax).

These scams utilize a range of emotions on the part of consumers to induce them to visit websites and encourage them to use paid services such as exchanging emails, then make them keep on paying. If you notice anything unusual, consult your nearest Consumer Service Center before paying any money.

(Quoted from the website of the National Consumer Affairs Center of Japan)

How much do you know about the cooling-off system?

The “cooling-off system” is a special system set out in the Law Concerning Specified Commercial Transactions and other legislation, which is designed to protect consumers. If a consumer enters into a contract after being approached unexpectedly, such as by a door-to-door salesperson, or agrees to participate in a complex, risky transaction such as pyramid selling, they have the right to withdraw from the contract without conditions within a specified period.

Transactions to which the Law Concerning Specified Commercial Transactions applies, and their cooling-off periods

・ Door-to-door sales (including catch sales and appointment sales): 8 days
・ Telephone sales: 8 days
・ Continuous provision of specified services (beauty treatments, language classes, cram schools, home tutors, computer classes, marriage brokering services): 8 days
・ Multilevel marketing (pyramid sales): 20 days
・ Service and marketing-support contracts (side job contract, offers of a discount or payment for “monitoring” a product, etc.): 20 days
・ Door-to-door purchases (when a trader visits a consumer’s home and purchases items): 8 days (Note: covers purchases made since the law came into effect on February 21, 2013)

There is no cooling-off system for mail-order or internet sales.
With respect to door-to-door purchases, during the cooling-off period the consumer (seller) may refuse to hand over the sold item to the trader.
The cooling-off period is calculated from either the date of application or the date of the contract, whichever is earlier.
If there is any irregularity in the content of the documentation, the contract may be cancelled unconditionally even after the specified cooling-off period has expired.
The cooling-off period is also applicable to contracts for certain other products, including financial products and residential buildings.
In some cases, however, it may not apply to the sales methods or transactions listed above, depending on their conditions.
(Quoted from the website of the National Consumer Affairs Center of Japan)

If you find yourself in difficulties, please don't hesitate to contact the offices listed below, or consult your nearest Consumer Service Center.

- 消費生活安心ガイド (*Shohiseikatsu anshin gaido*, or Guidance on Consumer Safety): http://www.no-trouble.jp/ (Available only in Japanese)
- Consumer Advice Office, Kansai Bureau of Economy, Trade and Industry:
  Tel: 06-6966-6028
  http://www.kansai.meti.go.jp/4syokei/ (Available only in Japanese)
- Consumer Service Center, Osaka Prefecture:
  Tel: 06-6616-0888
  http://www.pref.osaka.jp/shouhi/shokai.html (Available only in Japanese)

Dangers of Illegal Drugs

The abuse of illegal drugs is now spreading among young people.

You may believe that experimenting only once will not do any harm, but this leads to dependency. Drugs will affect your body and mind. Moreover, this will disappoint your parents and friends, and will have an adverse effect on your university life.

Students are advised to recognize the horrors of drugs, and maintain sound judgment and courage in resisting temptations.

Drugs that are often abused

From left to right (jargon and common names in parentheses):

Stimulants (“S” or “speed”)
Cannabis (“grass” for dried cannabis and “chocolate” for hashish)
MDMA (“ecstasy” or “batsu”)
Other illegal drugs (be careful also about the abuse of legal drugs)

About cannabis (marijuana)

Cannabis leaves

Marijuana cigarettes

Hashish

According to a report (*) by the World Health Organization (WHO), abusing cannabis may affect memory, disturb learning ability, cause altered perceptions, and trigger the collapse of personality. Moreover, it reports that dependency can remain, even after termination of abuse.

(*) “Cannabis: a health perspective and research agenda” (1997) Programme on Substance Abuse (WHO)

Q What can be the consequences of cannabis abuse?

A Abuse of cannabis disturbs perceptions and may cause what is known as "cannabis psychosis," the symptoms of which include mental disturbances such as hallucination, delusion and agitation. This can be accompanied by abnormal behaviors and difficulties in relating normally with others.

Abuse of cannabis may also trigger "amotivational syndrome." Symptoms may manifest themselves in the form of utter indifference, change of character or complete inertia (such as constant laziness).

Other possible consequences include drops in learning and athletic abilities and degeneration of regenerative functions.

Note that laws prohibit not only the abuse, sales and purchase of cannabis and other illegal drugs, but also their possession.

Do not be misguided by tempting offers and incorrect information. Firmly resist any temptation.

Contact telephone numbers for consultation on drugs:

- In the university: Suita Student Center 06-6879-7092
- External bureaus:
  Pharmaceutical Affairs Section, Health and Welfare Department, Osaka Prefectural Government 06-6941-9078
  Osaka Prefectural Mental Health Center 06-6607-8814

Website	http://www.osaka-u.ac.jp/en/guide/student/general/caution/drug_prev

Prevention of Acute Alcohol Intoxication

There are many occasions where alcohol is offered to university students, such as at university festivals and parties for club members. However, there are more than a few cases where students become sick from heavy drinking and, in the worst-case scenario, they can die. At Osaka University, as well, cases have been reported in which an ambulance was called to rescue a student who had

Drinking is prohibited for minors below the age of 20.

Drinking is prohibited for minors. Younger students below the age of 20 should refrain from drinking, even when invited to drink with older students.

collapsed from acute alcohol intoxication.

Acute alcohol intoxication is often caused by gulping ("*ikki-nomi*") a large amount of alcohol within a short time. Such gulping is suicidal because it can cause death.

At a drinking party, you should not gulp alcohol, and should not encourage anyone else to gulp.

If you do not provide care for someone who feels sick due to heavy drinking, you will be blamed for your negligence. You deserve the status of a university student only if you can exercise your sound judgment during such an occasion.

First aid treatment

Symptoms of acute alcohol intoxication include nausea, vomiting, vertigo, palpitations, low blood pressure and disturbed consciousness. If the patient does not show any response when you move or pinch his/her body, he/she could be in a dangerous state. Administer the following first aid treatments and call for an ambulance without delay (dial 119).

Dangerous symptoms

1. Heavy snoring; no response to your calling or pinching
2. Pale face and drowsy look; no response to the calling of his/her name
3. Fall in body temperature; coldness all over the body
4. Abnormally fast and shallow breathing, or abnormally slow breathing with long pauses

First-aid procedure

1. Do not leave the patient alone. (The patient needs to be accompanied by someone.)
2. Loosen the clothes of the patient.
3. Keep the patient warm, by covering him/her by a blanket, for example.
4. If the patient vomits, turn his/her face sideways. (If his/her face is turned upward, vomiting may cause choking.)
5. If the patient vomits, let him/her vomit with his/her face turned sideways.

Contact

◆ Suita Student Center 06-6879-7162
(First floor of IC Hall, Suita Campus)

Website	http://www.osaka-u.ac.jp/en/guide/student/general/caution/drink

Automatic External Defibrillators (AEDs)

We sometimes hear news about individuals who fall unconscious while doing sports and who die without regaining consciousness. This, in many cases, is caused by a heart disease called ventricular fibrillation (fatal arrhythmia). In fact, about 50,000 cases of such cardiac sudden deaths are reported annually in Japan alone. Furthermore, doing sports is not the only trigger of cardiac sudden death—it can take place at anytime and anywhere; either in a train station, airport, workplace, or anywhere else. In this sense, all of us may suddenly come upon someone becoming unconscious because of this disease.

In such a case, cardiopulmonary resuscitation (airway management, artificial respiration, and manual external cardiac massage) should be provided as soon as possible before the arrival of an ambulance, and electrical shock using an AED should be delivered to the heart to return it to a normal rhythm.

Operation of an AED is very simple, and even ordinary people who are not medical professionals are permitted to use the device in case of emergency. All you have to do is apply the electrode pads to the chest of the victim following audio guidance, and the device determines whether an electrical shock (defibrillation shock) is necessary or not, delivering a shock only if necessary.

In recent years, an increasing number of stations, airports, and public facilities have been equipped with AEDs. At Osaka University, as well, AEDs are installed in major locations throughout the campuses so that students can have access to them as necessary.

Students are also encouraged to join the general life-saving training (training in the operation of an AED and cardiopulmonary resuscitation) offered regularly by the university.

Number of AEDs available on each campus

Suita Campus	Toyonaka Campus	Minoh Campus	Others (Out of Campus)
44	26	7	7

*For details about the locations of AEDs, see the Campus Maps on pp.11-16 or scan the above QR codes.

Rules Concerning Your Transportation to the University

Preferable means of transportation: walking or public transportation

You are advised to choose walking or public transportation to travel between your home and Osaka University. We do not allow transportation to or entry to the university premises by car or motorcycle (including moped). Students who need to travel by car (due to physical handicaps, for example) are advised to apply for special permission to enter the university premises by car.

Those without such permission are not allowed to travel to and from the university by car. It is even more unacceptable to park cars and motorcycles illegally on streets and in other areas around the university. Osaka University students should be ashamed of committing such a violation of the rules. Students are strongly requested to observe rules and manners.

Coming to the university by bicycle is allowed, provided that you always observe the following rules.

Rules for bicycles: considerations for pedestrians and local residents

Under the Road Traffic Law, bicycles, like cars, are regarded as “vehicles.” Bicycle riders must observe rules. Gross violation or negligence of rules is heavily punishable by law, particularly when it results in injury. You must always be aware that bicycles can injure pedestrians.

To protect the safety and welfare of everyone on the university campus, as well as the safety and welfare of residents in the neighborhood, bicycle riders should always remember that they are riding “vehicles,” and observe the following rules:

1) Always ride at a moderate speed.
2) Always keep to the left side of the road.
3) Refrain from dangerous or disturbing behavior, such as parking on the street or leaving your bicycle anywhere for a long time, riding side-by-side with your friend, or using your mobile phone while riding.
4) Bicycles are not allowed on Handai Slope.
5) Use specified gates for entrance and exit.
6) Do not ride on walkways on the campus.
7) Use the designated bicycle parking lot. Park neatly.

8) Assume responsibility for protecting your bicycle from theft. (Use double locks and attach a sticker bearing your name and address, for example.)
9) Riding on campus is not allowed unless you have received permission from the university.
10) Refrain from any behavior that could be disturbing or dangerous to local residents.

Bicycle registration system (Toyonaka Campus only)

At Toyonaka Campus, the way students ride and park bicycles in the campus has been a significant obstacle to ensuring the safety of pedestrians and creating a barrier-free environment.

For this reason, the university started a bicycle registration system in October 2011, with the aim to understand how bicycles are used by students and prompt students to use bicycles in an appropriate manner on campus and in parking lots.

Procedures for Toyonaka Campus bicycle registration
- To improve bicycle parking on campus -

Mass registration is open until the end of May
(after which time applications may be submitted as necessary)

How to register your bicycle (Toyonaka Campus)
1. Submit your registration form to **the desk on the second floor of the Co-op DonDon** (weekdays 10:00–17:30)
2. **Be issued with a free sticker**
3. Attach the sticker to the designated place on your bicycle

*All members of Osaka University are required to register.
*Unregistered bicycles left for more than a certain amount of time will be removed.

Inquiries
· Desk on the second floor of the Co-op DonDon
and administrative offices of each school, faculty and graduate school
· Facilities Planning Division, Department of Facilities
sisetu-kikaku-soumu@office.osaka-u.ac.jp

If you commute to Toyonaka Campus by bicycle, you have to apply for issuance of a registration sticker as shown above, and put the sticker on your bicycle.

Bicycles that do not carry a valid registration sticker may be moved, and unregistered bicycles left for more than a certain amount of time will be removed.

Bicycle parking rules

Bicycle parking lots are provided on each campus. You should comply with the parking rules and follow the instructions of the parking attendant. In the absence of a parking attendant, you should still park your bicycle in an orderly manner to ensure that the parking lot can accommodate as many bicycles as possible.

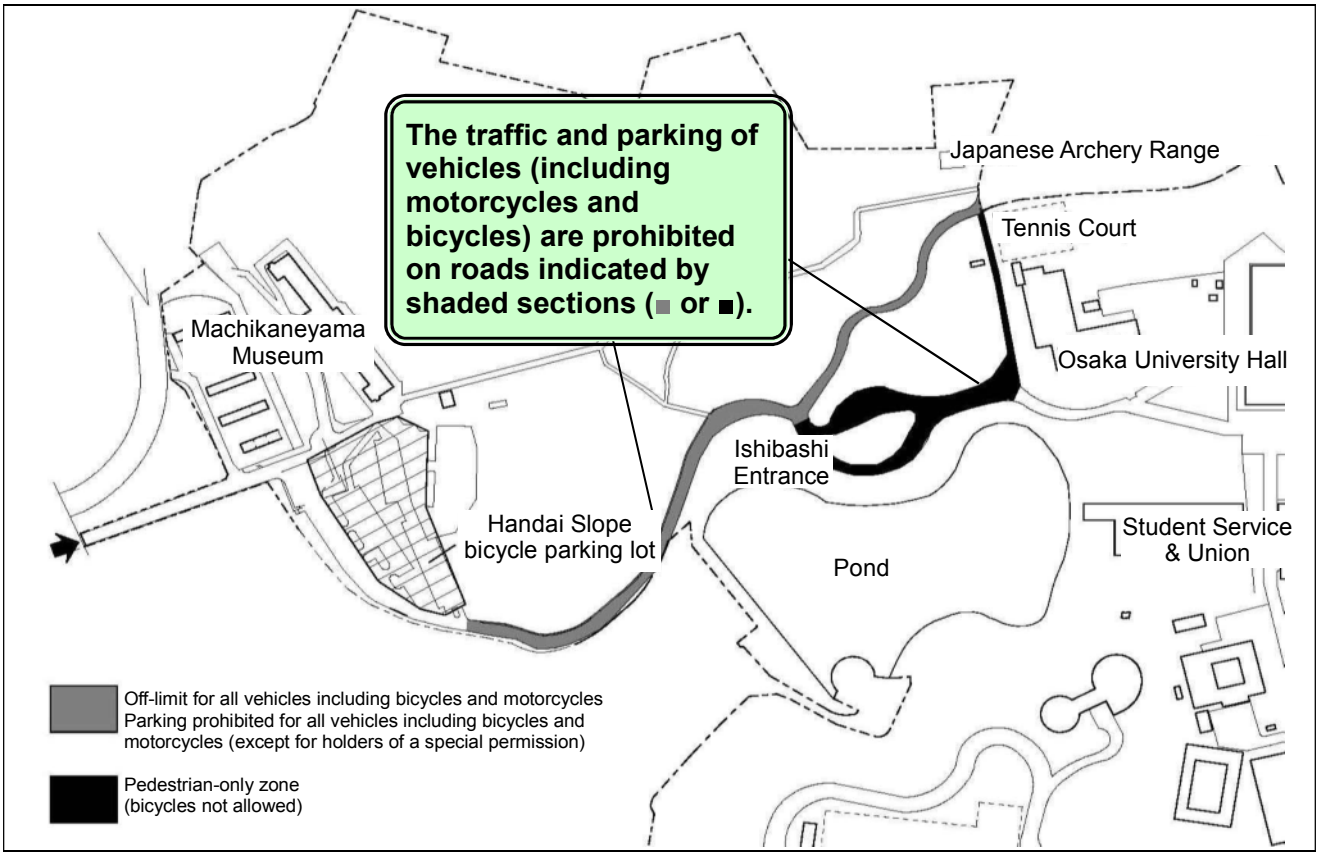
Notes on the situation around Minoh Campus

Since Minoh Campus is located close to residential areas, we hear continuous complaints from local residents about traffic noise caused by students (particularly on motorcycles) and about the parking of bicycles on streets. The university holds regular meetings with resident associations, etc. to find a solution to traffic problems caused by students.

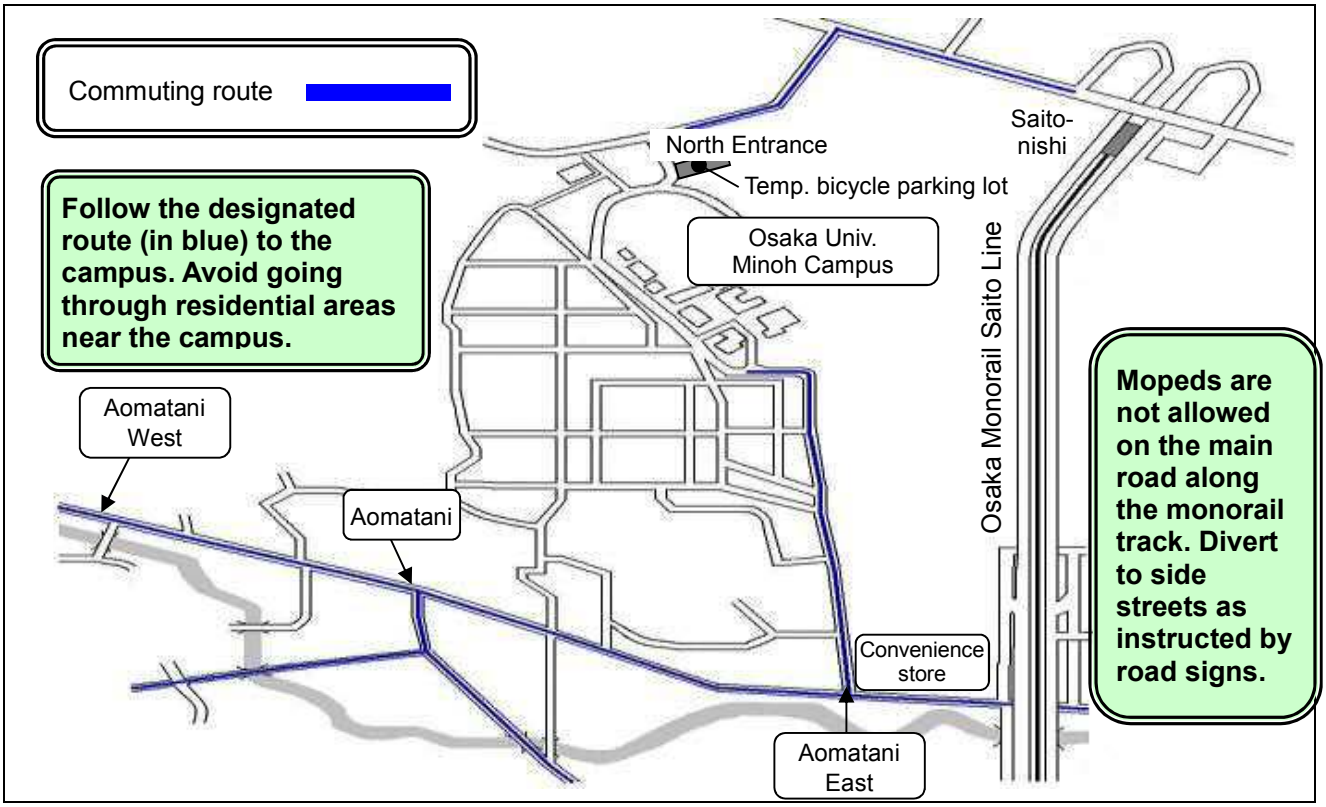
To ensure respect for the safety and tranquility of local residents and to support harmonious relations with them, students using private vehicles (including bicycles) should observe the following rules and practice traffic safety:

- Follow designated routes to Minoh Campus. Avoid traveling on roads that go through residential areas near the campus.
- Students who live in residential areas near the campus should travel slowly to avoid disturbance to local residents. Protect the safety of pedestrians and reduce traffic noise.
- The same rules apply even when you use the temporary bicycle parking lot at the eastern side of the North Entrance. Sensible conduct is required.
- When using the temporary bicycle parking area, travel on the road from Saito-nishi Station. You are not allowed to go through the campus to the parking lot.

Rules for the area around Toyonaka Campus (Handai Slope and its neighborhood)



Rules for the area around Minoh Campus



What to Do in the Case of a Traffic Accident

Remember to do the following, if you encounter a traffic accident while traveling to or from the university, etc.

● Identify the offender

If you suffered any damage from a traffic accident, identify the driver and note down the following information: **the name, address, telephone number and license number of the driver, the owner of the car, and the vehicle registration number**. You should also confirm the automobile third-party liability insurance number, and write down the **insurance company's name, certificate number, and subscription date**.

● Consult a doctor even if the injury seems minor

What initially appears to be a minor injury may often begin to cause pain afterwards. Only after consulting a doctor can you find out that it is a serious injury. Therefore, always consult a good doctor, maybe a specialist, for diagnosis and examination. If you pay medical fees, **remember to keep receipts**.

● Report the accident to the university

Report the accident to the Educational Affairs office of your school, faculty or graduate school.

● Report the accident to the police and obtain a certificate of an accident report

Even in the case of a minor accident, **report it to the police to obtain a "certificate of accident**." This will serve later as important evidence during negotiations in out-of-court settlements and when requesting compensation for damage.

● Be careful when negotiating an out-of-court settlement

It is dangerously careless to sign (or put your seal on) out-of-court settlement documents or receipts without carefully reading such documents. Note that you may suffer from aftereffects in the future. Do not hasten to conclude negotiations for out-of-court settlements. Consult well with experts at specialized agencies and/or experts at insurance companies, etc.

Beautification of the Campus

Please help us beautify the campus so that you and other students may spend your university days in a beautiful environment. Each student must assume responsibility for beautification of the campus. Empty cans, bottles, plastic bags and trash should be put into the nearest trash box or garbage container. We often find that areas around the facilities for extracurricular activities are littered, particularly with empty cans. You are advised to keep these areas cleaner. This will enhance the pleasure of extracurricular activities.

Lost and Found

If you lose something on campus or find something that someone else may have lost, report (or bring) it to the nearest office of an undergraduate or graduate school, or a Student Center.

Prevention of Noises

During class hours, refrain from broadcasting announcements using the PA system. Do not direct the sound from musical instruments (particularly wind instruments) towards classrooms, laboratories or residential areas.

Theft Prevention

Unfortunately, thefts happen frequently on campus. Carry valuable items with you at all times and take precautions against theft. If you have anything stolen, report it to the office of the undergraduate or graduate school you belong to, or a Student Center.

Disaster Prevention

Fire prevention

Be careful and exercise attention in preventing fires. It is also important that you maintain the orderliness of materials stored inside and outside the buildings you use. Be extremely careful when disposing of cigarette butts—you are only allowed to use ash trays and containers at designated places.

What to do in the case of fire

If you detect fire, yell out “Fire!” as well as the location of the fire, loudly and repeatedly. Manually activate the fire detection system, inform the people in the building, and close the door of the room where a fire is breaking out. Then, call the fire department (dial 119) from safe place, and report the location and severity of the fire to the nearest office at the undergraduate or graduate school. You must spread information about the fire, to alert people nearby.

Notes:

* Do not attempt to enter a burning or smoke-filled room.
* Do not open a door without care, because it may cause a sudden escalation of the fire.

If you detect a fire in its initial stages:

Yell out “Fire!” as well as the location of the fire, loudly and repeatedly. Immediately start initial fire-fighting activities, using fire extinguishers and hydrants. Two or more persons should be engaged in fire-fighting activities, unless such engagement is found to be dangerous.

Dial 119

A fire has broken out.
A fire has broken out in the building of _____ School of Osaka University.
The address is _____.
The building is on the (direction; e.g. east side) of (a well-known landmark).
My phone number is _____.
My name is _____.

Upon fire:

Locate the fire.
Activate the fire alarm.
Close the door of the room where a fire broke out.
Engage in initial fire-fighting activities.
Evacuate the building according to broadcasted instructions.
Use stairs for evacuation.

What to do in the event of an earthquake

In the event of an earthquake, take the following actions immediately and appropriately, to minimize the damage:

- Open the door and keep it open. If the door is deformed in its closed position, it may lock you in.
- Go under a desk or table to protect yourself from falling objects.
- Stay away from shelves and lockers that may collapse.
- If you are close to the top of a multi-storied building, you may experience large swinging motions. Stay away from windows and hold onto a pillar or handrail along the corridor,

Upon an earthquake:

Do not rush out.
Protect your body.
Extinguish any fires.
Do not use the elevator.

etc.

- If you are in the elevator, press the buttons for all floors. When the door opens, get out as quickly as possible.
- Do not rush out of the building in a panic, because you could be injured by broken glass pieces and other debris falling from above.
- Turn off gas or electric appliances, laboratory equipment, etc. around you. Close gas valves and cut off electricity. (Before reusing electric appliances, gas appliances and laboratory equipment, etc. after the earthquake, be sure to confirm the absence of any abnormalities with checkups and examinations.)
- If the earthquake causes a fire, try to extinguish it in its initial stages.
- If dangerous chemicals and/or samples are in use, make the best effort to put them into hermetic containers before storing them at safe locations.

Prevention of Harassment

Osaka University is aiming to ensure that harassment does not occur within the university, working on the basic principle that it is both the obligation of all university staff and students, and the social mission of the university, to create a liberal and open-minded environment where all university staff and students respect each other in the spirit of respect for human rights, communicating on an equal footing as individuals and sharing equal opportunities to demonstrate their abilities and work together; and maximize the ability of all university staff and students to fully perform their respective tasks regarding education, research, and work in a healthy and sound environment.

What is sexual harassment?

Sexual harassment refers to any unwelcome and unpleasant “remark or action of a sexual nature” made by university staff or students or other relevant persons by taking advantage their positions in work, research, academic, or extracurricular activities. Sexual harassment also refers to any act that adversely affects the environment as mentioned above along with any attempt to give advantageous or disadvantageous treatment to the victim depending on his or her reaction to the “remark or action of a sexual nature.” (This definition applies regardless of when and where an incident involving such a remark or action occurs.) In principle, if the individual to whom the remark or action is directed feels uncomfortable, then such a remark or action is deemed to constitute sexual harassment.

What is academic harassment?

Academic harassment refers to any inappropriate and unfair remark or action made by university staff, students, or other relevant persons in terms of research, education, or study by misusing their official position, authority, or superiority in personal relationships. (This definition applies regardless of when and where an incident involving such a remark or action occurs.)

What is power harassment?

Power harassment refers to any inappropriate and unfair remark or action made by university staff within a work setting by misusing their official position, authority, or superiority in personal relationships. (This definition applies regardless of when and where an incident involving such a remark or action occurs.)

Osaka University's approach toward preventing harassment

Osaka University promotes a three-level approach toward preventing harassment under its Anti-Harassment Policy, as shown here following.

1) To prevent harassment by improving understanding and awareness of harassment among all university staff and students and ensure that they can study, work, and conduct research in a pleasant environment without suffering any discomfort, both emotional and physical.
   - Specific measures taken on this level include: producing leaflets and posters about the prevention of harassment, and organizing lectures and training sessions for university staff and students to increase their awareness of harassment.

2) To establish counseling, mediation, and arbitration procedures to cope with harassment problems.
   - Counseling offices (harassment related matters) are set up internally, where services of processional counselors are available and arrangements are made to settle problems through mediation by independent third persons.

3) To carefully and promptly settle harassment problems that involve a serious human rights violation and to disclose information on how such a problem has been settled. In settling such problems, priority is given to the protection and relief of the victim, and the offender is given a severe punishment.

- A Harassment Council that reports to the president and works in coordination with the president is held responsible to address harassment problems. Investigations into serious problems are undertaken by the Harassment Investigation Committee, an independent organization consisting of members appointed by the president.

Harassment counseling service

Counseling is offered by professional counselors assigned to the following harassment counseling offices, as well as university counselors selected from the university's faculties.

Notes:

1. If you wish to speak with the counselor face-to-face, please call the counseling office during service hours to make an appointment.
2. The service hours of each counseling office can be found by visiting the website of Osaka University and clicking "Campus Life" → "Student Support Services" → "Preventing All Types of Harassment" → "Harassment Counseling Offices (hours and notices on time changes, etc." (available only in Japanese).

Website	http://www.osaka-u.ac.jp/en/guide/student/prevention_sh

Contacts

◆ Counseling Office (Harassment Related Matters)

Suita Campus: Second floor of Building R4 of the Graduate School of Engineering
06-6879-7169 (direct line)
(* Counseling in English is available on certain days.)

Minoh Campus: Third floor of Administration Building
072-730-5112 (direct line)
(* Counseling in English is available.)

Toyonaka Campus: Second floor, eastern side of the Health Care Center

Sexual Harassment Counseling Office	06-6850-5029 (direct line)
Academic and Power Harassment Counseling Office	06-6850-6006 (direct line)

Energy Conservation

Energy conservation efforts

Osaka University tries to save energy through various energy conservation efforts and measures, without causing inconvenience to educational and research activities.

To make further progress in energy conservation in order to prevent global warming, each of us must use energy more carefully. Students are requested to support efforts through the following simple practices.

- Set the air conditioner at a temperature not lower than 28 ºC during summer and not higher than 20 ºC during winter.
- Turn off lights and air conditioners in rooms which are not being used.
- Wear light clothing in summer and in additional layers in winter.
- Effective use of public space is encouraged during breaks between classes.

You can check the electricity consumption of the university by logging in to Osaka University Portal, My Handai, and clicking on the shortcut “学内使用電力(electricity consumption in the university)”.

Extracurricular Activities

Information on extracurricular activities

and the Extracurricular Research Promotion Project

Extracurricular Activities

Universities, while a place for highly specialized learning, is also a place where you meet many people. At Osaka University, extracurricular activities, conducted voluntarily by students and which are related to their hobbies and special interests, are highly encouraged as part of educational activities. Extracurricular activities may play a very significant role in helping students develop and become enriched, particularly from an emotional perspective. Especially when extracurricular activities are led in the context of group activities, your participation in such activities will develop your individual initiatives along with your capacity to relate harmoniously with others, make you aware of responsibilities and duties that arise naturally in the context of collective enterprises, and help your formation into a person with common sense who can act responsibly in society. Therefore, Osaka University supports such extracurricular activities in various ways, including through provision of facilities and equipment.

As a full-fledged university, we have many students at various schools of liberal arts and science. Joining an organization relating to extracurricular activities allows you to meet and deepen friendships with students often pursuing similar interests or hobbies, and teachers, beyond the bounds of your school. You are encouraged to find and participate in some extracurricular activities that match your personality and preferences, for your own self-fulfillment and to support development of your body and mind throughout your university days.

Contacts

- Extracurricular Activities Section, Suita Student Center
  06-6879-7120 (First floor of IC Hall, Suita Campus)
- Extracurricular Activities Section, Toyonaka Student Center
  06-6850-5022 (Second floor of Student Service & Union, Toyonaka Campus)
- Extracurricular Activities Section, Minoh Student Center
  072-730-5081 (First floor of Research/Lecture Building [Building A], Minoh Campus)

Approved Clubs

At Osaka University, clubs formed by students from two or more schools/faculty and approved by the president are called “university-approved clubs,” and clubs formed by students from a single school/faculty and approved by the dean are called “school/faculty-approved clubs.”

Osaka University students are encouraged to join club activities, whether athletic or cultural, to deepen friendship across schools/faculty and to enjoy campus life to a fuller extent.

For your reference, a list of university-approved clubs is shown in the pages to follow. For information on the university-approved clubs, please visit the website shown below.

Website	http://www.osaka-u.ac.jp/en/campus/circle-club/index.html

Athletic activities

To promote the extracurricular activities of athletic clubs, we formed the **Osaka University Sports Union**, chaired by the university president. The Union coordinates activities of different athletic clubs. In addition, the Union rents various sports equipment (ski boards, tents and baseball equipment, etc.) to general students and organizes various events. Such events include a major athletic meeting during the Icho Festival, held in spring to welcome new students, the annual sports festival in fall, relay road race events, and sports-related symposiums and seminars. Thus, the Osaka University Sports Union contributes to the athletic development of all students by supporting general sports activities.

As shown in the list, we now have 59 approved athletic clubs with a total membership of 1,921 students.

People often believe that long training experience is required to join club activities. However, many of the athletic club members at Osaka University became athletes only after entering the university. So, you should not feel handicapped even if you have not been very athletic in the past.

Cultural activities

We now have 68 approved cultural clubs with a total membership of 3,301 students.

They demonstrate the results of their daily practice, not only at university festivals (Icho Festival and Machikane Festival), but also frequently on other occasions, such as at concerts held outside the campus.

The **Osaka University Culture Union** coordinates the activities of cultural clubs and helps them enrich and expand their activities.

In addition to the above, the **Osaka University Festival Central Executive Committee** is organized annually to take charge of the Icho Festival and Machikane Festival and to plan and implement various attractive programs to add to the appeal of these festivals.

Approved athletic clubs at Osaka University (2014 academic year)

As of April 2014

No.	Club name	Members	No.	Club name	Members
1	Osaka University Sports Union	41	31	Cheerleading	4
2	Aikido	22	32	Women's Table Tennis	11
3	Kendo	74	33	Women's Volleyball	9
4	Judo	17	34	Women's Badminton	10
5	Karate	32	35	Women's Soft Tennis	9
6	Japanese Archery	78	36	Fishing	45
7	Table Tennis	56	37	Archery	59
8	Volleyball	17	38	*Shorinji Kempo*	28
9	Badminton	27	39	American Football	83
10	Fencing	11	40	Golf	35
11	Basketball	33	41	Cycling	97
12	Gymnastics	27	42	Boxing	18
13	Tennis	48	43	Ice Hockey	35
14	Soft Tennis	20	44	Figure Skating	17
15	Track and Field	103	45	Exploration	76
16	Baseball	52	46	Softball	27
17	Rubber Ball Baseball	36	47	Scuba Diving	42
18	Soccer	52	48	Women's Basketball	16
19	Rugby	48	49	Orienteering	45
20	Handball	32	50	Motorcycle	9
21	Field Hockey	20	51	*Toyo Kempo*	6
22	Swimming	78	52	Women's Handball	6
23	Sailing	11	53	Sports *Chambara*	13
24	Rowing	68	54	Taekwondo	13
25	Gliding	16	55	Men's Lacrosse	92
26	Automobile	9	56	Women's Lacrosse	40
27	Rifle Shooting	37	57	Cheerleading Team "Rebels"	13
28	Mountaineering	9	58	Jungfrau Skiing	10
29	Skiing	14	59	Sumo Wrestling	8
30	Hiking	33		Total	1,997

Approved cultural clubs at Osaka University (2014 academic year)

As of April 2014

No.	Club name	Members	No.	Club name	Members
1	Osaka University Culture Union	5	36	Legal Consultation	58
2	Male Chorus	77	37	Volunteer Club Frontier	103
3	Symphony Orchestra	146	38	SF	28
4	E.S.S.	44	39	Mystery	17
5	*Shogi*	43	40	Theater #2	15
6	Photo	14	41	Computer	44
7	Mixed Chorus	135	42	Manga	40
8	Freund Chor	99	43	Cosmos	10
9	Light Music (Swing and Rock)	130	44	Animation	26
10	Guitar	21	45	Simulation Game	38
11	Astronomy	108	46	Ginsho	12
12	*Rakugo*	28	47	International Law	37
13	AIESEC	68	48	Post News Service	11
14	Ancient Art	16	49	[Electronic] Tool Box	18
15	Amateur Radio	11	50	Quiz Society	15
16	Magic	39	51	Troupe “Chauka Chawan”	55
17	Law	62	52	Naniwa Culture	62
18	Railroad	25	53	Piano	108
19	Mandolin	57	54	RPG	7
20	Calligraphy	46	55	Troupe “Mufukan”	45
21	Contract Bridge	11	56	Literature	51
22	Japanese Tea Ceremony	22	57	A Capella Inspiritual Voices	160
23	Folk Song	68	58	*Karuta*	37
24	Pottery	20	59	Modern Theater	9
25	Biological Society	26	60	Public Policy	13
26	Noh	9	61	Festival Dancers, Madani	148
27	Puppeteer	8	62	Environmental GECS	115
28	Social Dance	82	63	*Al Compás* (Flamenco)	21
29	Wind Orchestra	116	64	Summer Festival Committee	274
30	Art	66	65	Scienthrough	9
31	*Go*	47	66	*Talibe*, West African Drum and Dance	18
32	Movie	28	67	TEMPEST (Choir)	30
33	Archeology	9	68	OUT + V	21
34	Philosophy of Civil Rights	9	69	SWADOM	20
35	Bible Club	14		Total	3,384

Rules for Extracurricular Activities

Use of campus life support facilities

Approved club members may use the campus life support facilities (pp. 214–218) for their club activities when necessary. Concerning the procedures necessary to use each facility, please inquire at the Student Center of the campus where the facility is located. (There are restrictions on the facilities that can be used by school/faculty-approved clubs.)

Organization of club events

If approved clubs of the university are to participate in an athletic competition or training camp, whether on-campus or off-campus, or organize a meeting or event (such as a public performance and concert) whether alone or jointly and whether on-campus or off-campus, the following documents should be submitted at least one week prior to the date of the event to the relevant Student Center (in case of university-approved clubs) and to the Educational Affairs office of the relevant school/faculty (in case of school/faculty-approved clubs).

If the event is to be held on-campus, submit a "行事開催届(学内)" (*Gyojikaisai todoke [gakunai]*, an event notification form for an on-campus event), and if it is to be held off-campus, submit a "行事開催届(学外)" (*Gyojikaisai todoke [gakugai]*, an event notification form for an off-campus event) together with a list of participants.

These notifications are very important for safety and security management, so be sure to submit them without fail.

Use of facilities and fixtures of the university

If the scheduled event requires the use of any facility (such as a classroom) and/or a fixture of the university, permission to use the facility and/or fixture should be obtained from the school/faculty or department in charge, in addition to submitting an event notification form as mentioned above. For details, please inquire at the relevant Student Center.

Loan of equipment

Necessary equipment (desks and chairs, tents, microphones, etc.) may be borrowed from the relevant Student Center for events and functions held on-campus. (In principle, this is limited to university-approved clubs.)

Equipment available for loan and procedures for loan differ from campus to campus, so please inquire at the Student Center at the relevant campus for specific information.

School/faculty-approved clubs may also borrow some items from the school/faculty. For details, please inquire at the school/faculty.

Annual renewal of registration and notification of change in executive members

To continue as an existing club, all the approved clubs are required to renew their registration annually by submitting a prescribed form (such as an annual renewal form) to the relevant Student Center (in case of university-approved clubs) and to the Educational Affairs office of the relevant school/faculty (in case of school/faculty-approved clubs) by the deadline specified each time by the university (usually May). If the prescribed form is not received by the deadline, the club will be treated as having been dissolved. Detailed information will be sent to all the approved clubs separately.

If there is a change in the executive members of an approved club or in the club advisor, notification should be made without delay.

Usage of bulletin boards for recruiting club members or publicity for an event

Students of Osaka University can use general-purpose bulletin boards and student bulletin boards installed in the following locations. If you wish to post information on the general-purpose bulletin boards or place a signboard on the premises of the university, you should submit an application to the relevant Student Center and obtain permission of the university in advance.

General-purpose bulletin board

Suita Campus: A general-purpose bulletin board is located at the inner part of the bus stop in front of Administration Bureau.

Toyonaka Campus: Part of the bulletin board beside the Center for Education in Liberal Arts and Sciences is used as a general-purpose bulletin board.

Signboard placement

Suita Campus: Signboards may be placed on the inner part of the bus stop in front of Administration Bureau.

Toyonaka Campus: The space in front of the Student Hall is made available for the placement of signboards.

Student bulletin boards are located at the Center for Education in Liberal Arts and Sciences and at the buildings of schools/faculty, which students may use to post posters, etc., subject to approval of the relevant school/faculty.

When distributing leaflets, etc., you are expected to do so in a responsible manner.

Strict Safety Management

Recently, there have been a few cases where students were involved in an accident while engaged in extracurricular activities, including some unfortunate cases involving death. If an accident takes place, individuals at fault are criminally, civilly, and/or socially liable. For this reason, each club must employ sufficient safety measures to prevent its members from being involved in an accident.

To be specific, club members must comply with the following instructions to ensure safety during club activities. Approved clubs are obliged to produce a safety manual, so please be sure to prepare one.

Additionally the university has required the submission of a "行事開催届（学外）" (*Gyojikaisai todoke [gakugai]*, an event notification form for an off-campus event) prior to joining activities conducted off-campus, as shown in "Rules for extracurricular activities" (pp. 198-199).

1) In planning club activities, fully understand and take into consideration the regional, geographical, and weather conditions of the venues of exercise, competition, and training camps. Pay special attention to the climatic conditions on the way to and from the destination, and if some risk is predicted, take appropriate measures to avoid the risk, however small it may be, including canceling the activities. Be sure to conduct club activities in accordance with a moderate, safe plan.

2) In planning club activities, consult with the club adviser, coach, or senior club members in advance for approval.
(Considering that club advisers are often away from campus for official trips, etc., early consultation is recommended.)

3) Executive and senior members of clubs should have an overall picture of their club activities and pay attention to the physical condition of each of the club members to ensure club activities are carried out free of risk.

4) To ensure communication in case of emergency, prepare a telephone list of all club members and distribute it to the members.

5) Produce a safety manual and ensure that all club members know what is written in the manual. Review the safety manual from time to time and revise it as necessary so that it will remain effective at all times.

6) Participate in safety training provided by the university and organize safety training for club members as necessary to increase safety awareness among members.

7) It is advisable to take out accident insurance or liability insurance either as a club or individually to provide coverage in case of accidents, though the necessity of such insurance varies depending on the nature of club activities. Clubs engaged in outdoor activities near the ocean or mountains are strongly recommended to take out insurance due to the exposure to greater risk.

8) When you are engaged in club activities off-campus, act in a responsible manner with an awareness of being a student of Osaka University and never cause trouble to other people.

Contacts

- Extracurricular Activities Section, Suita Student Center
  06-6879-7120 (First floor of IC Hall, Suita Campus)
- Extracurricular Activities Section, Toyonaka Student Center
  06-6850-5022 (Second floor of Student Service & Union, Toyonaka Campus)
- Extracurricular Activities Section, Minoh Student Center
  072-730-5081 (First floor of Research/Lecture Building [Building A], Minoh Campus)

Awards for Extracurricular Activities

Six awards from the Sports Union

These awards are meant to serve as targets for efforts by athletic clubs belonging to the Osaka University Sports Union, and by each member thereof, in support of the sound development of students' extracurricular activities. The titles of these awards are associated with present and past chairmen of the Sports Union (i.e. university presidents). Award titles and award criteria are as follows:

Title	Award Criteria
Akabori Award	To qualify as a candidate for this award, the club must be a member of the Osaka University Sports Union and also of a Kansai level student athletic league or equivalent, the size of which, in terms of the number of member universities and colleges, is taken into consideration in the process of giving awards. This award is given to the club considered to be the best, in terms of daily practices, accomplishments and discipline, etc.
Chairman's Award	This award is given to the club that fared excellently at a Kansai student championship competition or a competition of an equivalent or higher level.
Kamahora Award	This award is given to the club or club member most distinguished by the uniqueness of their activities in the previous academic year.
Kumagai Award	This award is given to the club that belongs to the Osaka University Sports Union, or member of such club, in recognition of its/his/her remarkable record at athletic competitions during the previous academic year.
Yamamura Award	This award is given to the club that, compared with the previous academic year, advanced considerably in the ranking of seven national universities at the All-Japan Seven Universities General Athletic Competition (Seven Universities Match) of the previous academic year.
Miyahara Award	This award is given to all competition-oriented athletic clubs with championship victories at the All-Japan Seven Universities General Athletic Competition (Seven Universities Match).

Presidential Awards for Extracurricular Activities

These awards were launched in the 2000 academic year, to support the enrichment and development of extracurricular activities of students.

If you wish your club or any other club to be included in the list of candidates, please fill in the "課外活動実績報告書" (*Kagaikatsudo jisseki hokokusho*, an extracurricular activity report form) with descriptions of the club's achievements in the given academic year, and submit it to the Student Center. Detailed information on the procedures will be posted on bulletin boards around the campus or the KOAN bulletin board.

The awards include excellence awards and special recognition awards. An exceptional excellence award could be given to a club, etc. of exceptional accomplishment.

a) Outstanding performance such as a championship victory in a competition outside the university.
b) Outstanding performance such as a championship victory in a competition involving multiple universities.
c) A well-deserved reputation bringing honor to the university.
d) Significant contribution to volunteer activities.

e) Recognition for having done something equivalent to or beyond achievements a) – d) above.

Annual events (The dates listed are for the 2015 academic year. The dates of the events for which dates are not specified here are not finalized as of the publication of this booklet.)

April: **Orientation events for extracurricular activities (circles and clubs)**

Circles and clubs will hold orientation events at Toyonaka Campus on April 4 (Saturday).

May: **Icho Festival (with athletic meet and setup of refreshment stands and workshop booths)**

In celebration of foundation day (May 1) and to welcome new students, the annual Icho Festival will take place this year on May 1 (Friday) and May 2 (Saturday). Associated events include an athletic meet, garden party and other attractions organized by students.

The 69th Athletic Competition between Osaka University and Nagoya University

This general athletic competition between Osaka University and Nagoya University is a traditional event, held for the 69th time this year. Nagoya University is going to host the event this year and it will be held from May to June. Overall victory depends on the results of the competitions in 31 event categories for male students, 13 categories for female students, and one category for both male and female students.

June: **Fishing seminar (schedule to be decided):**

The fishing club (a member of the Sports Union) and the Department of Student Affairs will jointly organize a fishing seminar. Instructions on fishing will be provided by fishing club members.

July: **The 54th All-Japan Seven Universities General Athletic Competition (Seven Universities Match)**

The seven universities refer to Hokkaido University, Tohoku University, the University of Tokyo, Nagoya University, Kyoto University, Osaka University and Kyushu University. The students of these seven universities will demonstrate the results of their daily practices in this athletic meet

covering 30 event categories for male students and 12 event categories for female students. The 54th round of this general athletic competition is scheduled for the period from July to September 2015, hosted by Tohoku University.

August: **The 53rd Athletic Competition of National Universities in the Kinki Area**

This athletic competition is dedicated to the sound development of athletic extracurricular activities at 11 national universities in the Kinki area and to the deepening of friendships among these universities, and covers 17 event categories.

The 53rd round of this athletic competition is scheduled for July and August 2015, hosted by Wakayama University.

November: **University Festival (Machikane Festival)**

Osaka University celebrates the annual university festival in early November, during which no classes will be held.

The festival period for this year is from November 1 (Sunday) to November 3 (Tuesday). During this period, you are encouraged to join athletic and cultural activities at Toyonaka Campus, voluntarily conducted by students on the basis of their own initiatives and responsibilities.

December: **The 56th Internal Relay Road Race (Shoda Cup)**

This annual relay road race was started in commemoration of the retirement of Kenjiro Shoda, the sixth president of Osaka University. This event, therefore, is commonly known as the Shoda Cup race. Each year, more than 50 teams (approx. 250 runners) participate in the race, which covers the distance of about 20 kilometers.

Leaders Assembly (L.A.)

This is an event jointly organized by the Sports Union and the Department of Student Affairs with participation by leaders and managers of approved athletic clubs at the university. This gathering provides the opportunity for participants to discuss the significance and challenge of extracurricular activities, and is designed to support leadership of participants and friendship across different clubs.

Ice skating seminar (schedule to be decided)

The figure skating club (a member of the Sports Union) and the Department of Student Affairs will jointly organize an ice skating seminar for amateur level skaters, as a part of extracurricular activities. Instructions on ice skating will be provided by figure skating club members.

Undergraduate Research Support Project

The world is full of wonders. Take a look around you with new eyes, reconsidering the commonplace. “Why is that? How curious.” Once you start rethinking the obvious, you may find that you understand much less than you think. The questions are everywhere. Osaka University is a place where you can be taught but it is also a place at which you can educate yourself. The university is pleased to support students who are willing to conduct independent research on the questions they find intriguing.

In order to motivate undergraduate students to conduct independent research, whether curricular or extracurricular, Osaka University started the Undergraduate Research Support Project in 2015 academic year. It is designed to provide up to 100,000 yen per independent research project conducted by an individual student or a group of up to three students, subject to screening by the relevant undergraduate school/faculty.

Each undergraduate school/faculty presents its own research topic. Read carefully the Application Guidelines of the respective schools/faculty provided on the website via the URL shown below. You can apply to any school/faculty with a topic that interests you, as this project aims to encourage students to cross over departmental boundaries and conduct research on their own.

Once you have determined your research topic, visit the academic staff member from whom you want to receive guidance, explain your research project, and request him or her to be your advisor. Osaka University boasts a concentration of outstanding researchers in a wide range of academic fields, and you are encouraged to make the most of this valuable resource. You may get turned down, but that could depend on your willingness to show your dedication to your project.

The experience of conducting independent research helps you develop the abilities necessary to act as a responsible member of society in the future, such as the abilities to play a leadership role, to take action on your own, and identify problems. We hope many students will participate actively in independent research and make the best use of Osaka University, a great source of knowledge.

Contact

For inquiry about Undergraduate Research Support Project

- Student Affairs Section, Education Planning Division, Department of Education Development 06-6879-7107
  (First-floor basement, Administration Bureau, Suita Campus)

Website	http://www.osaka-u.ac.jp/en/oumode/education_env/ug_jishuken

University Facilities

On-campus and off-campus facilities

University Facilities for Student Education

Center for Education in Liberal Arts and Sciences (CELAS)

Osaka University's educational principle is to instill "critical thinking," "transcultural communicability" and "design prowess." In line with this principle, education here is based on major subjects, in which teaching and research in specialist areas is carried out at a high level, combined with general education, which is designed to cultivate the broad-based critical thinking and all-round good judgment that will enable students to adapt flexibly to frenetic social change and rapid technological progress, and also to make students even more well-rounded as individuals.

The Center for Education in Liberal Arts and Sciences was established in the 2012 academic year as an organization responsible for developing general education and university-wide learning programs. As a core organization of university-wide general education, its functions include improving general education for both undergraduate and graduate courses, promoting educational reform based on the educational programs of the respective faculty, schools and graduate schools, enhancing language education by utilizing educational resources available internally, and improving the learning environment to guarantee the quality of education.

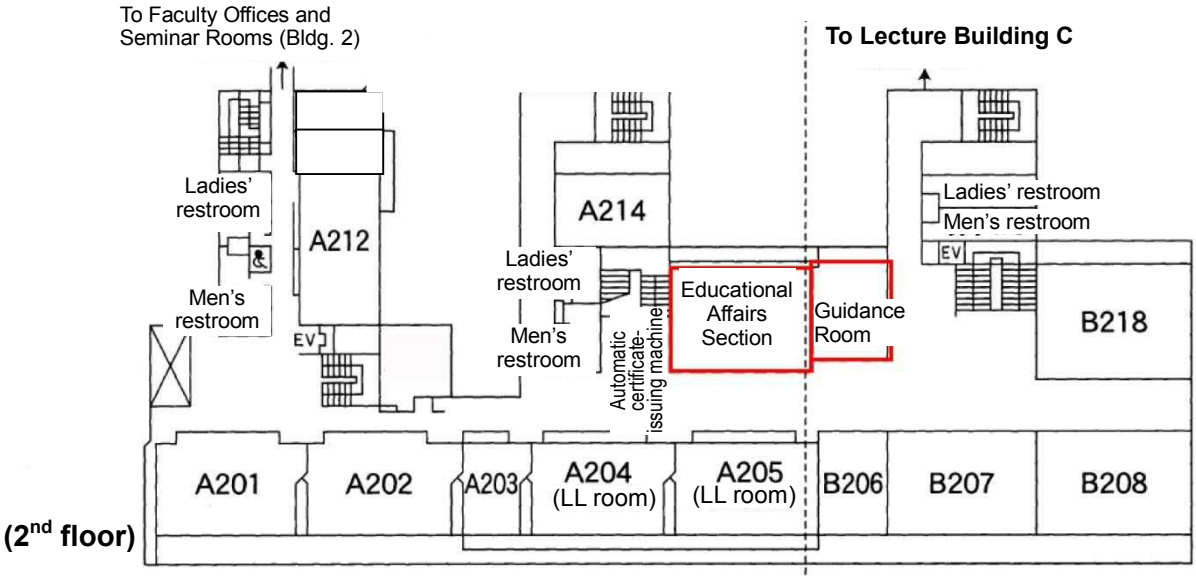
Because of its importance, general education is positioned as a subject studied in common by students from all schools during their university education, and is carried out based on a methodical curriculum of between four and six years, according to the educational objectives of the school in question. The general education subjects, which form the core of general education, consist of unique subjects tailored to the respective objectives of liberal arts subjects, language and information subjects, basic seminars, and health and sports subjects.

Although you enter this university as an undergraduate student belonging to a specific school/faculty, for your first year and a half, up until your third semester after entering university (or in the School of Foreign Studies, the first year until your second semester) you will be enrolled in courses based mainly on the Toyonaka Campus, taking the university-wide general education subjects. These include the unspecialized general education subjects, and the fundamental subjects for major (major subjects) which form the basis of your specialist education. University-wide general education subjects enable you to mingle freely with staff and students from other schools, which is one of the great advantages of studying at a truly "universal" university such as Osaka University. This period also involves some specialized education carried out in each school.

Osaka University hopes you will keep the educational objectives of university-wide general education firmly in mind, study in a self-motivated and proactive manner, and make the most of your student days.

For the layout of the buildings of CELAS, please refer to pp. 35-36.

Administration/Lecture Building A and Lecture Building B of CELAS



Educational Affairs Section

<Service hours: 08:30 to 16:30 (closed between 11:35 and 12:20 for lunch)>

Services and information regarding general education are available at the Educational Affairs Section of CELAS, which is located on the second floor of the Administration/ Lecture Building A of CELAS.

In principle, students are asked to register for courses, check their registered courses, search their syllabuses, view their grades and complete other procedures necessary for study through the KOAN online system by themselves. Inquiries about course registration are addressed by at the Guidance Room shown below as well as the Educational Affairs Section.

In principle, announcements of the Educational Affairs Section are posted on the bulletin boards. Therefore, make it a rule to check the bulletin boards under the portico (piloti) and other locations at least once a day.

Guidance Room

The Guidance Room adjacent to the Educational Affairs Section is staffed by instructors of respective faculty/schools and graduate schools in turn to help students in their studies by offering advice and information.

For more detailed information about the Guidance Room, including opening and closing hours, please refer to p. 99.

Consultation service is available on weekdays from 11:15 to 17:45 from May to July and from November to January. For other months, consultation service is offered on weekdays from 10:00 to 16:30.

Contacts

- Educational Affairs Section, Center for Education in Liberal Arts and Sciences 06-6850-6111 (main)
  (Second floor, Administration/Lecture Building A, Center for Education in Liberal Arts and Sciences, Toyonaka Campus)
- Guidance Room, Center for Education in Liberal Arts and Sciences 06-6850-5611
  (Second floor, Administration/Lecture Building A, Center for Education in Liberal Arts and Sciences, Toyonaka Campus)

Campus Life Support Facilities

Student Service & Union

The Student Service & Union was completed in April 2005 on Toyonaka Campus, to serve as the main facility for students' campus life outside classrooms.

On the first floor of the Student Service & Union, you will find a student canteen, café and community store (small convenience store) that remain open until 23:00. On the second floor, there is the Toyonaka Student Center office, which you need to visit for completion of various procedures, the counseling offices (Student Consultation Services Unit, etc.), the Occupation Information Corner, and the Support Office for International Students and Scholars (where assistance is provided to international students regarding finding accommodations, etc.). The third and fourth floors accommodate facilities for extracurricular activities.

Student Service & Union

<General information>

○ Year of construction: academic year 2005
○ Total floor space: 4,306 m^2, reinforced concrete building with one story underground and four stories above ground
○ Number of rooms: 9 shared rooms, 4 practice rooms, 1 Japanese-style room, 1 art room, and 3 storerooms (on the third and fourth floors)

Meidokan

The Meidokan is dedicated to activities of approved student organizations (clubs). At present, the building is used by 22 cultural clubs and 22 athletic clubs.

At the Meidokan, a student committee attends to management tasks such as assignment and reassignment of clubrooms.

<General information>

- Year of construction: academic year 1964
- Total floor space: 990 m^2, two-storied RC building
- Number of rooms: 5 large rooms (60 m^2), 17 small rooms (30 m^2) and 3 rooms for overnight accommodation

Meidokan

Club building on Minoh Campus

This building, completed in 1979, is dedicated to extracurricular activities on Minoh Campus.

Contact the Minoh Student Center for more information, such as procedures to be followed before being allowed to use different rooms in the building.

<General information>

- Year of construction: academic year 1979
- Total floor space: 1,471 m^2, three-storied RC building
- Number of rooms: 14 shared rooms, 6 practice rooms, 2 dark rooms, 1 art room and 3 storerooms

Athletic facilities

The following list shows the athletic facilities of the university that students may use for their extracurricular activities. For procedures to use a specific facility, inquire at the Student Center of the campus where the facility is located. The locations of these facilities are shown in the campus maps at the beginning of this booklet.

Location	Facility name	Features	Remark
Toyonaka	Ground	For baseball, track, ball games, etc. (21,860 m^2)	
	Gymnasium 1	Large gym (2 basketball courts, etc.) Small gym (8 table tennis tables) Judo room and Kendo room (3,105 m^2)	
	Gymnasium 2	Large gym (1 basketball court) Small gym (1,386m^2)	
	Tennis Court 1	3 omni courts 1 hard court (2,835 m^2)	For the tennis club
	Tennis Court 2	2 clay courts (1,600 m^2)	For the soft tennis club
	Tennis Court 3★	3 omni courts (2,100 m^2)	
	Tennis Court 4	1 clay court (736 m^2)	For the women's soft tennis club
	Swimming Pool	50 m, 8 courses (1,800 m^2)	For the swimming club
	Japanese Archery Range	(83 m^2)	For the Japanese archery club
	Table Tennis Room★	3 tables (131 m^2)	
	Athletic Activities Administration Building	(156 m^2)	
	Sports Equipment Storage Building	For the storage of sports equipment used by university-approved athletic clubs (250 m^2)	
	Training Room	(317 m^2)	For classes and for university-approved athletic clubs (Approved clubs should attend a guidance session in advance.)

The facilities marked with ★ are offered also to students who are not members of approved clubs and staff of the university.

Location	Facility name	Features	Remark
Suita	Ground (Suiran)★	400 m track and artificial turf field (18,641 m^2)	
	Gymnasium★	Arena (2 basketball courts) Space for table tennis and training (3,209 m^2)	
	Tennis Courts★	4 clay courts 4 omni courts (5,671 m^2)	
	Japanese Archery Range	(184 m^2)	For the Japanese archery club
	Archery Range	(3,605 m^2)	For the archery club
	Air Rifle Yard	(256 m^2)	For the rifle shooting club
	Athletic Administration Building	5 storerooms, changing room, toilet, shower room and 3 meeting rooms (433 m^2)	For approved athletic clubs
Minoh	Ground★	For baseball, track, ball games, etc. (17,400 m^2)	
	Gymnasium 1★	Training room Combat sports room Gym Ball game space (2 basketball courts) (2,540 m^2)	
	Gymnasium 2★	(1 basketball court) (688 m^2)	
	Tennis Courts★	3 omni courts 2 clay courts (4,388 m^2)	
	Swimming Pool	25 m, 7 courses (780 m^2)	
	Handball Court★	1 court (1,440 m^2)	
Others	Moriguchi Boat House	(284 m^2)	For the rowing club
	Nishinomiya Boat House	(201 m^2)	For the yacht club

The facilities marked with ★ are offered also to students who are not members of approved clubs and staff of the university.

Suita gymnasium

Suita tennis court

Contacts

- Extracurricular Activities Section, Suita Student Center 06-6879-7120
  (First floor of IC Hall, Suita Campus)
- Extracurricular Activities Section, Toyonaka Student Center 06-6850-5022
  (Second floor of Student Service & Union, Toyonaka Campus)
- Extracurricular Activities Section, Minoh Student Center 072-730-5081
  (First floor of Research/Lecture Building [Building A], Minoh Campus)

On-campus Nursery Schools

As part of its efforts to create a gender-equal society, Osaka University opened two on-campus nursery schools for children in Suita Campus: the Makiba Nursery School and the Takenoko Nursery School, in April 2008, in order to help students and faculty/staff members balance research/work/study and child-rearing. To further promote its efforts, the university opened another nursery school, the Machikane Nursery School Toyonaka Campus in October 2012.

Outline of the nursery schools

Name	Ages handled (maximum capacity)	Location
Makiba Nursery School	Children aged 0–1 (total 45)	4-5 Mihogaoka, Ibaraki
Takenoko Nursery School	Children aged 2–5 (total 80)	1-1 Yamadaoka, Suita
Machikane Nursery School	Children aged 0–5 (total 60)	1-18-3 Machikaneyama-cho, Toyonaka

Eligibility

To be eligible for the service of these nursery schools, both of the parents/guardians of the child should be working (students are deemed as “working”) and at least one of them should be a full-time or part-time faculty/staff member or a student of Osaka University. However, this rule does not apply if the person who is mainly responsible for child care becomes ill or has to provide nursing care to another family member, or if there are other good reasons for requiring the service of the nursery schools.

For more details, please visit the following website.

Website	http://www.hoikuen.osaka-u.ac.jp/ (Available only in Japanese)

Canteens and shops, etc.

Our Suita, Toyonaka and Minoh campuses have canteens, shops, cafés, travel centers, etc. Details and opening hours of such facilities on each campus are listed below. Note that these facilities may be closed or open only for limited hours on no-class days, etc.
For the procedures on how to become a member of the university Co-op, apply for a meal plan (on-campus Co-op canteen pass system) and a Co-op prepaid IC card, please refer to the website of the Co-op.

Suita Campus

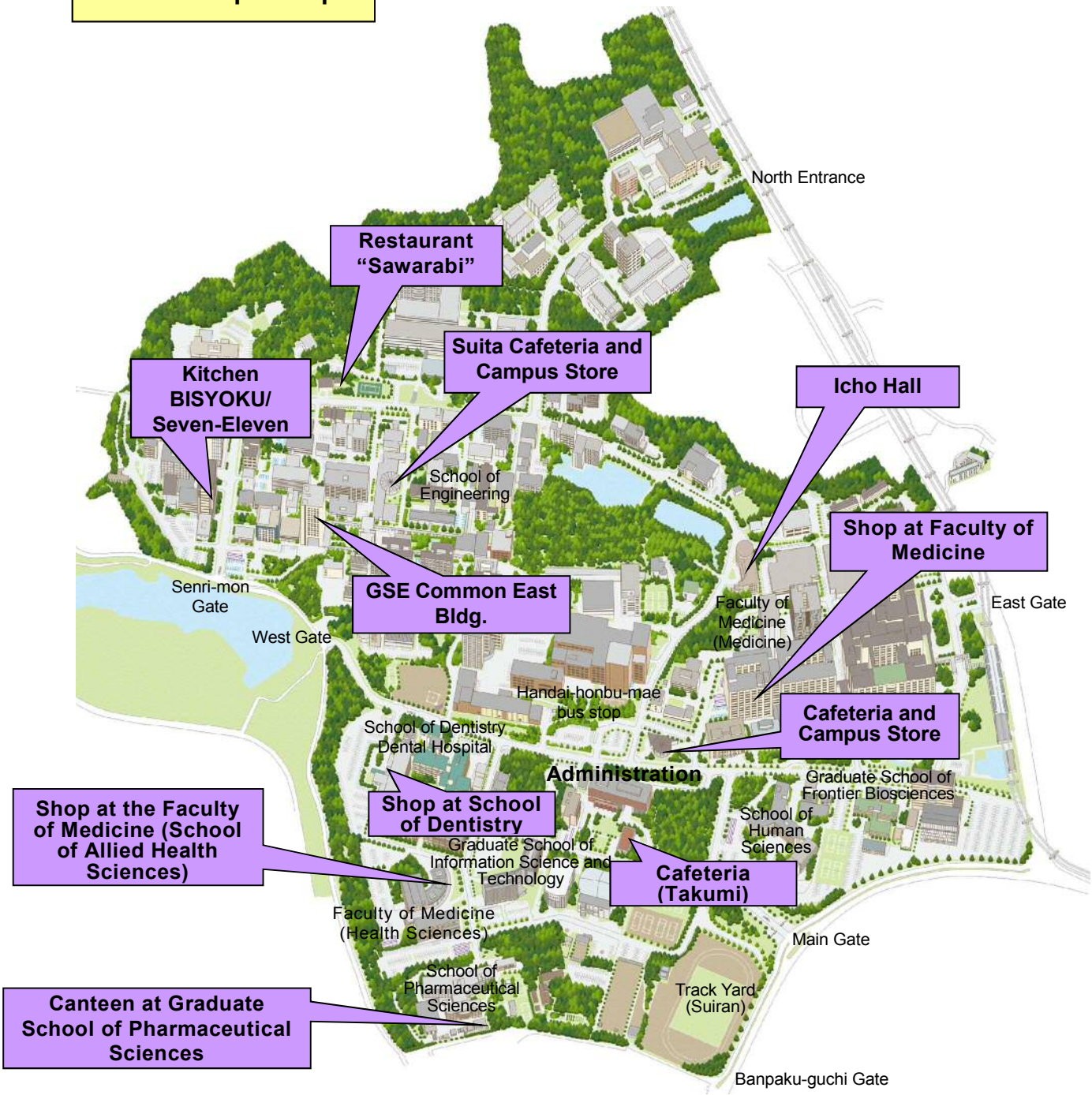
○Canteens

Name		Opening hours		Meal plan
		Weekdays	Saturday	
Student canteen “Famille” at Suita Cafeteria and Campus Store		08:00–20:30	10:30–14:30	Accepted
Canteen at the Graduate School of Pharmaceutical Science		10:00–14:00	Closed	Accepted
Cafeteria and Campus Store	2F restaurant “Kujiraya”	08:00–20:30	08:00–15:00	Not accepted
	1F café “Hidamari”	08:30–17:00	11:00–14:00	Accepted
Restaurant “Sawarabi”		11:00–15:00 17:00–19:00	11:00–14:00	Not accepted
Cafeteria “Takumi” (canteen for staff)		11:00–19:00	Closed	Accepted
Restaurant “Kitchen BISYOKU” in the Research Institute for Microbial Diseases		11:00–18:00	Closed	Accepted
Restaurant “Minerva” in Icho Hall		11:00–14:00 (Lunch time) 17:00－ (Last order 19:00) (Dinner time)	Closed	Not accepted
Restaurant “La Scena” in the GSE Common East Bldg.		11:00–13:30 (Lunch time) 13:30–17:00 (Tea time) 17:00–19:00 (Dinner time)	Closed	Not accepted

○Shops, barbershop and ATMs

Name		Opening hours		Remark
		Weekdays	Saturday	
Suita Cafeteria and Campus Store	Kiosk	10:00–20:00	11:00–14:00	Daily commodities, etc.
	Bookshop	10:00–18:00	11:00–14:00	
	Barbershop	09:30–18:00	Closed	
	Travel center	10:00–18:00	Closed	Overseas and domestic travel arrangements
	MY ROOM	10:00–17:00	Closed	Helps students find an apartment or condominium
Shop at the Faculty of Medicine	Bookshop/kiosk	10:00–18:00	11:00–14:00	
	Travel center	10:00–18:00	Closed	Overseas and domestic travel arrangements
Shop at the Faculty of Medicine (School of Allied Health Sciences)		11:00–13:30	Closed	
Shop at the School of Dentistry		10:00–18:00	Closed	
Cafeteria and Campus Store	Bookshop/kiosk	10:00–18:00	11:00–14:00	
Seven-Eleven 7FS Osaka University Store		08:00–20:00	08:00–20:00	First floor of Cutting-edge Research Building for Infectious Diseases near the Senri-mon Gate
ATM	ATM at convenience store	10:00–20:00	11:00–14:00	In the Suita Cafeteria and Campus Store
	Sumitomo Mitsui Banking Corporation	08:45–19:00	09:00–17:00	Next to Cafeteria and Campus Store and in Osaka University Hospital
	Japan Post Bank	09:00–19:00	09:00–17:00	At the School of Engineering and in Osaka University Hospital
	Seven Bank	08:00–20:00	08:00–20:00	First floor of Cutting-edge Research Building for Infectious Diseases near the Senri-mon Gate
	The Bank of Tokyo-Mitsubishi UFJ	08:45–19:00	09:00–17:00	In Osaka University Hospital

Suita Campus Map



Toyonaka Campus

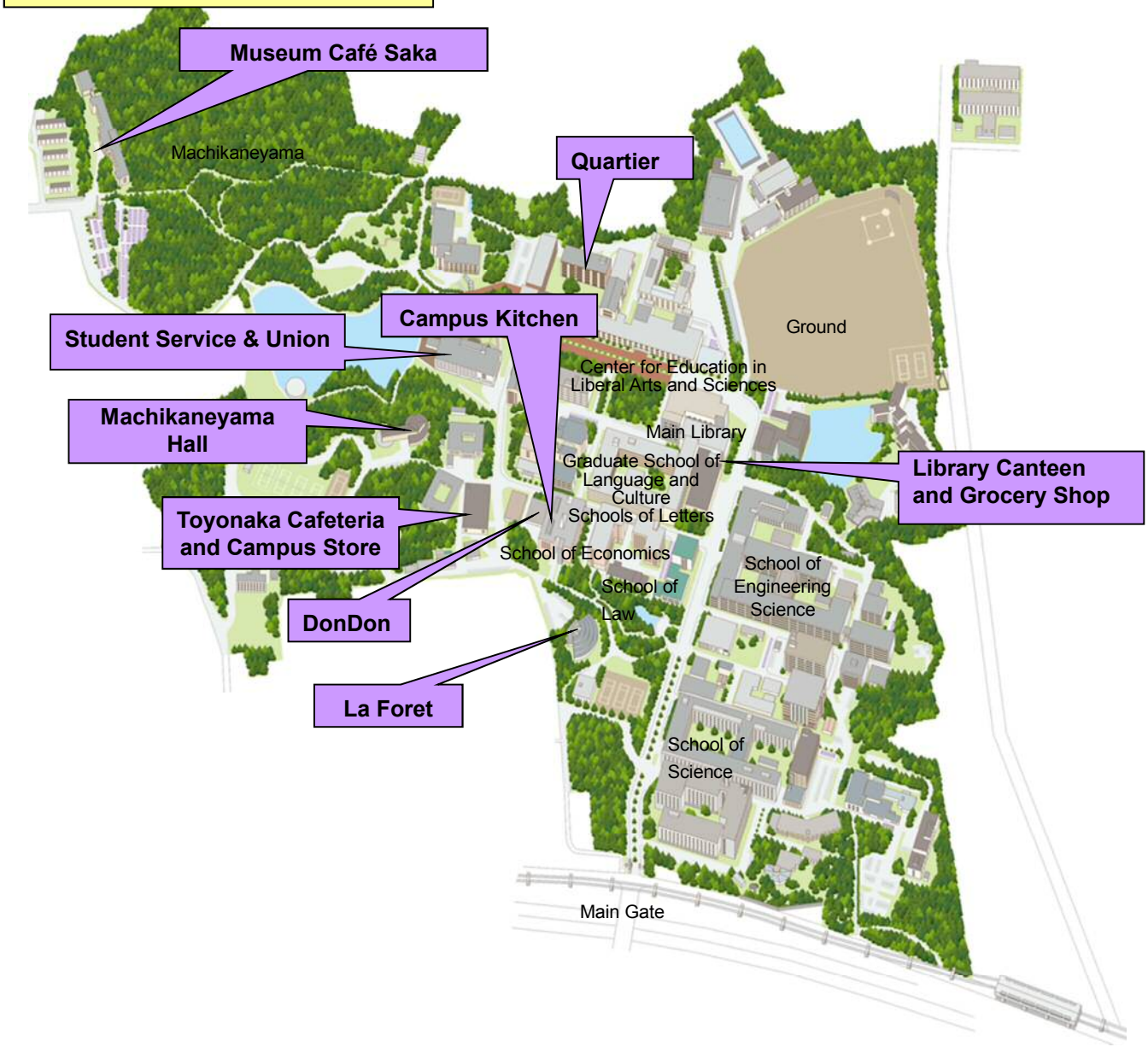
○Canteens

Name		Opening hours		Meal plan
		Weekdays	Saturday	
Toyonaka Cafeteria and Campus Store	3F canteen	11:00–15:00	11:00–14:00	Accepted
	3F bakery	10:15–15:00	Closed	Accepted
	4F canteen	11:00–14:00	Closed	Accepted
Main Library (Basement Cafeteria)		08:00–20:00	11:00–15:00	Accepted
DonDon		10:00–17:00	Closed	Accepted
Cafeteria “La Foret”		10:00–18:30	11:00–13:30	Not accepted
Café “Quartier”		10:00–17:00	Closed	Accepted
Café & Restaurant “Sora” in Student Service & Union		08:30–20:00	08:30–20:00	Not accepted
Tonkatsu and curry restaurant “LIBRE” in Machikaneyama Hall		11:00–14:00	Closed	Not accepted
Museum Café “Saka”		10:30–17:30	10:30–17:30	Accepted
Campus Kitchen		11：30–13:00	Closed	Accepted

○Shops, barbershop and ATM

Name		Opening hours		Remark
		Weekdays	Saturday	
Toyonaka Cafeteria and Campus Store	Bookshop	10:00–18:15	11:00–14:00	
	Barbershop	09:00–17:00	Closed	
	Travel center	10:00–18:15	Closed	Overseas and domestic travel arrangements
	Kiosk	10:00–18:15	11:00–14:00	
Library Grocery Shop		08:00–20:30	10:00–14:00	
Don Don	MY ROOM	10:00–18:00	10:00–14:00	Helps students find an apartment or condominium
	Copy center	10:00–17:00	Closed	
Student Service & Union	Community Store (convenience store)	08:00–23:00	08:00–23:00	
ATM	The Bank of Tokyo-Mitsubishi UFJ	08:45–19:00	09:00–17:00	Next to CELAS Experiment Bldg. I
	Sumitomo Mitsui Banking Corporation			Next to Toyonaka Cafeteria and Campus Store
	Japan Post Bank	09:00–19:00	09:00–17:00	Next to CELAS Experiment Bldg. I

Toyonaka Campus Map



Minoh Campus * Please be aware that opening hours may vary.

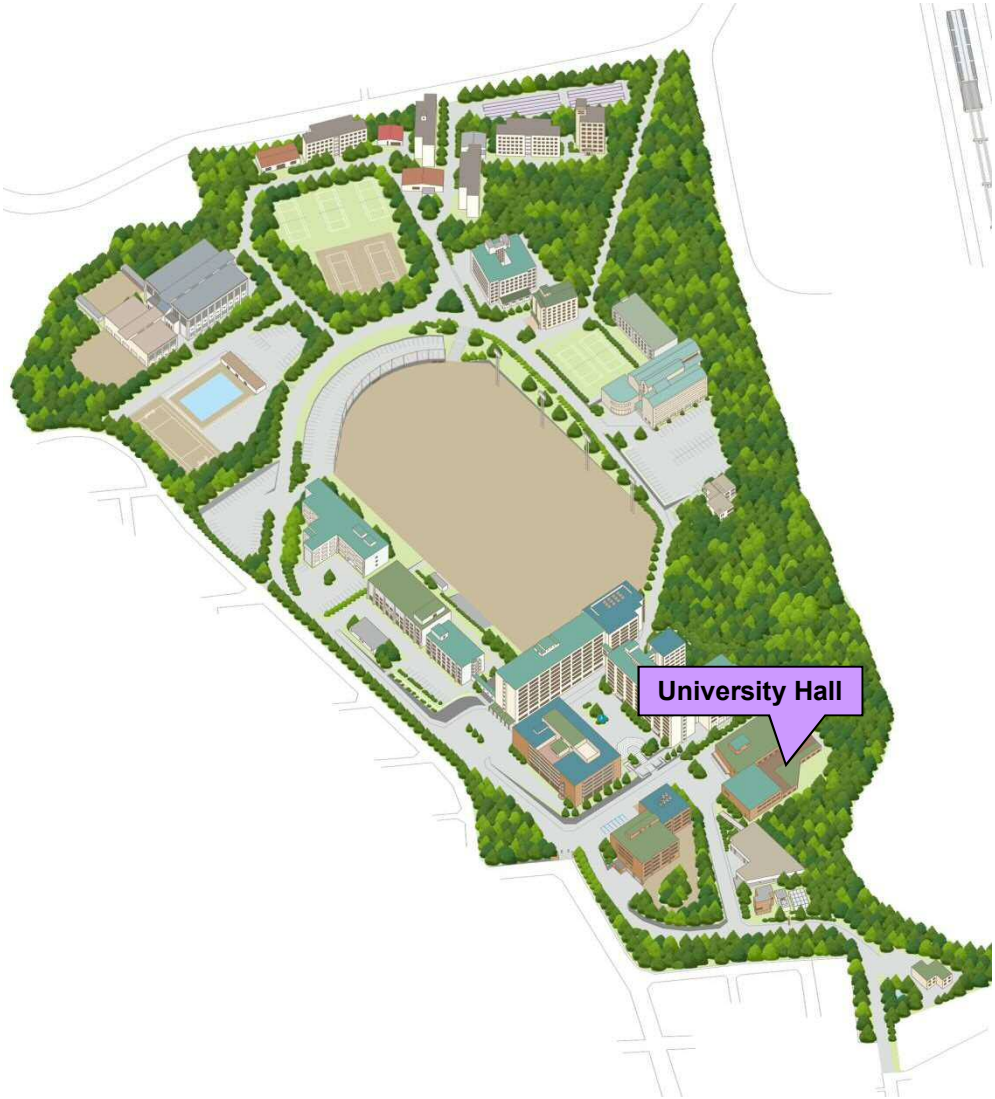
○Canteens

Name		Opening hours		Meal plan
		Weekdays	Saturday	
University Hall	Canteen “Rainbow”	11:30–18:30	Closed	Accepted

○Shops and ATM

Name		Opening hours		Remark
		Weekdays	Saturday	
University Hall	“Shanti” (books, commodities travel services, MY ROOM)	10:30–18:00	Closed	
	Food convenience store “Shelly”	08:10–19:00	Closed	
ATM	Sumitomo Mitsui Banking Corporation	08:45–19:00	Closed	University Hall, 1F
	Japan Post Bank	09:00–19:00	Closed	University Hall, 2F

Minoh Campus Map



Appendix

Osaka University Addresses

Addresses

1) Suita Campus (20 mins walk east of Kita-senri Station, Hankyu Senri Line; Handai-byoin-mae Station, Osaka Monorail)

Department of Education Development (Suita Student Center)	1-1 Yamadaoka, Suita, Osaka 565-0871	(Main) Tel: 06-6877-5111	
Life Sciences Library	2-3 Yamadaoka, Suita, Osaka 565-0871	(Main) Tel: 06-6879-5111	
Science and Engineering Library	2-1 Yamadaoka, Suita, Osaka 565-0871	(Main) Tel: 06-6877-5111	
1st Division (Cross-Boundary Innovation Program), Institute for Academic Initiatives	2-1 Yamadaoka, Suita, Osaka 565-0871	(Main) Tel: 06-6877-5111	
2nd Division (Interdisciplinary Program for Biomedical Sciences), Institute for Academic Initiatives	2-2 Yamadaoka, Suita, Osaka 565-0871		
4th Division (Humanware Innovation Program), Institute for Academic Initiatives	1-5 Yamadaoka, Suita, Osaka 565-0871		
Graduate School of Human Sciences, Faculty of Human Sciences	1-2 Yamadaoka, Suita, Osaka 565-0871	(Main) Tel: 06-6877-5111	
Graduate School of Medicine, Faculty of Medicine (Medicine)	2-2 Yamadaoka, Suita, Osaka 565-0871	(Main) Tel: 06-6879-5111	
Graduate School of Medicine, Faculty of Medicine (Health Sciences)	1-7 Yamadaoka, Suita, Osaka 565-0871		
Osaka University Hospital	2-15 Yamadaoka, Suita, Osaka 565-0871	(Main) Tel: 06-6879-5111	(Out of hours) Tel: 06-6879-5038
Graduate School of Dentistry, School of Dentistry	1-8 Yamadaoka, Suita, Osaka 565-0871	(Main) Tel: 06-6879-5111	School of Dentistry (Out of hours) Tel: 06-6879-2851
Osaka University Dental Hospital			Osaka University Dental Hospital (Out of hours) Tel: 06-6879-2848
Graduate School of Pharmaceutical Sciences, School of Pharmaceutical Sciences	1-6 Yamadaoka, Suita, Osaka 565-0871	(Main) Tel: 06-6877-5111	
Graduate School of Engineering, School of Engineering	2-1 Yamadaoka, Suita, Osaka 565-0871		
Graduate School of Information Science and Technology	1-5 Yamadaoka, Suita, Osaka 565-0871		
Graduate School of Frontier Biosciences	1-3 Yamadaoka, Suita, Osaka 565-0871		
United Graduate School of Child Development, Osaka University, Kanazawa University, Hamamatsu University School of Medicine, Chiba University and University of Fukui	2-2 Yamadaoka, Suita, Osaka 565-0871	(Main) Tel: 06-6879-5111	
Research Institute for Microbial Diseases	3-1 Yamadaoka, Suita, Osaka 565-0871	(Main) Tel: 06-6877-5111	
Institute of Scientific and Industrial Research	8-1 Mihogaoka, Ibaraki, Osaka 567-0047		
Institute for Protein Research	3-2 Yamadaoka, Suita, Osaka 565-0871		
Institute of Social and Economic Research	6-1 Mihogaoka, Ibaraki, Osaka 567-0047		
Joining and Welding Research Institute	11-1 Mihogaoka, Ibaraki, Osaka 567-0047		
Low Temperature Center	2-1 Yamadaoka, Suita, Osaka 565-0871		
Research Center for Ultra-High Voltage Electron Microscopy	7-1 Mihogaoka, Ibaraki, Osaka 567-0047		

Radioisotope Research Center	2-4 Yamadaoka, Suita, Osaka 565-0871	(Main) Tel: 06-6877-5111
Research Center for Environmental Preservation	2-4 Yamadaoka, Suita, Osaka 565-0871	
Center for International Education and Exchange	1-1 Yamadaoka, Suita, Osaka 565-0871	
International Center for Biotechnology	2-1 Yamadaoka, Suita, Osaka 565-0871	
Center for Advanced Medical Engineering and Informatics	2-2 Yamadaoka, Suita, Osaka 565-0871	
Global Collaboration Center	2-7 Yamadaoka, Suita, Osaka 565-0871	
Center for Environmental Innovation Design for Sustainability	2-1 Yamadaoka, Suita, Osaka 565-0871	
Research Center for Nuclear Physics	10-1 Mihogaoka, Ibaraki, Osaka 567-0047	
Cybermedia Center	5-1 Mihogaoka, Ibaraki, Osaka 567-0047	
Institute of Laser Engineering	2-6 Yamadaoka, Suita, Osaka 565-0871	
Immunology Frontier Research Center	3-1 Yamadaoka, Suita, Osaka 565-0871	
Center for Information and Neural Networks	1-4 Yamadaoka, Suita, Osaka 565-0871	

2) Toyonaka Campus (15 mins walk east of Ishibashi Station, Hankyu Takarazuka Line; 10 mins walk west of Shibahara Station, Osaka Monorail)

Department of Education Development (Toyonaka Student Center)	1-10 Machikaneyama-cho, Toyonaka, Osaka 560-0043	(Main) Tel: 06-6850-6111
Student Hall	1-10 Machikaneyama-cho, Toyonaka, Osaka 560-0043	
Main Library	1-4 Machikaneyama-cho, Toyonaka, Osaka 560-0043	
3rd Division (Interactive Materials Science Cadet Program), Institute for Academic Initiatives	1-3 Machikaneyama-cho, Toyonaka, Osaka 560-8531	
5th Division (Doctoral Program for Multicultural Innovation), Institute for Academic Initiatives	1-2 Machikaneyama-cho, Toyonaka, Osaka 560-0043	
Center for Education in Liberal Arts and Science	1-16 Machikaneyama-cho, Toyonaka, Osaka 560-0043	
Graduate School of Letters, School of Letters	1-5 Machikaneyama-cho, Toyonaka, Osaka 560-8532	
Graduate School of Law and Politics, School of Law	1-6 Machikaneyama-cho, Toyonaka, Osaka 560-0043	
Graduate School of Economics, School of Economics	1-7 Machikaneyama-cho, Toyonaka, Osaka 560-0043	
Graduate School of Science, School of Science	1-1 Machikaneyama-cho, Toyonaka, Osaka 560-0043	
Graduate School of Engineering Science, School of Engineering Science	1-3 Machikaneyama-cho, Toyonaka, Osaka 560-8531	
Graduate School of Language and Culture (Studies in Language and Culture)	1-8 Machikaneyama-cho, Toyonaka, Osaka 560-0043	
Osaka School of International Public Policy	1-31 Machikaneyama-cho, Toyonaka, Osaka 560-0043	
Osaka University Law School	1-6 Machikaneyama-cho, Toyonaka, Osaka 560-0043	
Research Center for Solar Energy Chemistry	1-3 Machikaneyama-cho, Toyonaka, Osaka 560-8531	
Museum of Osaka University	1-13 Machikaneyama-cho, Toyonaka, Osaka 560-0043	

Museum of Osaka University (Machikaneyama Museum)	1-20 Machikaneyama-cho, Toyonaka, Osaka 560-0043	(Main) Tel: 06-6850-6111
Health Care Center	1-17 Machikaneyama-cho, Toyonaka, Osaka 560-0043	
Center for the Study of Communication-Design	1-16 Machikaneyama-cho, Toyonaka, Osaka 560-0043	
Center for the Study of Finance and Insurance	1-3 Machikaneyama-cho, Toyonaka, Osaka 560-8531	
Renovation Center of Instruments for Science Education and Technology	1-2 Machikaneyama-cho, Toyonaka, Osaka 560-0043	
Institute for NanoScience Design	1-3 Machikaneyama-cho, Toyonaka, Osaka 560-8531	
Intellectual Property Center	1-6 Machikaneyama-cho, Toyonaka, Osaka 560-0043	
Teaching and Learning Support Center	1-16 Machikaneyama-cho, Toyonaka, Osaka 560-0043	
Kaitokudo for the 21st Century	1-13 Machikaneyama-cho, Toyonaka, Osaka 560-0043	Tel: 06-6850-6443
Tekijuku Commemoration Center	1-13 Machikaneyama-cho, Toyonaka, Osaka 560-0043	Tel: 06-6850-5016

3) Minoh Campus (15 mins walk west of Saito-nishi Station, Osaka Monorail)

Department of Student Affairs (Minoh Student Center)	8-1-1 Aomatani-higashi, Minoh, Osaka 562-8558	(Main) Tel: 072-730-5111
International Studies Library		
School of Foreign Studies		
Graduate School of Language and Culture (Studies in Language and Society, Studies in Japanese Language and Culture)		
Center for Japanese Language and Culture		

4) Other

Osaka University Nakanoshima Center	4-3-53 Nakanoshima, Kita-ku, Osaka 530-0005 (Keihan Nakanoshima Line, Nakanosihma Station)	Tel: 06-6444-2100
Osaka University Tokyo Office	10th Floor, Nittochi Bldg., 1-4-1 Kasumigaseki, Chiyoda-ku, Tokyo 100－0013	Tel: 03-6205-7741
Open Laboratories for Advanced Bioscience and Biotechnology	6-2-3 Furuedai, Suita, Osaka 565-0874	Tel: 06-6872-8200
Tekijuku	3-3-8 Kitahama, Chuo-ku, Osaka 541-0041 (Subway Midosuji Line, Yodoyabashi Station)	Tel: 06-6231-1970

Osaka University Nakanoshima Center

Osaka University Tokyo Office

The five most read sections of Campus Life

This brochure provides important information concerning campus life at Osaka University. The results of a questionnaire conducted last year found that the following five sections were most read by students.

1 Campus Maps (Suita, Toyonaka and Minoh) and Map of the Center for Education in Liberal Arts and Sciences *pp. 11–16*

Osaka University has three campuses: Toyonaka, Suita, and Minoh. For locations of campus facilities, refer to these campus maps and the Center for Education in Liberal Arts and Sciences (on Toyonaka Campus).

2 Inter-campus Shuttle Bus *pp. 22–23*

Osaka University offers a free shuttle bus service between campuses (Toyonaka, Suita and Minoh). The university's students and staff can use the shuttle bus service for the purposes of attending classes and participating in extracurricular activities and for educational and research purposes respectively. (The service cannot be used for commuting to campus.)
Bus timetables and other information can be found on the Osaka University website. If you need a timetable, please access the link below and print it out.
http://www.osaka-u.ac.jp/en/access/bus.html

3 Q&A for Students *pp. 25–30*

Frequently asked questions and answers about student life (what to do if you lose your student ID card, if a storm warning is issued, etc.). Check here if you are unclear about any aspect of student life.

4 Scholarships and Loans *pp. 38*

These pages contain information about the scholarship and loan system at Osaka University. Please read them carefully before submitting an inquiry or application.

5 Access to Each Campus *p. 19-21*

For access to Toyonaka, Suita and Minoh campuses, refer to p. 19-21.