

# OUMail application / address change form

by filling out this form you agree to the guidelines regarding the OUMail system for alumni

application date (yyyy/mm/dd) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

\*required fields

1) **Reason for application\*** receive new email address / change email address  
Please circle one.

2) **Name** (email addresses are assigned using your name. Maiden names are also applicable.)  
Please enter your name as it appears on your passport in Roman characters

family name

first/middle name(s) etc.\*

\_\_\_\_\_  
\*Maximum 20 characters (including hyphens). Names longer than 21 characters will be shortened.

(maiden name) \_\_\_\_\_

☐ I wish to use my maiden name for my OUMail address instead (please check).

3) **Date of Birth\***

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
yyyy mm dd

4) **Gender**

Male / Female

5) **Last affiliation\***

school/faculty

dept.

graduate school

dept. div.  
etc.

Graduation/completion date:

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
yyyy mm dd

↓ Circle all degrees earned at Osaka University.

bachelor's • master's • PhD

coursework completed without degree

other ( )

6) **email\***

@

A confirmation email will be sent to this address upon creation of your OUMail address. Please enter a valid email address.

7) **Current home address\***

8) **TEL/mobile\***

9) Alumni associations affiliated with Osaka University you belong to

10) Occupation (company and position)

Note: due to privacy concerns, this information is optional

11) Extracurricular clubs/teams (as a student)

12) Requests or comments for the office

<Regarding handling of personal information>

• Any information received will be carefully handled according to related laws and regulations, as well as Osaka University's Privacy Policy and related regulations. This information will be used to provide information and services (including distribution by e-mail and postal mail) and for purposes regarding university management (including surveys, analysis, and planning).

• Handling of all or part of the personal information provided to the university may be entrusted to external organizations solely for the purposes listed above.

• Personal information may be provided for events held by the Osaka University Federation of Alumni Association as well as events held by alumni associations of undergraduate and graduate schools only when deemed necessary by the university.

The following is for office use only.

|       |    |    |   |   |   |      |
|-------|----|----|---|---|---|------|
| 大学記入欄 | 受付 | 西暦 | 年 | 月 | 日 |      |
|       | 発行 | 西暦 | 年 | 月 | 日 | / ID |